

**Provisional Translation**

## Location Filming Handbook

-What those involved need to know to expand and attract location filming -

March 25, 2025

(Cabinet Office, National Police Agency, Ministry of Internal Affairs and Communications, Fire and Disaster Management Agency, Immigration Services Agency, Ministry of Foreign Affairs, Agency for Cultural Affairs, Ministry of Economy, Trade and Industry, Ministry of Land, Infrastructure, Transport and Tourism, Japan Tourism Agency, Ministry of the Environment)

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- Reference 7: [Road Transport Vehicle Act] Overview of the automobile registration system for the operation of theatrical vehicles, application procedures, etc. (Ministry and agency in charge: Ministry of Land, Infrastructure, Transport and Tourism)
- Reference 8: [Aviation Act] Overview of the system for flying unmanned aerial vehicles, application procedures, etc. (Ministry and agency in charge: Ministry of Land, Infrastructure, Transport and Tourism)
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Reference 17: [ Labor Standards Act ] Overview of the Labor Standards Act (Act No. 49 of 1947) (Ministry and agency in charge: Ministry of Health, Labour and Welfare)

Reference 18: [Consumption Tax Law] Overview of consumption tax return filing procedures (Ministry and agency in charge: Ministry of jurisdiction: National Tax Agency)

\*Contact information regarding the contents of this handbook and other general measures to attract filming locations

Cabinet Office Intellectual Property Strategy Promotion Office  
03-3582-2109

\*Due to editorial reason, some of the figures and charts remain in Japanese. Readers can ask for further information in English, through Cabinet Office Intellectual Property Strategy Promotion Office: 03-3582-2109(TEL), [chizaisokatsu@cao.go.jp](mailto:chizaisokatsu@cao.go.jp) (e-mail)

## Chapter 1 Introduction

### 1. Background of this handbook

Films, television programs, and other visual works are the cornerstone of content as comprehensive art that incorporates various elements, such as the original manga or novels, music, fine art, and food, and they also play a major role in realizing new value as soft power that deepens empathy for Japanese history, culture, and society among overseas audiences. For this reason, improving the environment for on-location filming of visual works is extremely important in supporting video production.

Furthermore, filming on location for Japanese as well as foreign film productions in Japan provides an opportunity for Japanese businesses and staff to transcend industry boundaries and participate in world-class film production, which is expected to have a significant effect in terms of improving production methods and production management, human resource development, etc. Furthermore, it is of great significance as it contributes to increasing employment in the film-related industry, increasing inbound tourism, and revitalizing local economies.

Against this backdrop, various countries have introduced various measures to attract location filming (location attraction), such as financial support systems and the establishment of reception support offices, and competition to attract location filming is intensifying internationally.

In light of this situation, relevant government ministries and agencies in Japan worked together to formulate and publish the "Guidelines for the Smooth Implementation of Location Filming" in August 2020, with the aim of improving the environment for location filming of video works.

Furthermore, the Ministry of Economy, Trade and Industry has started an initiative from the FY2022 supplementary budget to subsidize up to 1 billion yen per project for production costs related to location filming in Japan by overseas video production companies, etc., with the aim of promoting the development of the video industry and local areas and increasing inbound tourism through the utilization of human resources in Japan and cooperation with local communities (Reference 1).

However, it has been pointed out that there are still issues with smoothly carrying out procedures for location filming, such as low predictability regarding permits and licenses, and a lack of clarity regarding the contact point for inquiries regarding filming from

overseas , which are causing opportunities to be missed. For this reason, in FY2023, the “Practitioners’ Roundtable on Improving the Location Filming Environment” (hereinafter referred to as the “Practitioners’ Roundtable”) was held to sort out the various issues and clarify future response policies.

This handbook is a revision of the “Guidelines for Smooth Implementation of Location Filming,” which was formulated and published in August 2020, based on the findings of the Practitioners’ Roundtable, with the aim of further improving the environment for location filming in Japan for domestic and international film productions.

<Major points of the revision>

- Update of “Current status of licensing and approval needs and responses” (⇒ Chapter 3, Section 3)
- Clarification of contact points for location filming (⇒ Chapter 4, item 1)
- Clarification of the importance of compliance during location filming (⇒ Chapter 4, Section 2)
- Addition of examples of points to keep in mind when filming foreign works in Japan (⇒Chapter 4, section 3)
- Creation of a “Collection of Case Studies Related to Location Filming” (⇒Attachment)

## 2. Definitions of terms used in this handbook

The definitions of terms used in this handbook are as follows:

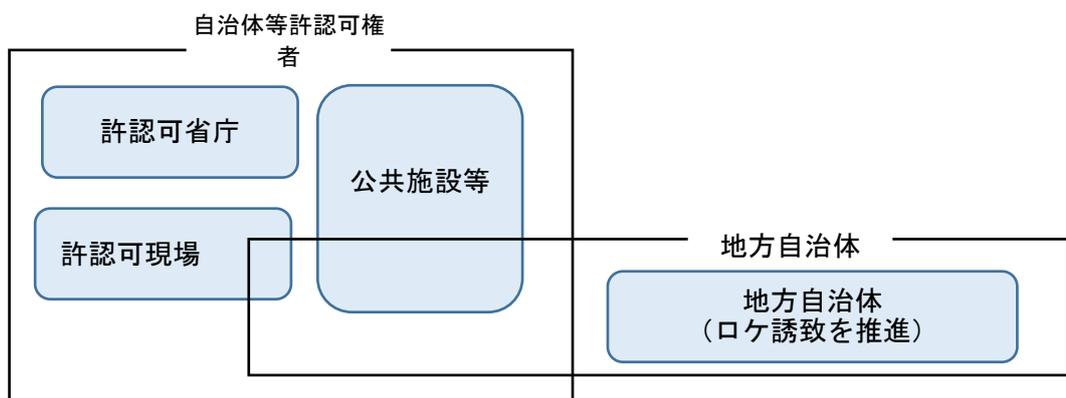
- (1) “Location filming” is a common name for “location filming” and refers to filming in town or inside buildings other than in a film studio when producing a video work (meaning “films, broadcast programs, commercials, promotional videos, still photographs, etc.” ).
- (2) “Scenario hunting” is a colloquial term for the preliminary work required to create a script.
- (3) “Location scouting” is a common term for “location hunting” and refers to the process of searching for and inspecting locations to decide on a filming location.
- (4) “FC (Film Commission)” refers to a non-profit public organization that provides support to filmmakers to ensure the smooth running

of location filming for film works, with the primary goal of revitalizing local areas. Many FCs are run by local governments. "JFC (Japan Film Commission)" is a specified non-profit organization whose members are domestic FCs and filming support organizations, and it also serves as a general contact point for supporting the filming of foreign works in Japan.

- (5) "Local government licensing authority" refers to the relevant ministries and agencies (including local branch offices) that have jurisdiction over the laws and regulations regarding licenses and permits related to location filming, or local governments that are the entities that issue licenses and permits, such as prefectural police and fire departments, as well as those that have the authority to grant permission to use public facilities, etc. Furthermore, the central government ministries and agencies that have jurisdiction over the laws and regulations regarding licenses and permits, etc. are referred to as "licensing ministries and agencies," and the local branch offices, etc. or local governments that directly issue licenses and permits in their respective jurisdictions are referred to as "licensing sites."

In the following, when simply referring to "local governments," they are treated as one of the entities promoting filming locations in various locations, rather than as entities that grant licenses or permits.

(Figure 1) Relationship between local government licensing authorities and local governments



- (6) "Licenses, permits, etc. information" refers to licenses, permits, etc. and other information necessary for location filming (limited to administrative information).

Please note that this handbook only describes the main permits and licenses required for location filming, and does not

comprehensively cover all information on permits and licenses, etc. Therefore, for permit and license conditions not listed in this handbook, please check with JFC/FC or directly with the licensing authority such as the local government.

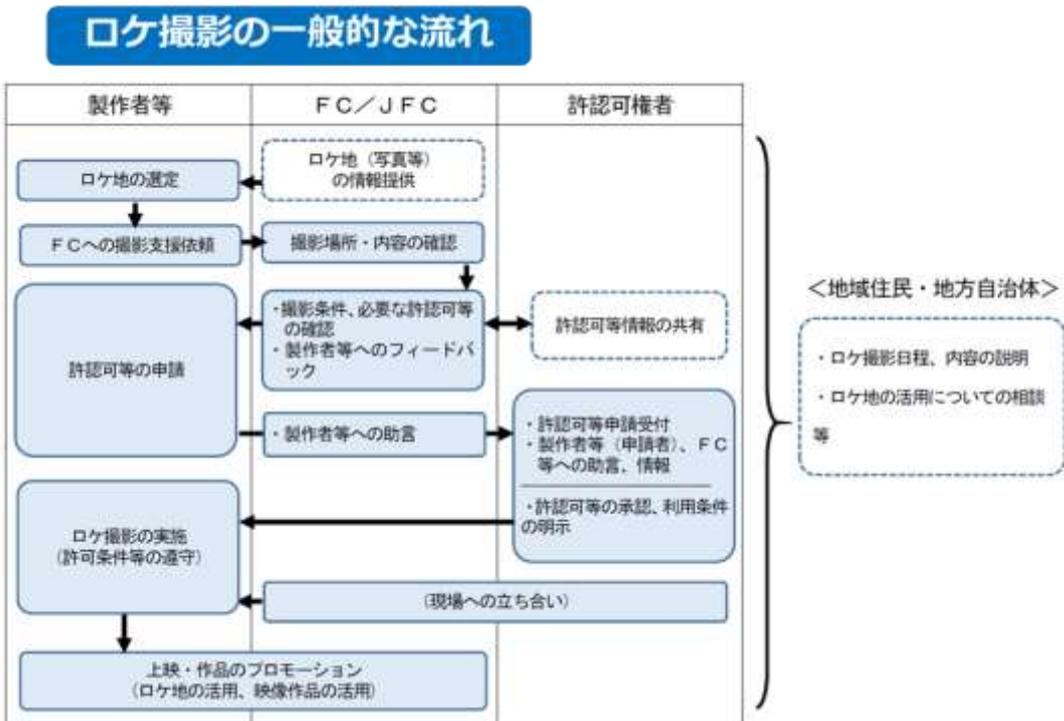
For an overview of each system, please refer to Reference 1 and References 5 to 18.

### 3. Purpose and Objectives of this Handbook

This handbook provides information necessary for the smooth progress of location filming, as well as matters to be addressed and things to be aware of, primarily for (1) JFC/FC, (2) local government and other licensing authorities, and (3) producers, etc. It is hoped that this handbook will lead to the sharing of information necessary for location filming and further mutual understanding among the parties involved, leading to smoother filming.

<Items to be particularly checked by recipients ① to ③>	
①JFC/FC . . . . .	This chapter, Chapter 2
②Local governments and other licensing authorities . . .	This chapter, Chapter 3
③Producer, etc. . . . .	This chapter, Chapter 4

(Figure 2) General flow of location filming



\*In the case of foreign film works, the overseas producer is the client and the Japanese producer is the contractor, and the Japanese producer often handles the actual production work, such as negotiating filming in Japan.

#### 4. Basic principles for smooth location filming

In order to ensure smooth location filming, it is first necessary for all parties involved to understand that location filming, and in particular attracting filming locations, is an important policy that has a public interest element and that the government should work together to address.

<Purpose of location filming and attraction>  
has benefits that go beyond the profits of specific private businesses , and it can be said that attracting filming locations to these locations also serves the public interest . Specifically , in addition to economic effects and regional development through job creation, it is expected to have an effect on the promotion of Japan 's film industry by developing human resources and raising the technical level, and to promote inbound tourism by disseminating Japan's natural and cultural attractions to the world .  
For this reason , the government should work together to implement this policy as one that will contribute to Japan's medium- to long-term economic growth .

For this reason, the Cabinet Office will utilize the framework of the Intellectual Property Strategy Headquarters etc. to share within the government the objectives and policy effects of location filming and attraction, and the licensing ministries and agencies will also endeavor to share this information with relevant departments, including local branch offices etc. In addition, efforts will be made to share this information with FCs, with a focus on JFCs.

In addition, JFC/FC, local government licensing authorities, producers, etc. are required to implement the following measures to promote mutual understanding and cooperation among stakeholders, including the sharing of necessary information.

##### (1) Issues to be addressed by JFC/FC

JFCs/FCs are expected to play a major role in smoothly promoting and attracting filming locations. They provide one-stop service for various consultations related to filming and location

attraction. They also play a key role in sharing information and coordinating among stakeholders involved in filming, such as promoting understanding through regular close communication with local governments and residents, providing appropriate information and advice to producers, and coordinating with local government licensing authorities. Furthermore, they also play a central role in disseminating information both domestically and internationally by providing information on systems and support measures related to filming to overseas producers and promoting the appeal of filming locations.

In order for JFC/FC to fulfill these roles more effectively, it is important to first centralize information related to location filming, including not only narrowly defined regulatory information such as various laws and regulations, but also region-specific information (e.g., information on large-scale road construction projects).

There is also a need to further strengthen the system by cultivating human resources with high language skills and expertise, and by promoting further cooperation between regions (see Chapter 2).

(2) Requirements for local governments and other licensing authorities

Among the information on permits and licenses, information on laws and regulations is publicly disseminated by local government and other licensing authorities through their websites, etc. In addition to this, local government and other licensing authorities are expected to share and provide necessary information, including at licensing sites, in response to requests from JFCs/FCs, etc., and to endeavor to provide necessary advice to FCs, producers, etc. to gain the understanding of local residents.

Furthermore, taking into consideration the position of producers and the significance of location filming, we will work with relevant organizations to facilitate the procedures for obtaining licenses and permits under their jurisdiction (including flexible responses and cooperation between departments, etc.) (See Chapter 3) .

(3) Matters that producers, etc. should take note of

Producers and other parties are required to strictly comply with laws and regulations, including the licensing conditions set by local governments and other licensing authorities. Strict

compliance with laws and regulations will foster understanding of cultural and economic activities among local residents, which will in turn boost the local community as a whole, strengthen the FC system, and facilitate licensing and approval processes, creating a virtuous ecosystem.

In addition, it is important for producers and others to receive support and advice from the FC, as well as to work with local government licensing authorities and local governments, to communicate closely with local residents in the filming locations and gain their understanding.

Furthermore, since many FCs are funded by taxes, it is important that FC activities ultimately lead to returns to local residents. For this reason, FCs provide filming support services without receiving direct compensation, but it is necessary that the works they support be used to revitalize the local area.

By providing such careful support, it is hoped that together with local residents and local governments, they will contribute to the revitalization of filming locations (see Chapter 4).

(4) Roles of the Cabinet Office and related ministries and agencies

In improving the location filming environment, a cross-sectional and flexible response by relevant ministries and agencies is extremely important. To enable the JFC/FC to properly fulfill its role as the information-sharing hub described above, the licensing ministries and agencies will provide information on legal amendments and other licensing matters upon request. The Cabinet Office Intellectual Property Strategy Promotion Office (hereinafter referred to as the "IP Secretariat") will cooperate in information sharing and provide information to the JFC as necessary. Furthermore, the IP Secretariat and relevant ministries and agencies will flexibly implement the necessary initiatives to improve the location filming environment.

In addition, in order to promote the attraction of filming locations, the Intellectual Property Office, relevant ministries and agencies, and JFC will appropriately disseminate information overseas regarding efforts to attract filming locations in Japan and information about filming locations through overseas diplomatic missions, the Japan External Trade Organization (JETRO), producers, etc.

## Chapter 2: Issues to be addressed by JFC/FC

JFC/FCs are expected to play a major role in promoting and attracting location filming. As described below, it is necessary to strengthen the FC system by considering how to utilize human and financial resources, as well as strengthening cooperation with related organizations, in order to build a cooperative system between FCs, including wide-area cooperation.

### 1. Strengthening cooperation with related organizations

In order to facilitate smooth location filming, JFC/FC is expected to act as a hub for sharing necessary information and coordinating (building consensus) among the parties involved. In order for JFC/FC to fulfill this role more appropriately, the following efforts are necessary:

#### (1) Improving awareness of JFC/FC

In order for JFCs/FCs to fulfill their role, the roles and activities of JFCs/FCs must be properly understood by those involved, but currently there are many cases where this is not recognized.

For this reason, it is considered effective for the JFC/FC to inform the licensing ministries and agencies of the role and activities of the JFC/FC (Reference 2) and the nationwide location database <sup>1</sup>(hereinafter referred to as "JL-DB") by taking advantage of venues where related organizations gather together or by using social media (see Chapter 3, paragraph 1 (1) below for details on how licensing ministries and agencies should inform licensing sites).

#### <Examples of efforts to increase awareness of JFC/FC>

- Disseminating information at events such as filming location fairs and exhibitions
- Local media exposure and lectures
- Produce a 30- minute TV program or YouTube video introducing FC activities
- Use of website, SNS, posters, etc.

#### (2) Unification of license and permit information

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<sup>1</sup>operated by the National Film Archive that allows efficient search of potential filming locations

In order to smoothly proceed with procedures for location filming, it is important for producers to understand the necessary information on licenses and permits, etc. In order to make it more efficient for producers to understand such information, it is necessary to have JFC/FC collect information on licenses and permits, etc. necessary for location filming and share this information with producers, etc. as needed.

Information on permits and licenses can be broadly classified into three categories: (a) "Laws and regulations related to permits and licenses that apply nationwide," (b) "Information on local ordinances, events, construction work, etc. that only apply to specific regions," and (c) "Other information that is not directly related to permits and licenses but is necessary for attracting filming locations."

	Content and nature of license and permit information	Main things
a	Laws and regulations related to licenses and permits that are applicable nationwide	<ul style="list-style-type: none"> <li>▪ a permission for road use</li> <li>▪ a permission for road occupation</li> </ul>
b	Information that applies only to specific regions, such as local ordinances, local events, construction work, etc.	<ul style="list-style-type: none"> <li>▪ Ordinances regarding facilities owned by local governments (e.g., Tokyo Metropolitan Park Ordinance)</li> <li>▪ Information regarding road use due to fireworks displays, festivals, etc.</li> <li>▪ Information about the filming location (photos, etc.)</li> <li>▪ Notification of any actions that may cause smoke or other emissions that could be mistaken for a fire</li> <li>▪ Approval for smoking, use of open flames, and bringing in items that are dangerous for fire prevention</li> </ul>
c	Other information that is not directly related to permits and licenses, but is necessary for attracting filming locations	<ul style="list-style-type: none"> <li>▪ Information on subsidy programs</li> <li>▪ Information regarding consumption tax refund declarations</li> </ul>

The flow of sharing information on necessary permits and licenses, etc. according to the above classifications A to C is as follows:

A. Laws and regulations related to licenses and permits, etc., that are applied nationwide

The JFC will compile an overview of the systems of laws and regulations related to permits and licenses, such as those related to permission for road use (Road Traffic Act, etc.) and those related to road occupation permits (Road Act), as well as information on the necessary application documents and how to fill them out, and will use various tools to share this information with FCs, manufacturers, etc.

The Intellectual Property Secretariat will cooperate as appropriate in compiling information for the JFC and following up on the status of legal amendments, etc.

(Figure 3) Flow of sharing “laws and regulations related to licenses and permits, etc., that are applicable nationwide”



B. Information that applies only to specific regions, such as ordinances, local events, construction work, etc.

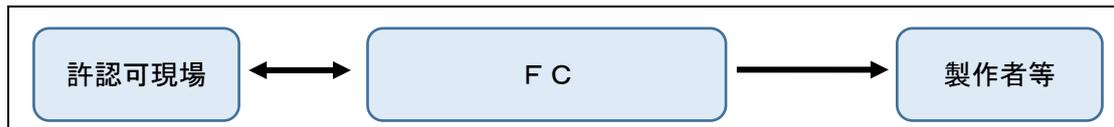
Among the information that may affect location filming, information that is only required in specific regions, such as ordinances regarding facilities owned by local governments (e.g., Tokyo Metropolitan Park Ordinance), local events, and information regarding notifications of activities that may emit smoke that could be mistaken for fire, will be collected by the FC and shared in an efficient manner between the FC and licensed

<sup>2</sup> In addition to the JFC website, seminars, and filming location fairs, developments through JL - DB, etc. are also possible. Same below.

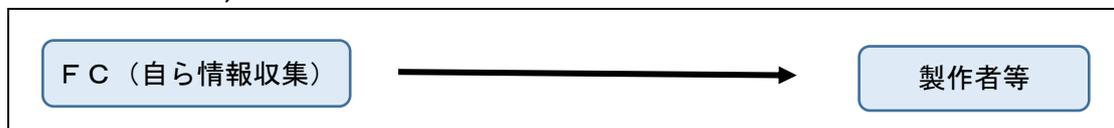
sites in <sup>3</sup>each region <sup>4</sup>

In addition, the FC will collect information about the filming locations (photos, etc.) and distribute it through various tools.

(Figure 4) Flow of sharing “information required only in specific regions, such as ordinances, local events, construction information, etc.”



(Figure 5) Flow of sharing “information about filming locations (photos, etc.)”



C. Other information that is not directly related to permits and licenses, but is important for attracting filming locations  
Regarding information that is not related to permits and licenses, but is important for attracting filming locations, such as information related to subsidy and grant systems and information related to consumption tax refund declarations, the Intellectual Property Office or JFC will collect the information from relevant organizations such as government ministries and agencies that hold the information, and then JFC will disseminate it to FCs, producers, etc. using various tools.

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<sup>3</sup> For example, when it comes to information regarding local events, road use due to construction work, etc., it is quicker and more rational for the FC to inquire about the necessary information from the licensing site when the producer or other party consults the FC.

<sup>4</sup> For example, the Japan Coast Guard publishes information on marine construction work and events such as marine fireworks displays on its website as “Notices to Mariners” (<https://www1.kaiho.mlit.go.jp/TUHO/tuho/nm.html>) and “Marine Safety Information” (<https://www6.kaiho.mlit.go.jp/>), so one method would be for each FC to convey this information to producers, etc.

(Figure 6) Flow of sharing “other information that is not directly related to permits and licenses, but is important for promoting film location attraction”



### (3) Strengthening the JFC/FC structure

#### A. Strengthening cooperation among all JFCs/FCs, with JFC at the center

As the core of the entire FC, JFC is expected to be the hub for information sharing and support for producers, etc., so it is important to strengthen its structure and relationships with stakeholders.

Therefore, it is also necessary to consider ways to strengthen the overall function of FCs, with JFCs at the center (including clarifying the institutional foundations), such as by implementing certified training to maintain a high level of skill among FC personnel, improving the content of training on a block-by-block basis, and creating a forum for the exchange of opinions between JFCs and FCs.

#### B. Strengthening the FC system

FCs are expected to play a major role in location filming and attracting filmmakers, and in order to fulfill this role, it is essential that FC staff improve their capabilities and accumulate know-how.

Given that FCs are often organized by local governments, it is necessary for the purpose and significance of location filming and attraction to be shared within the local government. On that basis, it is necessary to encourage stronger support for FCs and, with the cooperation of the Japan Film Center and the National Film Archive of Japan, to allocate and develop personnel with high language skills and expertise.

#### C. Building wide-area collaboration among multiple FCs

As mentioned above, in addition to strengthening the systems of each FC, promoting cooperation between FCs (wide-area cooperation) is expected to bring about benefits such as making effective use of resources, including financial resources, while

leveraging the strengths of each FC. Furthermore, wide-area cooperation will attract and support location filming outside of administrative districts, creating an efficient filming environment for producers, etc. Furthermore, in addition to daily information exchange, personnel exchanges, etc. will also lead to the strengthening of each FC's systems through the exchange and accumulation of know-how.

In addition, if such collaboration can be established in multiple regions, it is expected that competition will arise between the wide-area collaboration units and better services will be provided, so it is necessary to encourage collaboration so that such wide-area collaboration can take place in many regions.

## **2. Appropriate support for producers, etc.**

### **(1) Informing creators and others of FC's contact information**

Contact details for each FC must be made known to producers and others through JFC/FC, JL-DB, film industry-related organizations, etc.

For a list of FCs, please refer to Reference 3.

### **(2) Specific forms of support**

The support that producers and others may require may include providing information necessary for location filming (information on permits and licenses, photos of the location, etc.), advice on coordinating (reaching consensus) between parties involved, and promotion after filming has ended.

In order to provide smooth support through FC, it is necessary to accumulate and prepare information and knowledge, and to take into consideration the convenience of producers, etc., such as posting FAQs on the Internet for topics that receive many inquiries.

It is also important to clarify the content of support to producers and other parties in advance (it may also be effective to have the parties exchange a document such as a "Location Support Request Form" (see Reference 4)).

#### **A. Providing and advising on information necessary for location filming (such as permits and licenses, photos of the location, etc.)**

must<sup>5</sup> provide the following information to filmmakers and other parties, as well as provide necessary advice when applying for licenses and permits.

<Providing information and advice (examples)>

- Information about the filming location (photos, maps, etc.)
- Providing information related to location filming (accommodation, meals, equipment, rental cars, etc.)
- (In response to requests from manufacturers, etc.) Information on licenses and permits, etc., and information on how to fill out application forms for licenses and permits, etc. (Examples, etc.)

- B. Advice on coordination (consensus building) among stakeholders
- In order to ensure smooth location filming, it is necessary to reach an agreement with the relevant parties, such as local governments and local residents. In addition to explaining to producers how to notify local residents (such as filming schedules and content), we also provide advice on which media to use for notification and dissemination is most effective.
- In addition, when attracting filming locations, it is also necessary for FCs to take the lead in explaining the situation to local governments, local residents, etc.

<Examples of efforts related to consensus building>

- Joint information sessions will be held with local governments, police, fire departments, companies, local community associations, bus operators, taxi operators, universities, security companies, etc.
- Hold an explanatory meeting for members of the town planning council, which is made up of local businesses, etc., and provide individual explanations to other stakeholders.
- When filming an overseas production in a local cemetery, we will hold consultations and briefing sessions with the local residents' association in the relevant autonomous district.
- Promoting large-scale location filming through news and other means to foster civic pride among local residents
- For local residents in the area where filming will be conducted, we will start by explaining the situation to the local government committee, then visit the homes of neighboring residents, post

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<sup>5</sup> Producers and others also need to be aware of information on necessary permits and licenses.

flyers, and participate in meetings with the district team leader (resident briefing session).

- In order to rent out city-owned land as a parking space for filming vehicles, a local residents briefing was held in advance. A letter requesting cooperation was also distributed to a wide range of local residents.
- The FC will take the initiative in coordinating and attending advance consultations with relevant organizations.

### C. Promotion after filming is completed

Carrying out promotional activities using the supported works is an important element in giving back to the community by supporting producers, etc., as it not only promotes the video works but also leads to regional revitalization and inbound tourism, which are the goals of FC activities, and has the effect of creating a virtuous cycle in the relationship between producers, etc. and the community.

initiatives for promotion after filming include the following , but it is important for FC to proactively carry out promotional activities by obtaining prior approval from producers, etc. regarding the use of part of the footage. In addition, implementing such initiatives with the cooperation of producers, etc. is thought to contribute to building a cooperative system between producers, etc. and FC. In order to smoothly negotiate the use of part of the footage, it is desirable for producers, etc. to clearly indicate to FC the point of contact responsible for the use of the footage.

<Examples of promotional activities after filming>

- Utilizing filming locations
  - Location map (distributed at filming locations and cinemas, and distributed via social media and the web)
  - Special preview screening (co-hosted by the distribution company and local filmmakers )
  - Events where actors and directors can be invited ( to promote the film and filming locations )
  - Print media planning ( introducing filming locations and works in local features, etc. )
  - TV projects (local TV stations, destination cities , sister cities, etc. )
  - Collaboration with related organizations depending on the work ( public transportation (wrapping train operation, in-car

advertising, etc.) , local companies (local companies developing specialty products and travel products, etc. ) etc. )

- Acquire the right to use promotional materials (photos featuring actors, promotional videos, etc.) ( for use at filming locations and events related to the work )
- FC PR (educational activities, requests for cooperation , and cultural promotion )

\* When implementing the above initiatives, it is also important to communicate with on-site staff in order to devise strategies that will encourage directors and actors to talk about the appeal of the location in interviews , and to take still photos that can be used for promotional purposes .

○ Use of video works

- Collaboration with the film industry ( holding local screenings , preview screenings, etc. )
- Tourism policy to attract visitors ( planning tourist routes that incorporate filming locations, etc. )
- Preservation and utilization of cultural assets ( participation in activities aimed at preserving and utilizing cultural assets by raising awareness of them through the use of video works )
- Promotion of sales of local specialties ( purchase of products that appear in the video work )
- Collaboration with local educational institutions ( screenings of film works in schools and special lectures by filmmakers )

D. Other

< FC initiatives (examples)>

- Promoting efforts to attract filming locations and information about filming locations overseas
  - In order to attract filming locations from overseas, we will add English descriptions to photos posted on social media sites operated by the FC in addition to Japanese.
- FAM (location scouting/scene scouting) tours for producers and other parties
- Experiencing Japanese culture for overseas crew members
- Utilizing the extra talent bank
- By making tourism councils organized by municipalities in a wide area members of the FC, it will be possible to promote systematic wide-area cooperation and improve the system for accepting filming.

(On the day of the shoot)

- On the day of filming, I was involved in providing detour guidance and responding to general complaints on-site.
- Participation of local residents in filming
- When overseas film crews arrive, they are given a paper outlining filming rules (such as separating trash and taking off shoes indoors)
- In order to avoid causing inconvenience to local residents in narrow alleys, staff will be stationed at each intersection when filming vehicles are brought in and out.
- Negotiate with producers regarding material provision during filming

## **Chapter 3: Requirements for local government and other licensing authorities**

In order to ensure that local governments and other licensing authorities can smoothly carry out location filming, it is desirable for licensing ministries and agencies to publicize this handbook to licensing sites to raise awareness of the issues that need to be addressed and how to respond smoothly, as well as to share licensing information with JFC/FC, provide appropriate advice and information to producers (applicants), and facilitate efficient procedures, as described below .

### **1. Request for dissemination and promotion of what is required at licensing sites and facilitation of responses**

#### **(1) Publicizing what is required at licensed sites**

To ensure the effectiveness of the initiatives in this handbook, it is essential that they are fully disseminated to licensed sites. For this reason, it is advisable for licensing ministries and agencies to make licensed sites aware of the initiatives in 2 and 3 below, as well as the underlying objectives of location filming and attraction (see Chapter 1, Section 4, "Basic Concepts for the Smooth Implementation of Location Filming"), the role of FCs, and their activities (see Reference 2).

In order to disseminate information, this handbook will be made known again through administrative communications, notices, etc., and methods such as training can also be considered, and it is considered effective to implement this repeatedly and continuously.

#### **(2) Request for smoother response to licensing and approval procedures**

When making decisions on permits and licenses, it is desirable to respond appropriately, taking into account the social significance of the location filming related to the application. Even if the content of the application does not allow for immediate permission or approval, it is desirable to take a basic stance of thinking together with the entity implementing the location filming from the perspective of how to ensure smooth procedures and safe location filming, and to provide appropriate advice and information, etc., and it is also considered necessary for the licensing ministries and agencies to encourage the licensing site to take such measures as necessary.

For example, it would be effective to publicize cases where

approval was granted taking into account the involvement of local governments.

<Local government involvement (examples)>

- Local governments are inviting filming locations to record and disseminate information on the state of recovery from the earthquake disaster, and to support recovery efforts by increasing tourism.
- With the aim of revitalizing the local area, local governments will disseminate information about recruitment of extras and proactively coordinate with local residents to reach consensus.

## **2. Sharing of information on licenses and permits to JFC/FC**

As stated in Chapter 2, Section 1 (2), the information will be shared. In order to promote understanding among the parties involved and facilitate procedures for location filming, it is desirable to share as much information as possible about the system outline and contact points, as well as the necessary application documents and how to fill them out. It is also desirable to share information in multiple languages.

<Examples of multilingual support by local government licensing authorities>

- We have issued comprehensive information in 10 languages regarding the use of small Unmanned Aircraft Systems (sUAS), including flight rules and operational guidelines, etc. for foreign users and established a dedicated help desk to provide assistance and respond to inquiries.

## **3. Facilitating the process by providing appropriate advice and information to producers (applicants) and implementing efficient procedures**

(1) How to provide consultation to license applicants and cooperation with local governments

When receiving consultations from manufacturers etc. (applicants), it is necessary to provide an accurate explanation of the licensing system, as well as to make positive suggestions and present alternatives for realizing the actions related to the application, and to endeavor to respond courteously from the perspective of the person seeking consultation.

When local governments and other licensing authorities provide advice and information to producers (applicants), they are

required to explain the approval criteria, measures to ensure the safety and convenience of local residents who live at the filming location, the need to reach a consensus among local residents, etc. In addition, with regard to reaching a consensus among local residents, it is also important to work with local governments to implement initiatives to facilitate consensus building, such as actively participating in consensus-building forums and providing necessary advice.

<p>&lt;Consensus building among local residents (example)&gt;</p> <ul style="list-style-type: none"><li>○ Consensus building through a conference format<ul style="list-style-type: none"><li>▪ Local governments and other organizations will establish councils to build consensus among local residents, road users, etc.</li></ul></li><li>○ Consensus building through cooperation among stakeholders<ul style="list-style-type: none"><li>▪ Local governments will proactively coordinate and liaise with local residents to build consensus, including by holding advance public relations sessions and explanatory meetings for local residents.</li><li>▪ Participate in local events on a regular basis to promote communication</li></ul></li><li>○ Consensus building through individual efforts by producers, etc.<ul style="list-style-type: none"><li>▪ Explanation to local governments, neighborhood associations, local residents, stores, shopping districts, companies, etc.</li><li>▪ Distribution of letters requesting cooperation to local residents</li></ul></li></ul>
<p>&lt;Examples of alternative proposals and advice from local government and other licensing authorities&gt;</p> <ul style="list-style-type: none"><li>○ Present specific proposals for possible locations to replace locations that would have a significant impact on traffic</li><li>○ As the route was experiencing increased traffic due to tourists, alternative dates and times for the photo shoot were suggested.</li><li>○ Consider and advise on more effective locations for posting notice signs to alert local residents and passersby.</li></ul>

## (2) Facilitating the process through efficient procedures

### A. Collective acceptance of applications, cooperation between local governments and other licensing authorities, and between licensing sites across jurisdictions

When multiple permits, licenses, etc. are required in the same area, it is desirable for local governments and other licensing authorities to cooperate with each other, and if it is possible to accept applications for permits, licenses, etc. in one go, it is desirable to publicize the system and make it possible to

implement procedures as efficiently as possible depending on the content and nature of the permits, licenses, etc. For example, the National Police Agency and the Ministry of Land, Infrastructure, Transport and Tourism are taking the following measures.

<Comprehensive acceptance of road use permits and road occupation permits by local government and other licensing authorities>

- When both a road use permit and a road occupation permit are required, applications for both permits can be accepted together.

Furthermore, in cases where licenses and permits are required across multiple jurisdictions, it is desirable to devise ways to make the procedures for licenses and permits more efficient for producers, etc., through flexible cooperation or joint responses between licensing and permitting sites, and support and advice from higher-level administrative agencies and departments, etc. For example, the National Police Agency is taking the following measures.

<Example of arrangements when location filming spans multiple police stations>

- 77, Paragraph 1 of the Road Traffic Act, when the location of an act requiring a road use permit falls under the jurisdiction of multiple police stations within the same prefecture, it may be sufficient to obtain permission from the chief of one of the police stations. When multiple road uses are conducted as a single entity under the management and responsibility of a single operating organization, the permits may be consolidated at the request of the applicant.

The National Police Headquarters, which had received an outline of the filming from FC in advance, provided information to multiple police stations and gave guidance and advice on the content and scale of the filming.

- The police headquarters will be present at the meeting between the applicant and the police station to make any necessary adjustments.

#### B. Digitization and clarification of application procedures

In order to reduce the burden on applicants for licenses and permits, it is also necessary to digitize and clarify application procedures.

<Examples of efforts to digitize application procedures by local

government licensing authorities>

○ Regarding applications for licenses and permits for drone photography under the Aviation Act, local governments and other licensing authorities have been digitizing the application process since April 2018, and currently over 90% of applications are submitted electronically.

○ With regard to drone flights, with the exception of some flight modes, permission and approval procedures are not required when a certified drone is operated by a person with a UAV pilot license.

○ Regarding the issuance of the Certificate of Eligibility, it is also possible to issue it by email instead of in writing.

○ When multiple people apply for residence status at the same time, if the documents are common to all applicants, it is sufficient for the representative to attach them. Online applications are also supported.

<Clarification of application procedures by local government licensing authorities (example)>

○ As a required document for the "Entertainer" residence status No. 3, "documents proving achievements in entertainment activities" are required, but "entertainment" does not only include so-called entertainers, but also includes staff such as cameramen.

○ Documents required for the status of residence "Entertainer" No. 3 include "documents that clarify the outline of the accepting organization" However, if there is no accepting institution, there is no need to submit it.

○ If you are entering Japan just for the purpose of location scouting and script research only, and not for actual filming in Japan, you will be eligible for the status of residence as a Temporary Visitor for short-term business purposes.

C. Other (needs for licenses and permits, etc. and current status of responses)

Up until now, through the Practitioners' Roundtable, information gaps between producers and licensing authorities such as local governments have been filled as follows: As such, by exchanging opinions through forums where stakeholders gather, it is believed that smooth location filming can be achieved, and therefore it is considered important to continue exchanging opinions between relevant government ministries and agencies, producers, and other stakeholders.

Video production/FC opinions ( As of March 2024 )	Summary of the “ Practitioner’s Roundtable on Improving the Location Filming Environment ” held in March 2024 ( current status of response)
<p>●Please indicate the criteria for permission for road use.</p>	<p>●The degree to which location filming disrupts general traffic in the surrounding area varies greatly depending on the location, time, and type of filming, and the situation regarding consensus building with local residents and road users is not necessarily uniform. Therefore, the police station chief must make individual and specific decisions on granting permission, making it difficult to set approval criteria in advance.</p> <p>●On the other hand, when there is a prior consultation, we are instructing prefectural police to make positive proposals on how to realize the location filming related to the application. If there are any cases of problems, please provide information to the Cabinet Office, FC, etc. as needed. [National Police Agency]</p>
<p>● Within Tokyo’s 23 wards, it is extremely rare for permission for road use to be granted for filming locations involving automobiles (including car action scenes, filming with camera cars, and towing).</p>	<p>● Since the degree of traffic disruption varies depending on the content of the individual shoot, whether or not permission is granted will be determined on a case-by-case basis, but this does not mean that permission is not generally granted for filming using a car.</p> <p>●If there are any cases of problems, please provide information to the Cabinet Office, FC, etc. as needed. [National Police Agency]</p>

Video production/FC opinions ( As of March 2024 )	Summary of the “ Practitioner’s Roundtable on Improving the Location Filming Environment ” held in March 2024 ( current status of response)
<p>●Photography is not permitted at the airport (whether inside or outside the restricted area).</p>	<p>●In general areas, airport managers (national government, local government, private company) will check the following points:</p> <ul style="list-style-type: none"> <li>① Matters necessary for managing airports, such as preventing congestion</li> <li>② Measures necessary to ensure airport convenience, such as preventing congestion [Ministry of Land, Infrastructure, Transport and Tourism]</li> </ul> <p>● Within restricted areas, airport managers (national government, local government, private company) will check the following points:</p> <ul style="list-style-type: none"> <li>①Check the items necessary to ensure the safe operation of aircraft</li> <li>②Necessary measures to ensure safe aircraft operations</li> </ul> <p>● In recent years, we have been cooperating with filming both inside and outside of restricted areas, and we will continue to consider ways to do so as much as possible. [Ministry of Land, Infrastructure, Transport and Tourism]</p>
<p>●I would like the procedures for sUAS permission approval under the Civil Aeronautics Act to be expedited.</p>	<p>●Currently, the standard processing time for sUAS permission approval procedures is 10 business days, but we plan to shorten this period through system improvements and other measures . [Ministry of Land, Infrastructure, Transport and</p>

Video production/FC opinions ( As of March 2024 )	Summary of the “ Practitioner’s Roundtable on Improving the Location Filming Environment ” held in March 2024 ( current status of response)
	Tourism]
<p>●Permission for location filming on JR East and JR Central (Tokaido Shinkansen) cannot be obtained.</p>	<p>●(JR East) Taking into consideration the impact on passengers, etc., we do not uniformly refuse filming even on commercial trains, and there have been cases of filming in the past. Filming is also permitted on location in depots and chartered trains as long as certain conditions are observed.</p> <p>●( JR Central) As JR Central’s Tokaido Shinkansen service is used by a large number of passengers on a daily basis, and in order to ensure a comfortable onboard environment, filming inside the train is permitted only under certain conditions. If you have any inquiries regarding location filming, please contact the Customer Service Section. [Ministry of Land, Infrastructure, Transport and Tourism]</p>
<p>● Photography at the container terminal is only permitted during limited hours on weekends.</p>	<p>● Filming at container terminals requires coordination with other operations, but it is not limited to weekends, and filming has also been carried out on weekdays. [Ministry of Land, Infrastructure, Transport and Tourism]</p>
<p>●I would like more flexibility in extending the length of stay.</p>	<p>● If there are problems with the residence status, such as no activities were carried out under the residence status before renewal, or if the person was engaged in work activities</p>

<p>Video production/FC opinions ( As of March 2024 )</p>	<p>Summary of the " Practitioner's Roundtable on Improving the Location Filming Environment " held in March 2024 ( current status of response)</p>
	<p>completely different from those stated in the application, the application for renewal permission may be denied, but in principle permission will be granted if a reasonable explanation and application documents are submitted. [Immigration Services Agency]</p>

## Chapter 4: Matters to be noted by producers, etc.

To ensure smooth location filming, JFC/FC, local government and other licensing authorities must address issues in terms of system operation, information provision, organizational structure, etc. At the same time, as described below, producers and others must also understand the basic system for location filming, comply with licensing conditions, etc., and carry out location filming appropriately.

To increase the predictability of permit and approval procedures, we have attached a summary of specific past filming examples for locations with high demand for filming (Shibuya Scramble Crossing, Shinjuku Kabukicho, airports, etc.) and special filming (car action scenes, explosion scenes). We hope that you will use this information in your future permit and approval procedures <sup>6</sup>.

### 1. Contact point for location filming

#### (1) General inquiry desk

The JFC is the contact point for general inquiries about location filming, including consultations from overseas producers regarding location filming in Japan.

General inquiry desk	JFC	Phone number: 03-6264-2042
		Email: <a href="mailto:Jfc@japanfc.org">Jfc@japanfc.org</a>
		Website: <a href="https://www.japanfc.org/">https://www.japanfc.org/</a>

#### (2) Contact points for inquiries and consultation regarding filming in each region

Filming support within the region will be provided by each local FC (Reference 3).

#### (3) Main inquiries and application desks for licenses and permits

The main inquiries and application desks for permits and licenses are as follows:

Please also refer to Chapter 3, Section 3 (2) above, as local governments and other licensing authorities are also working to

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<sup>6</sup> Because the location, time, format, and other conditions for location filming vary from case to case, there are no uniform standards for determining whether or not to grant licenses and permits, and each case must be judged individually and specifically. Therefore, it is important to note that this collection of case studies does not guarantee that licenses and permits will be granted.

facilitate smooth operations by implementing efficient procedures.

act		Authorizing ministries and agencies	Contact details and application submission information	Documents to be submitted
[Road Traffic Law] Road use	Road (Reference 5)	National Police Agency	Police station in charge	<ul style="list-style-type: none"> <li>① application of road use permit (2 copies)</li> <li>② A sketch of the area where the road is used or the section in question</li> <li>③ Documents that the Public Safety Commission deems necessary to supplement the method or form of road use, etc.</li> </ul>
[Road Law] road occupation	National highways managed by the state (Reference 6)	Ministry of Land, Infrastructure, Transport and Tourism	National highway office in charge * <u>Online applications</u> are also possible.	• Occupation permit application form
	National highways managed by local governments	Each local government	Each local government	Please contact your local government.

	Prefectural road			
	Municipal roads			
[Road Transport Vehicle Act] Use of theatrical vehicles	Unregistered vehicles (modified vehicles, scrapped vehicles, etc.) (Reference 7)	Ministry of Land, Infrastructure, Transport and Tourism	The nearest transport bureau, motor vehicle inspection and registration office, or city, ward, or part of a town or village	Application form for temporary vehicle operation permit (Even if you have received permission from the police chief to use the road and are filming on a road that is closed to general traffic due to traffic restrictions, you will still need to apply if you want to drive on a public road to the location.)
[Civil Aeronautics Law] sUAS use	Civil Aeronautics Act (Flight Airspace and Flight Methods, etc.) (Reference 8)	Ministry of Land, Infrastructure, Transport and Tourism	(Contact information) Help Desk for sUAS (050-3818-9961)  (Application Regional Civil Aviation Bureau (Tokyo or Osaka) or the Airport Office (Tokyo or Kansai) that have jurisdiction	<ul style="list-style-type: none"> <li>• Form 1 Permission/Approval Applicant for Flight of Unmanned Plane sUAS</li> <li>• Form 2 Letter of Confirmation of Standard Conformity for Functions and Performance of Unmanned Plane</li> </ul>

			over the flight area	<ul style="list-style-type: none"> <li>Form 3 Letter of Confirmation of Flight History, Knowledge, and Skills for Operator of Unmanned Plane (Applications can be made online using the Drone/UAS Information Platform System (DIPS2.0))</li> </ul>
[Port Regulation Law] [Port Law] Port use	[Port Regulations Act] Specified ports/applicable ports (Reference 9)	Japan Coast Guard	Captain of the port having jurisdiction or head of the coast guard having jurisdiction	(Construction, work or event) permit application form
	[Port and Harbor Law] General port and harbor areas including the above	Each port administrator	Each port administrator	Please contact the respective port authorities.
[Fire service law] Restrictions on the use of fire	<ul style="list-style-type: none"> <li>Actions that may cause smoke or flames that could be mistaken for fire</li> <li>Smoking, use of open flames, and</li> </ul>	Fire and Disaster Management Agency	Fire department under jurisdiction	The format varies depending on the fire department in your jurisdiction, so please contact your local fire station.

	bringing in items that are dangerous to fire prevention. (Reference 10)			
[Natural Parks Law] park use	National Park (Reference 11)	Ministry of the Environment	Regional environmental offices, natural environment offices, nature conservation officer offices, etc.	Application for permission to build (modify, expand) structures in special areas (special protection zones and marine park areas)
	Quasi-national park	Each local government	Prefecture under jurisdiction	Application for permission to build (modify, expand) structures in special areas (special protection zones and marine park areas)
	Prefectural Natural Parks	Each local government	Prefecture under jurisdiction	Please contact the prefecture in charge.
Airport use (Reference 12)	Company-managed airport	Each management company, etc.	Each management company, etc.	Please contact the relevant management company.
	Government-managed airport	Ministry of Land, Infrastructure, Transport and Tourism	Each airport office	Please contact the airport office.

	Concession Airport	Airport operating rights holders	Airport operating rights holders	Please contact the respective airport operators.
	Locally managed airport/specific locally managed airport	Each local government	Each local government	Please contact your local government.
	Concession Airport	Airport operating rights holders	Airport operating rights holders	Please contact the respective airport operators.
Use of Shinkansen (Reference 13)	Hokkaido Shinkansen	JR Hokkaido	JR Hokkaido Solutions Co., Ltd. JR2 Group E-mail: <a href="mailto:location@jrh-sol.co.jp">location@jrh-sol.co.jp</a> TEL: 011-751-7920 * Reception hours: (Weekdays) 10:00-17:00	Please contact the respective management company.
	Tohoku Shinkansen	JR East	JR East Planning Co., Ltd. Location Services, Sales Department 1, Metropolitan Regional Headquarters <a href="mailto:location@jeki.co.jp">location@jeki.co.jp</a>	
	Akita Shinkansen			
	Yamagata Shinkansen			
	Joetsu Shinkansen			
Hokuriku Shinkansen	JR East: Tokyo to Joetsu Myoko	JR East: JR East Planning Co., Ltd.		

		JR West: Between Joetsu Myoko to Tsuruga	Location Services, Sales Department 1, Metropolitan Regional Headquarters <a href="mailto:location@jeki.co.jp">location@jeki. co.jp</a> JR West: JR West Location Service <a href="mailto:jr-&lt;br/&gt;ls@westjr.co.jp">jr- ls@westjr.co.j p</a>
	Tokaido Shinkansen	JR Central	Customer Service Section TEL050-3772- 3910 Business hours: 9:00~17:00 (excluding weekends, holidays, and the New Year holidays)
	Sanyo Shinkansen	JR West	JR West Location Service <a href="mailto:jr-&lt;br/&gt;ls@westjr.co.jp">jr- ls@westjr.co.j p</a>
	Kyushu Shinkansen	JR Kyushu	JR Kyushu Public Relations Department (Planning) TEL: 092 - 474 - 2541
	Nishi-Kyushu Shinkansen		

			mail: <u>00021000.jrk.02@jrkyushu.co.jp</u>	
[Immigration Control and Refugee Recognition Act] Application for residence status	<p>“Temporary Visitor” Status of Residence (When film crews are only conducting location scouting and scenario scouting in Japan without actually filming. However, this is limited to cases where the purpose of the activity falls under “short-term business, etc.”)</p>	Immigration Services Agency	<p>(Contact information)            ・ Foreign Residents General Information Center (03-5796-7112)</p> <p>(Place of submission of application)            - Regional Immigration Bureau in charge            * <u>Online applications</u> are also accepted (excluding “Temporary Visitor” applications).</p>	<p>For the status of residence of Temporary Visitor, applying for a Certificate of Eligibility is not required. Please refer to the website of the Ministry of Foreign Affairs for information on the visa application procedure.            ( <a href="https://www.mofa.go.jp/mofaj/oko/visa/index.html">https://www.mofa.go.jp/mofaj/oko/visa/index.html</a> ) .</p>
	<p>Residence status “Entertainer” (Reference 14)            (When actors, cameramen, and other film crews are engaged in activities related to the</p>			<p>・ Application for Certificate of Eligibility            ・ photograph            - Documents proving the applicant’s performance in the entertainment industry            ・ Documents certifying the</p>

	production of broadcast programs (including cable broadcast programs) or films)			content, period, position and remuneration of specific activities in Japan - Documents that clarify the overview of the receiving organization - Other reference materials please visit the Immigration Bureau website ( <a href="https://www.moj.go.jp/isa/applications/status/entertainer.html">https://www.moj.go.jp/isa/applications/status/entertainer.html</a> ).
Visa	Temporary Visitor visa (For a film crew conducting just for location scouting and script research, and not for actual filming, provided that the purpose of their activities falls under "short-term business.")	Ministry of Foreign Affairs	Please check the website of the Ministry of Foreign Affairs ( <a href="https://www.mofa.go.jp/about/emb_cons/mofaserv.html">https://www.mofa.go.jp/about/emb_cons/mofaserv.html</a> ) to find the Diplomatic Missions of Japan (Embassy, Consulate-General, or Consular Office) that have jurisdiction	The required documents for a Temporary Visitor visa (for short-term business purposes) vary depending on the applicant's nationality. Please refer to the website of the Ministry of Foreign Affairs for details. ( <a href="https://www.mofa.go.jp/j_info/visit/visa/index.html">https://www.mofa.go.jp/j_info/visit/visa/index.html</a> )

	<p>[This visa does not apply to nationals of countries and regions with visa exemption arrangements. For further information about visa exemption, please refer to the website of the Ministry of Foreign Affairs.  <a href="https://www.mofa.go.jp/j_info/visit/visa/short/novisa.html">https://www.mofa.go.jp/j_info/visit/visa/short/novisa.html</a></p>		<p>over the country/region where the foreign nationals visiting Japan reside.</p>	
	<p>Working visa “Entertainer” (For actors, cameramen, and other film crew members involved in activities related to the production of broadcast programs (including cable TV</p>		<p>For inquiries regarding a Certificate of Eligibility, please contact the Foreign Residents General Information Center at 0570-013904 (calls from IP phones and from overseas: 03-5796-7112) .</p>	<p>Please <a href="https://www.mofa.go.jp/j_info/visit/visa/long/visa3.html">refer to the link of the Ministry of Foreign Affairs for details on the required documents for Working visa “Entertainer”</a> .  <a href="https://www.mofa.go.jp/j_info/visit/visa/long/visa3.html"> (https://www.mofa.go.jp/j_info/visit/visa/long/visa3.html )</a></p>

	programs) or films)		After obtaining a Certificate of Eligibility, if you have any questions regarding visa application procedures, please refer to the website of the Diplomatic Missions of Japan (Embassy, Consulate-General, or Consular Office) with jurisdiction over your place of residence. ( <a href="https://www.mofa.go.jp/about/emb_cons/mofaserv.html">https://www.mofa.go.jp/about/emb_cons/mofaserv.html</a> )	
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- (4) Application window for the subsidy program for “Support for attracting overseas production companies to film in Japan”  
As mentioned above, the Ministry of Economy, Trade and Industry (METI) is providing support for production costs for domestic location filming by overseas production companies under the “Subsidy for Promoting Overseas Expansion of Content and Strengthening Infrastructure (Support for Video Production, etc.)” (commonly known as JLOX) program in the FY2022 supplementary budget, as part of the “Support for Attracting Overseas Production Companies to Shoot on Domestic Locations.” The application window for this production cost support under the FY2023 supplementary

budget program is as follows (applications for this program have already closed).

Eligibility to apply is limited to legal entities (companies, organizations, etc.) established under Japanese laws and regulations that produce videos in collaboration with overseas production companies, etc., or that have been entrusted with a contract by an overseas production company, etc. Overseas corporations cannot apply directly.

FY2023 Supplementary Budget "Subsidies for the Promotion of Overseas Expansion of Japan's Cultural and Artistic Content and Sports Industries (Support for the Overseas Expansion of the Content Industry)" (commonly known as JLOX+) Support for attracting domestic filming locations by overseas production companies (Project period: March 4, 2024 – March 31, 2025)

Subsidy application desk	VIPO (Visual Industry Promotion Organization)	Phone number: 03-6264-3578
		E-mail: <a href="mailto:question@jloxplus.jp">question@jloxplus.jp</a> *For foreign corporations
		HP: <a href="https://jloxplus.jp/">https://jloxplus.jp/</a>

\*For the latest information, please refer to the Ministry of Economy, Trade and Industry website.

- (5) point for inquiries regarding the contents of this handbook and other measures to attract filming locations

point for inquiries regarding the contents of this handbook and other measures to attract filming locations	Cabinet Office Intellectual Property Strategy Promotion Office	Phone number: 03-3581-2109
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## 2. Conducting location shoots based on compliance

- (1) The importance of compliance during location filming

When filming on location, it is often necessary to obtain the necessary permits and licenses in advance, depending on the location and circumstances. In addition to obtaining the necessary

permits and licenses, various other laws and regulations are also relevant to filming on location. Furthermore, filming on location involves contact with various parties, and if not done properly, it can cause unexpected damage or inconvenience to those involved, so preventative measures from this perspective are also important. By keeping these points in mind and conducting location shoots in compliance, it is believed that public trust in location shoots will be fostered and location shoots will be able to proceed more smoothly.

(2) Conducting location filming in compliance with licensing conditions, etc.<sup>7</sup>

Regarding licensing conditions, the following are likely to be problems that producers and other parties may encounter during location shoots, and complaints from local residents.

Since errors in communication and reporting are thought to be the main causes, it is considered necessary to work closely with JFC/FC and licensing authorities such as local governments.

Irresponsible behavior will have an impact on future location shoots, so filming must comply with licensing conditions, etc.

<Examples of common problems and complaints from local residents when filming on location>

- Anything that violates the conditions of permission for filming
  - ・ Photographing outside the permitted scope of use
  - ・ Unilaterally extending the filming time (especially late at night)
  - ・ No notice of filming cancellation or schedule change
  - ・ There were a lot of vehicles for filming, and they overflowed into parking lots other than the designated ones.
  - ・ Bringing in unplanned filming equipment (rails, cranes, etc.)
  - ・ Borrowing power outlets within the facility without permission
  - ・ Inadequate protection measures for facilities and equipment
  - ・ Incomplete cleanup and tidying up after the event
  - ・ Non-payment of facility usage fees, parking fees, etc.
  - ・ Non-payment of penalty fees due to cancellation of filming

(3) Location filming in compliance with relevant laws and regulations

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<sup>7</sup> For information on licensing conditions, etc., please refer to Chapter 4, Section 1 (3) of this handbook.

In order to create an environment where all people involved in location filming can work with peace of mind, the Act on Prevention of Delays in Payment of Subcontract Proceeds, etc. ( Act No. 120 of 1956 ) (Reference 15) and the Act on the Fairness of Transactions Relating to Specified Contractors Filming must be conducted in compliance with various laws and regulations, including the Act on the Improvement of Business-to-Business Transactions ( Act No. 25 of 2023 ) (hereinafter referred to as the "Act on the Improvement of Business-to-Business Transactions " ) (Reference 16) and the Labor Standards Act (Act No. 49 of 1947 ) (Reference 17).

In addition, with the enforcement of the Act on the Regulation of Freelance and Business-to-Business Transactions in November 2024, ordering businesses (outsourcing businesses) that outsource work to freelancers (specified contract businesses) are now required to clearly state the terms of the transaction in writing, etc.

(4) Consideration to avoid infringing on the rights and interests of others

When filming on location, various transactions with external parties are required, such as purchasing supplies for the film crew, accommodation, various leases, and production outsourcing. Non-payment or other issues in these transactions can cause significant losses for the businesses involved in the filming. In particular, a single incident of non-payment or damage to property can mean not only that the location is no longer available for use, but it can also mean that the filming industry will never again cooperate with filming in the area, potentially affecting the viability of FC activities and ultimately threatening the entire filming industry. Therefore, when filming on location, faithfully fulfilling contractual relationships with external parties is of utmost importance, and risk management considerations must also be taken into account when conducting operations.

Consideration for local residents at filming locations is also important in order to obtain their smooth cooperation. In particular, the following are considered to be common troubles that filmmakers are likely to encounter during filming on location, and complaints from local residents , regarding manners, etc.

<Examples of common problems and complaints from local residents when
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filming on location>

①Regarding the manners of the filming staff

- There is trash scattered around, such as packed lunches and cigarette butts.
- Lack of consideration for the general public when taking photos in parks, sidewalks, etc.
- Bringing in drums and starting fires despite fires being strictly prohibited
- The no-shoes policy within the facility is not observed
- Insufficient consideration for cultural assets (cultural assets such as buildings, paintings, and scenic spots need to be recognized as things that will never regain their value once they are defaced or damaged, regardless of their rarity).
- Poor advance response to facility managers and surrounding residents
- Lack of consideration for the natural environment, flora and fauna

②Other items

- Complaints about the sound and lighting of nighttime photography
- Noise from filming and spectating, and littering
- Living conditions became worse due to spectators coming to the filming location.
- An elderly person was forced to take a detour due to a road closure.

### 3. Points to keep in mind when filming foreign productions in Japan

●Things to keep in mind when filming an overseas production in Japan (examples)

- There are some foods that cannot be eaten for religious reasons (consideration is required for location meals, etc.)
- There are cases where rules such as no eating or drinking or wearing shoes are not followed.
- It is often necessary to secure a space (such as an equipment storage area) to be used "exclusively" for long-term/large-group photography.
- There is a shortage of personnel in Japan who can speak multiple languages and have the know-how to shoot on location.
- During filming, domestic production companies often act as intermediaries, allowing for communication regarding filming, but after filming is over, there are no intermediary companies, so it can be difficult to discuss promotion with overseas producers, etc.
- Even if a film is actually shot, it may not be broadcast as a work.

#### **4. Building a collaborative system with JFC/FC, local governments and other licensing authorities, and gaining the understanding of local residents**

Location filming is based not only on the location but also on the cooperation of local residents and local governments, so it is necessary to respect the activities of JFC/FC, cooperate based on mutual understanding, and build a relationship of trust.

Therefore, as described above in Chapter 2, Section 2 (2) (c) "Promotion after filming is completed," it is necessary to cooperate to the extent possible, such as by actively approving the use of the video work, in order to achieve the objectives of JFC/FC's activities, such as revitalizing the local area and promoting inbound tourism.

In addition, in order for JFC/FC to establish a smooth support system, it is desirable for producers to prepare and share proposals and materials related to drone filming that summarize the outline of the work, the details of the request for support, contact information, etc.

#### **5. Reference information for location filming**

##### **① Information regarding consumption tax refund applications**

When a Japanese production company is contracted to produce a film by a non-resident overseas film company, the transaction falls under the category of "export exemption" from consumption tax, and the Japanese production company may be able to receive a consumption tax refund by filing a tax return with the tax office (see Reference 18).

##### **② Information on domestic filming studios (live-action)**

JFC has compiled information on local warehouses, gymnasiums, and other facilities that could be used as alternatives to studios, so please feel free to inquire as necessary.

In addition, there are voices from overseas producers and others saying that Japan does not have studios that can handle large-scale productions. In light of the state of studio development overseas (including virtual production and VFX) and domestic and international needs, it is desirable for private businesses to consider specific plans for how studios should be developed in Japan.

##### **③ Presence or absence of tax benefits: None**

As of February 2025, there are no tax incentives in place in

Japan.

## **Chapter 5 Conclusion**

### **1. Revision of this handbook**

The environment surrounding location filming is constantly changing, and in order to keep up with these changes, it will be necessary to continue revising this handbook. Therefore, it is important to regularly follow up on the penetration status of the handbook and the details of improvements, and to revise the handbook as needed.

### **2. Dissemination of this handbook**

To promote the dissemination of this handbook, the Intellectual Property Office, relevant ministries and agencies, and JFC will directly approach local governments, FCs , and related organizations in the film production field, etc., and will actively carry out dissemination activities.

Furthermore, as mentioned in Section 4 of Chapter 1 , it is also considered effective to disseminate information overseas through overseas diplomatic missions, JETRO , producers, etc.

## **Attachment**

# **Location filming case studies**

***\*This collection of case studies has been created to increase the predictability of permits and licenses for locations with high demand for filming and areas and places where special filming is possible, and does not guarantee that actual permits and licenses will be obtained.***

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# 1. Examples of filming at locations with high demand for filming [road]

## ① Shibuya Scramble Crossing (Shibuya Ward, Tokyo)

### Filming scene



### Filming Overview

**Filming period: Wednesday, April 12, 2023, 5:00-7:00**  
**Scene: Walking scene**  
**Number of performers: 1 (50 extras)**  
**Number of staff: 80**  
**Traffic controllers: 6 (only around the camera)**

### Where to apply

**Jurisdictional police station**

### Support FC

**Tokyo Location Box**

### The contents of the shoot Adjustment period

**approximately 20 days before the shoot with two meetings.**

### Filming request details from production companies etc. ①

- We want to shoot a walking scene at Shibuya Scramble Crossing
- We would like to discuss the allocation and operation of the film crew (cast, extras, staff)

### Request from the police station regarding ① ②

- Staff should wait in a way that does not reveal that they are a film crew.
- Simulate the movements and placement the day before filming.
- Do not block pedestrians or vehicles
- If spectators gather and cause traffic congestion, stop filming.

<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>•Staff will wait like regular passersby</li> <li>•The camera will be set up so that it doesn't feel like it is filming the performers or extras, but two staff members will be stationed around the camera.</li> <li>- We agreed to the prohibition of road closures and the suspension of filming in the event of an emergency.</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>•Photography is permitted with the above measures.</li> <li>•Filming time will be between 5:00 and 7:00</li> </ul>

**(Reference) Shibuya Scramble Crossing (open location set)**

**In 2019, in response to the attraction of domestic filming for 'Tangai Detective Tokyo Mission', an open location set of Shibuya Scramble Crossing was created in Ashikaga City, Tochigi Prefecture (it became a permanent fixture in June 2020). Photography is permitted by paying a usage fee.**



**② Shinjuku Kabukicho (Kabukicho Ichibangai) (Shinjuku Ward, Tokyo)**

<b>Filming Overview</b>	<p><b>Filming period: Friday, August 23 , 2024 , 00:00 - 6:00</b></p> <p><b>Filming scene: Actor walking scene</b></p> <p><b>Number of performers: 2 ( 200 extras )</b></p> <p><b>Traffic controller: 7 people</b></p>
<b>Where to apply</b>	<b>Jurisdictional police station</b>
<b>Support FC</b>	<b>Tokyo Location Box</b>
<b>The contents of the shoot Adjustment period</b>	<b>About one month before the shoot , with two meetings.</b>
<b>Filming request details from production companies etc. (①)</b>	<ul style="list-style-type: none"> <li>•We want to shoot walking scenes in Kabukicho Ichibangai</li> <li>- We want to be able to take photos without obstructing pedestrians or other general traffic, so I want to be able to adjust the time, etc.</li> </ul>
<b>Request from the police station regarding ① (②)</b>	<ul style="list-style-type: none"> <li>•Strive to build consensus with surrounding facilities</li> <li>•Since drones will be used for filming, necessary procedures will be completed with relevant government agencies other than the police, and traffic control will be ensured when drones are used.</li> <li>•Deploy sufficient traffic controllers to prevent traffic hazards.</li> <li>- Do not block pedestrians or vehicles from passing through.</li> </ul>
<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>•We held an explanatory meeting with surrounding facilities and obtained permission to film.</li> <li>•Traffic controllers will be deployed</li> <li>•Decide the filming time based on the customers of surrounding stores, pedestrian traffic, and the content of the photo shoot</li> <li>- We agreed to the prohibition of road closures and the suspension of filming in the event of an emergency.</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>•Photography is permitted with the above measures.</li> <li>•Filming time is from 00:00 to 6:00</li> </ul>

**【Port】**

- ③ **Keihin Port Yokohama District (Rinko Park to the waters north of Yamashita Pier)(Yokohama, Kanagawa Prefecture)**

**\*Ports subject to the Port Regulations Act, which require application to the Japan Coast Guard**

<b>Filming Overview</b>	<p><b>Filming period: Monday, June 3, 2024, 17:45-28:00</b>  <b>4th (Tue) 18:00-26:00, 6th (Thu) 18:30-25:50</b>  <b>(Backup day: 5th of the same month, 17:45-28:00)</b></p> <p><b>Scene: Ship navigation scene</b>  <b>Number of performers: 5 (theatrical ships: 3)</b>  <b>Number of staff: 70 (filming related vessels: 4)</b>  <b>guards (dedicated to keeping watch around the area): Approximately 4 people (1 per vessel related to filming)</b></p>
<b>Where to apply</b>	<b>Jurisdictional Coast Guard Department</b>
<b>Support FC</b>	<b>None (application directly from production company)</b>
<b>The contents of the shoot Adjustment period</b>	<b>It takes about one month from application to approval.</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>· I want to chase after the ship carrying the main character</li> <li>- I want to shoot a performance scene on the sea.</li> <li>· It is assumed that two to three ships will run side by side.</li> </ul>
<b>Request from the port administrator regarding ① ②</b>	<ul style="list-style-type: none"> <li>· As this falls under the category of 'events' under Article 32 of the Port Regulations Act, an application must be submitted detailing safety measures to ensure maritime traffic.</li> </ul>
<b>Response of production</b>	<b>An application was submitted stating the following safety measures (excerpt):</b>

<p><b>companies etc. to ②</b></p>	<ul style="list-style-type: none"> <li>· <b>Carry the permit or a copy of it to the location and make sure that all involved in the filming are aware of its contents in advance.</b></li> <li>· <b>Comply with maritime laws and regulations such as the Port Regulations Act</b></li> <li>· <b>Each vessel involved in filming will have a dedicated lookout to keep a watchful eye on the surrounding area at all times.</b></li> <li>· <b>If a nearby vessel approaches, stop filming temporarily and secure the passage.</b> <ul style="list-style-type: none"> <li>- <b>Pay attention to weather information, etc., and determine criteria for suspending work.</b></li> </ul> </li> <li>· <b>If an accident occurs during work, a report will be sent according to a pre-set 'emergency contact diagram.'</b></li> <li>· <b>Any work that requires qualifications must be performed by qualified personnel</b> <ul style="list-style-type: none"> <li>- <b>Provide advance notice to users of nearby waters</b></li> </ul> </li> </ul>
<p><b>Final filming conditions</b></p>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures in place (as long as safety measures are followed, there are no additional conditions from the port master).</b></li> </ul>

④ Shimizu Port (Hinode Road) (Shizuoka City, Shizuoka Prefecture)

**\*Example of application submitted in advance to the port authority**

<b>Filming Overview</b>	<b>Filming period: Wednesday, December 7, 2022, 8:00–12:00</b> <b>Filming location: Tandem bicycle riding on Hinode Road (port area)</b> <b>Number of speakers: 6</b> <b>Number of staff: 60</b> <b>Number of security guards: 5 to 10</b>
<b>Where to apply</b>	<b>port manager</b>
<b>Support FC</b>	<b>Shizuoka City Film Commission (Shizuoka City Public Relations Division)</b>
<b>The contents of the shoot Adjustment period</b>	<b>Thursday, November 10, 2020 – Wednesday, December 7, 2020</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>- I would like to film the performer's tandem bicycle crossing the finish line on Hinode Road.</li> <li>· The filming time will be four hours from 8:00 to 12:00 on December 7th.</li> </ul>
<b>Request from the port administrator regarding ① ②</b>	<ul style="list-style-type: none"> <li>· When taking photos using drones at sea, do not fly over ships or interfere with cargo handling (drone photography on land is prohibited)</li> <li>· Get permission to film from surrounding businesses</li> <li>· Be careful not to damage the pavement of the sidewalk.</li> <li>· Make adjustments so as not to affect general traffic</li> </ul>
<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>· Contacted surrounding facilities and obtained permission to film</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· Photography is permitted with the above measures.</li> </ul>

⑤ **Marine Park Niihama (Niihama City, Ehime Prefecture)**

**\*Example of application submitted in advance to the port authority**

<b>Filming Overview</b>	<b>Filming period: Friday, March 29, 2024, 6 : 00-7 : 00</b> <b>Filming location: Marine Park outdoors, entire area</b> <b>Number of speakers: 0</b> <b>Number of staff: 2</b> <b>Number of security guards: 0</b>
<b>Where to apply</b>	<b>port manager</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>Friday, March 29 , 2020</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>· <b>I want to shoot with a drone</b></li> <li>· <b>I want to take a photo of the rising sun</b></li> <li>· <b>Filming time should be one hour between 6:00 and 7:00 (Marine Park opens at 7:00)</b></li> </ul>
<b>Request from the port administrator regarding ① ②</b>	<ul style="list-style-type: none"> <li>· <b>Safety measures are essential for drone photography.</b></li> <li>· <b>Photographing names of ships moored in the marina is prohibited.</b></li> <li>· <b>If the drone crashes, any damage will be repaired to its original state.</b></li> </ul>
<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>· <b>Explained the situation to Marina and obtained her consent to film.</b></li> </ul> <b>If the drone crashes, insurance will cover the damage.</b>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> <li>· <b>Filming time will be between 6:00 and 7:00</b></li> </ul>

**[National Parks]**

**⑥ Shiretoko National Park (Shari Town, Shari District, Hokkaido)**

**\*Cases where permission is required under the Natural Parks Act**

<b>Filming Overview</b>	<b>2 days between Friday, November 2nd and Friday, November 16th, 2012</b> <b>Scene: Horse riding scene</b> <b>Number of performers: 3 (1 horse each)</b>
<b>Where to apply</b>	<b>Competent Nature Conservation Officer Office</b>
<b>Support FC</b>	<b>None (planning company will be in charge of coordination)</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>Start date unknown - Monday, October 22, 2012 (until the submission date of the permission application under the Natural Parks Act)</b>
<b>Filming request details from production companies etc. ①</b>	<b>I want to shoot a scene where an actor rides a horse across a plain.</b>
<b>Request from the local environmental office regarding ① ②</b>	<b>the production company was an area with excellent natural vegetation and was important for the protection of the national park. Therefore, staff accompanied the location scouting and selected a former development site that is now a grassland, as well as a grassland within the park where visitors can stroll, as locations that could take into consideration the protection of the national park and would allow the filmmakers to shoot the scenes they wanted.</b> <b>•Permission to ride horses or use filming vehicles at filming locations is required under the Natural Parks Act.</b> <b>•Staff will explain the following points to consider when filming:</b> <b>① When using equipment (camera cranes, etc.) in vegetation zones, cover them with plywood or other materials.</b> <b>② Safety guides will be stationed to guide users.</b>
<b>FC's response to ②</b>	<b>•Applied for permission under the Natural Parks Act</b> <b>•We responded to considerations at the filming location.</b>
<b>Final filming conditions</b>	<b>•Photography is permitted with the above measures.</b> <b>•Comply with all considerations at the filming location</b>

**⑦ Daisetsuzan National Park (Higashikawa Town, Hokkaido)**

**\*Examples where permission application under the Natural Parks Act is not required**

<b>Filming Overview</b>	<b>Filming period: Saturday, January 24th to Saturday, January 31st , 2015</b> (filming took place on some days during this period) <b>Scene: A scene where a couple rides the ropeway</b> <b>Number of performers and staff: 15 people in total</b>
<b>Where to apply</b>	<b>Competent Administrator Office</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>January 13th ( Tue) to 14th (Wed) , 2015</b>
<b>Filming request details from production companies etc. (①)</b>	<b>I want to take a photo of a couple using the Asahidake Ropeway.</b>
<b>Request from the local environmental office regarding (①) (②)</b>	<ul style="list-style-type: none"> <li>•No new structures will be constructed during filming, so no permission is required under the Natural Parks Act.</li> <li>•Staff will explain the following points to consider when using the facility: ○Please refrain from taking photos that may disturb facility users.</li> </ul>
<b>Response of production companies etc. to (②)</b>	•We responded to considerations at the filming location.
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>•Photography is permitted with the above measures.</li> <li>•Comply with all considerations at the filming location</li> </ul>

**⑧ Setonaikai National Park (Nishinomiya City, Hyogo Prefecture and Kobe City (Mount Rokko))**

**\*Cases where permission is required under the Natural Parks Act**

<b>Filming Overview</b>	<p><b>Filming period: April 2nd (Fri) to April 7th (Wed), 2021</b></p> <p><b>Filming location: A desolate area with little vegetation, featuring the badlands unique to Mt. Rokko.</b></p> <p><b>Number of performers and staff (including extras): 100 to 150</b></p> <p><b>Number of security guards: 0 (due to the closed space on private land)</b></p>
<b>Where to apply</b>	<b>Competent Nature Conservation Officer Office</b>
<b>Support FC</b>	<b>Kobe Film Office</b>
<b>The contents of the shoot Adjustment period</b>	<b>January to February 2021</b>
<b>Filming request details from production companies etc. (①)</b>	<p><b>I want to shoot a scene at a location selected by the production company , etc.</b></p> <p><b>·I want to set up filming equipment for filming.</b></p>
<b>Request from the local environmental office regarding (①) (②)</b>	<p><b>·Photography is permitted as it is private land, there is no public access, and the photography period is short.</b></p> <p><b>·A permit application is required in accordance with the Natural Parks Act to install filming equipment at the filming location.</b></p>
<b>Response of production companies etc. to (②)</b>	<b>·Applied for permission under the Natural Parks Act</b>
<b>Final filming conditions</b>	<b>·Photography is permitted with the above measures.</b>

**[airport]**

- ⑨ **Sendai Airport (Natori City, Miyagi Prefecture) \* Government managed airport (concession airport)**

**Filming scene**



**Filming Overview**

**December 1, 2023, 11:00-17:15**

**Saturday, December 2nd 03:30-12:30**

**Filming location: Airport occupation scenes (filming at information counters, check-in counters, international waiting rooms, etc.)**

**Number of performers: 10 (maximum)**

**Extras: 30 (maximum)**

**Number of staff: Approximately 50**

**Where to apply**

**Airport operator**

**Support FC**

**None ( application directly from production company )**

**The period of the filming content adjustment**

**Approximately 1 month (4 adjustments)**

**Filming request details from production companies etc. (①)**

**We would like to take photos at the following locations at Sendai Airport for 3-4 days. In the daytime, between flights, and from night to early morning.**

**<Between daytime flights and at night ( 10 PM - 6 AM)>**

- Exterior view from the front and from the runway**
- In the arrival lobby on the 1st floor**
- 1st floor arrival entrance and exit table, road**

	<ul style="list-style-type: none"> <li>· <b>2nd floor departure lobby and near the station entrance</b></li> <li>· <b>Observation deck</b></li> </ul> <p>&lt;Nighttime photography ( 10 PM - 6 AM)&gt;</p> <ul style="list-style-type: none"> <li>· <b>Baggage claim area</b></li> <li>· <b>Departure waiting area</b></li> <li>· <b>3rd floor rest area, restaurants, etc.</b></li> </ul>
<b>Request from the airport office regarding ① ②</b>	<b>The entire process will be led and witnessed by the airport company or the national government (airport office).</b>
<b>Response of production companies etc. to ②</b>	<b>As per the conditions</b>
<b>Final filming conditions</b>	· <b>Photography is permitted with the above measures.</b>

**⑩ - 1 Narita Airport (Narita City, Chiba Prefecture) \*Company-managed airport**

<b>Filming Overview</b>	<b>Filming period: Monday, December 4 , 2023 , 9:00 AM to 1:00 PM</b> <b>Filming scenes: Scenes in which actors are sitting and talking in the departure lobby and a scene in which an airplane takes off</b> <b>Number of performers: 8</b> <b>Number of staff: 22</b> <b>Number of security guards: 3</b>
<b>Where to apply</b>	<b>Airport management company</b>
<b>Support FC</b>	<b>None ( application directly from production company )</b>
<b>The contents of the shoot Adjustment period</b>	<b>Monday, November 20 , 2020 - Monday , December 4 , 2020</b>

<b>Filming request details from production companies etc. (①)</b>	<b>4th floor (departure floor) of the South Wing of Terminal 1 at Narita International Airport ) where actors are having a conversation after checking in and the scene where the plane takes off.</b>
<b>Request from the airport management company regarding (①) (②)</b>	<ul style="list-style-type: none"> <li>· <b>Filming time must be between 9:00 and 17:00</b></li> <li>· <b>The number of people photographed must be limited to 30 or less.</b></li> <li>· <b>For safety reasons, taking photos while walking is prohibited.</b></li> <li>· <b>Implementation must be carried out in a manner that does not cause inconvenience to passengers, employees, etc.</b></li> <li>· <b>Comply with the 'Guidelines for Taking Photos at Narita International Airport,' including the above.</b></li> </ul>
<b>Response of production companies etc. to (②)</b>	<p><b>Scout locations in advance with the public relations staff of the airport management company</b></p> <ul style="list-style-type: none"> <li>· <b>Security guards will be deployed as a means of ensuring safety.</b></li> <li>· <b>Photography will be conducted in accordance with the 'Guidelines for Photographing at Narita International Airport.'</b></li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> </ul>

⑩ -2 Narita Airport (Narita City, Chiba Prefecture) \*Company-managed  
airport

<b>Filming Overview</b>	<b>Filming period: Wednesday, November 29 , 2023 , 9:00 AM to 2:00 PM</b> <b>Filming location: Scene of returning home in the arrival lobby and scene of searching for the returning performers</b> <b>Number of speakers: 2</b> <b>Number of staff: 28</b> <b>Number of security guards: 2</b>
<b>Where to apply</b>	<b>Airport management company</b>
<b>Support FC</b>	<b>None ( application directly from production company )</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>Friday, November 17 , 2020 - Wednesday , November 29 , 2020</b>
<b>Filming request details from production companies etc. (①)</b>	<b>We would like to film the scene where the performers return to their home country and the scene where they are searched for in the arrival lobby ( 1st floor (arrival floor) of Terminal 2 at Narita International Airport )</b>
<b>Request from the airport management company regarding</b> <b>① (②)</b>	<ul style="list-style-type: none"> <li>· <b>Filming time must be between 9:00 and 17:00</b></li> <li>· <b>The number of people photographed must be limited to 30 or less.</b></li> <li>· <b>For safety reasons, taking photos while walking is prohibited.</b></li> <li>· <b>Implementation must be carried out in a manner that does not cause inconvenience to passengers, employees, etc.</b></li> <li>· <b>Comply with the 'Guidelines for Taking Photos at Narita International Airport,' including the above.</b></li> </ul>
<b>Response of production companies etc. to ②</b>	<b>Scout locations in advance with the public relations staff of the airport management company</b> <ul style="list-style-type: none"> <li>· <b>Security guards will be deployed as a means of ensuring safety.</b></li> <li>· <b>Photography will be conducted in accordance with the 'Guidelines for Photographing at Narita International Airport.'</b></li> </ul>

**Final  
conditions**      **filming**

· *Photography is permitted with the above measures.*

⑩ - **3 Narita Airport (Narita City, Chiba Prefecture) \*Company-managed airport**

<b>Filming Overview</b>	<p><b>Filming period: Monday, October 23 , 2023 , 9:00 AM to 2:00 PM</b></p> <p><b>Filming locations: Scenes of returning home in the arrival lobby and entering a restaurant</b></p> <p><b>Number of speakers: 2</b></p> <p><b>Number of staff: 28</b></p>
<b>Where to apply</b>	<b>Airport management company</b>
<b>Support FC</b>	<b>None ( application directly from production company )</b>
<b>The contents of the shoot Adjustment period</b>	<b>October 10 , 2020 ( Tuesday ) - October 23 , 2020 ( Monday )</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>· We would like to film a scene in the arrival lobby of Narita Airport (Narita International Airport Terminal 1, North Wing, 1st floor (arrival floor) ) of the actors returning to Japan and a scene of them entering a soba restaurant on the 4th floor restaurant floor.</li> </ul>
<b>Request from the airport management company regarding ① ②</b>	<ul style="list-style-type: none"> <li>· <b>Filming time must be between 9:00 and 17:00</b></li> <li>· <b>The number of people photographed must be limited to 30 or less.</b></li> <li>· <b>For safety reasons, taking photos while walking is prohibited.</b></li> <li>· <b>Implementation must be carried out in a manner that does not cause inconvenience to passengers, employees, etc.</b></li> <li>· <b>For soba restaurants, please obtain prior approval from the restaurant.</b> <b>Confirm with the store via the airport management company's retail sales department</b></li> <li>· <b>Comply with the 'Guidelines for Taking Photos at Narita International Airport,' including the above.</b></li> </ul>
<b>Response of production companies etc. to ②</b>	<p><b>Scout locations in advance with the public relations staff of the airport management company</b></p> <ul style="list-style-type: none"> <li>· <b>On the restaurant floor, the number of people will be kept to a minimum.</b></li> </ul>

	<ul style="list-style-type: none"><li>· <i>Photography will be conducted in accordance with the 'Guidelines for Photographing at Narita International Airport.'</i></li></ul>
<b>Final conditions</b>	<b>filming</b> <ul style="list-style-type: none"><li>· <i>Photography is permitted with the above measures.</i></li></ul>

<b>Filming Overview</b>	<b>Filming period: Thursday, July 15, 2021 , 1:00 AM to 6:00 AM</b> <b>Friday, 16th of the same month , 1:00 to 6:00</b> <b>Filming scene: Filming the unloading of racehorses from the arriving aircraft, loading them onto horse trailers, etc.</b> <b>Number of staff: 9 to 11</b>
<b>Where to apply</b>	<b>Jurisdictional airport office</b>
<b>Filming request details from production companies etc. (①)</b>	<ul style="list-style-type: none"> <li>- I want to shoot the loading and unloading of racehorses for a movie.</li> <li>· Filming time should be between 1:00 and 6:00</li> </ul>
<b>Request from the airport office regarding ① (②)</b>	<ul style="list-style-type: none"> <li>· Standard ID card holders will be present to monitor the safety of entrants.</li> <li>· When entering restricted areas, monitor to ensure that people do not enter areas other than those applied for, such as spots other than those applied for, vehicle passageways, routes for other work vehicles, aircraft, taxiways, etc.</li> <li>· If there are any impediments to filming, such as rain or strong winds, filming will be suspended or canceled.</li> <li>· When it rains, wear a raincoat and do not use umbrellas.</li> <li>-Do not bring anything that can easily be blown away by the wind</li> <li>· Photographers and witnesses should wear high-visibility clothing and take measures to be easily visible to other workers.</li> <li>· Do not enter the vehicle passageway</li> <li>- Make sure the vehicle is completely stopped and take photos outside of handling time.</li> <li>· Make sure the aircraft is completely stopped before moving</li> <li>· Do not enter the taxiway side of the apron boundary line.</li> <li>· Do not photograph facilities that pose security issues</li> </ul>

	<ul style="list-style-type: none"> <li>- Photographers taking photographs within the spot and those working within the spot will be informed of the details of the event.</li> <li>- Do not use strobe lights when filming in restricted areas</li> <li>· Do not enter equipment restricted areas</li> </ul>
Response of production companies etc. to ②	<ul style="list-style-type: none"> <li>· All regulations must be observed, and photography must be carried out safely, taking care not to interfere with aircraft or employee work other than those being photographed.</li> </ul>
Final filming conditions	<ul style="list-style-type: none"> <li>· Photography is permitted with the above measures.</li> <li>· Filming time is from 1:00 to 6:00</li> </ul>

① - 1 Tokyo International Airport (Haneda Airport) (Ota Ward, Tokyo)

① - 2 Tokyo International Airport (Haneda Airport) (Ota Ward, Tokyo)

Filming Overview	<p>Filming period: 2 days out of 1st (Wed), 9th (Thurs), and 15th (Wed), June 2022</p> <p>All times are between 8:00 and 18:00</p> <p>Filming location: Memorial ceremony in the ramp area, reenactment of body transportation</p> <p>Number of performers and staff: Approximately 80 people</p>
Where to apply	Jurisdictional airport office
Filming request details from production companies etc. ①	<ul style="list-style-type: none"> <li>- I would like to film a scene recreating a memorial ceremony and the transportation of bodies in the ramp area as material for a TV drama.</li> <li>· Filming time should be between 8:00 and 18:00</li> </ul>
Request from the airport office regarding ① ②	<ul style="list-style-type: none"> <li>· Do not enter the vehicle passageway while filming</li> <li>· Do not enter the taxiway side of the apron boundary line.</li> <li>- Do not use strobe lights when filming inside the lamp</li> <li>· Wear a raincoat when it rains and do not use an umbrella</li> <li>-Do not bring anything that can easily be blown away by the wind</li> </ul>

	<ul style="list-style-type: none"> <li>· <b>Notify workers around the aircraft in advance</b></li> <li>- <b>When traveling by aircraft, do not enter any equipment restricted areas.</b></li> <li>· <b>When entering and exiting, the number of equipment will be confirmed by the standard ID holder and the person entering the facility.</b></li> <li>· <b>Do not photograph facilities that pose security issues</b></li> </ul>
<p><b>Response of production companies etc. to ②</b></p>	<ul style="list-style-type: none"> <li>· <b>All regulations must be observed, and photography must be carried out safely, taking care not to interfere with aircraft or employee work that are not the subject of photography.</b></li> </ul>
<p><b>Final filming conditions</b></p>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> <li>· <b>Filming time will be from 8:00 to 18:00</b></li> </ul>

⑪ -3 Tokyo International Airport (Haneda Airport) (Ota Ward, Tokyo)

<p><b>Filming Overview</b></p>	<p><b>July 26th (Tue) and 27th (Wed) 2022 Between 8:00 and 22:00</b>  <b>Filming location: Filming of work scenes inside and around an aircraft parked at a spot, as well as aircraft taking off and landing</b>  <b>Number of performers and staff: Approximately 100</b></p>
<p><b>Where to apply</b></p>	<p><b>Jurisdictional airport office</b></p>
<p><b>Filming request details from production companies etc. ①</b></p>	<p>- I want to shoot scenes of ground operations and aircraft taking off and landing as material for a drama.</p> <ul style="list-style-type: none"> <li>· Filming time should be between 8:00 and 22:00</li> </ul>
<p><b>Request from the airport office regarding ① ②</b></p>	<ul style="list-style-type: none"> <li>- Do not enter the equipment restricted area while the aircraft is in motion.</li> <li>· Do not enter the vehicle passageway while filming</li> <li>· Do not enter the taxiway side of the apron boundary line.</li> <li>· Do not enter adjacent spots</li> <li>- Do not use strobe lights when filming inside the lamp</li> <li>· Wear a raincoat when it rains and do not use an umbrella</li> <li>- Do not bring anything that can easily be blown away by the wind</li> <li>· Notify workers around the aircraft in advance</li> <li>· Do not photograph facilities that pose security issues</li> <li>· Entrants must act together under the instructions of the accompanying person in charge.</li> <li>· When returning to the public area after filming, disinfect your hands, camera, etc. with alcohol.</li> <li>· Everyone must wear a mask during filming</li> <li>- To prevent loss of equipment, mutual confirmation will be carried out between entrants and standard ID holders.</li> <li>- Avoid showing aircraft from other companies</li> </ul>

<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>· <i>All regulations must be observed, and photography must be carried out safely, taking care not to interfere with aircraft or employee work other than those being photographed.</i></li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· <i>Photography is permitted with the above measures.</i></li> <li>· <b>Filming time is from 8:00 to 22:00</b></li> </ul>

⑪ -4 Tokyo International Airport (Haneda Airport) (Ota Ward, Tokyo)

<p><b>Filming Overview</b></p>	<p><b>Filming period: Friday, January 20 , 2023 , 9:00 AM to 8:00 PM</b>  <b>Filming location: Filming the landing scene</b>  <b>Number of staff: Approximately 6 people</b></p>
<p><b>Where to apply</b></p>	<p><b>Jurisdictional airport office</b></p>
<p><b>Filming request details from production companies etc. ①</b></p>	<ul style="list-style-type: none"> <li>- I want to shoot an airplane landing scene for a movie.</li> <li>· <b>Filming time should be between 9:00 and 20:00</b></li> </ul>
<p><b>Request from the airport office regarding ① ②</b></p>	<ul style="list-style-type: none"> <li>· <b>Do not enter the vehicle passageway, the passenger boarding bridge ( PBB ) operating area, adjacent spots, or the taxiway beyond the apron boundary line.</b></li> <li><b>Do not use strobe lights when taking photos, must wear a helmet and a reflective vest</b></li> <li>· <b>Notify workers around the aircraft in advance</b></li> <li>· <b>Do not photograph security-related facilities or equipment.</b></li> <li>· <b>Everyone must wear a mask</b></li> <li>· <b>Wear a raincoat when it rains and do not use an umbrella</b></li> <li>-<b>Do not bring anything that can easily be blown away by the wind</b></li> <li>· <b>After taking photos, when returning to the public area, disinfect your hands, camera, etc. with alcohol.</b></li> <li>· <b>When entering and exiting, the number of pieces of equipment will be confirmed between the standard ID card holder and the person entering the facility .</b></li> </ul>
<p><b>Response of production companies etc. to ②</b></p>	<ul style="list-style-type: none"> <li>· <b>All regulations must be observed, and photography must be carried out safely, taking care not to interfere with aircraft or employee work other than those being photographed.</b></li> </ul>
<p><b>Final filming conditions</b></p>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> </ul>

· **Filming time is from 9:00 to 20:00**

⑪ -5 Tokyo International Airport (Haneda Airport) (Ota Ward, Tokyo)

<p><b>Filming Overview</b></p>	<p><b>Filming period: Thursday, October 19, 2023, from 3:00 PM to 6:00 PM</b>  <b>Filming location: Filming the landing aircraft</b>  <b>Number of staff: Approximately 6 people</b></p>
<p><b>Where to apply</b></p>	<p><b>Jurisdictional airport office</b></p>
<p><b>Filming request details from production companies etc. ①</b></p>	<ul style="list-style-type: none"> <li>- I want to shoot an airplane landing scene for a movie.</li> <li>· <b>Filming time should be between 15:00 and 18:00</b></li> </ul>
<p><b>Request from the airport office regarding ① ②</b></p>	<ul style="list-style-type: none"> <li>· <b>Do not enter the vehicle passageway, the passenger boarding bridge (PBB) operating area, or adjacent areas.</b></li> <li>· <b>Everyone must wear reflective vests</b></li> <li>· <b>Notify workers around the aircraft in advance</b></li> <li>· <b>Do not photograph security-related facilities or equipment.</b></li> <li>· <b>Wear a raincoat when it rains and do not use an umbrella</b></li> <li>- <b>Do not bring anything that can easily be blown away by the wind</b></li> <li>· <b>When entering and exiting, the number of pieces of equipment will be confirmed between the standard ID card holder and the person entering the facility.</b></li> </ul>
<p><b>Response of production companies etc. to ②</b></p>	<ul style="list-style-type: none"> <li>· <b>All regulations must be observed, and photography must be carried out safely, taking care not to interfere with aircraft or employee work other than those being photographed.</b></li> </ul>
<p><b>Final filming conditions</b></p>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> <li>· <b>Filming time will be from 15:00 to 18:00</b></li> </ul>

⑫ -1 Chubu Centrair International Airport (Tokoname City, Aichi Prefecture) \*Company-managed airport

<b>Filming Overview</b>	<b>Filming period: Saturday, February 24 , 2024 , 7:00-20:00 February 25th (Sun) 7:00-22: 00</b> <b>inside Terminal 1 and the band performing</b> <b>Number of speakers: 15</b> <b>Number of staff: 150</b>
<b>Where to apply</b>	<b>Airport management company</b>
<b>The contents of the shoot Adjustment period</b>	<b>About two months</b>
<b>Filming request details from production companies etc. (①)</b>	<ul style="list-style-type: none"> <li>- I want to shoot scenes of people moving around inside the airport and scenes of a band performing.</li> <li>· I want to secure a waiting room for performers</li> </ul>
<b>Request from the airport management company regarding (① (②))</b>	<ul style="list-style-type: none"> <li>· Photograph while paying attention to passenger flow</li> <li>- Consideration is given to avoiding the inclusion of customers and airport staff in the images</li> <li>· Photograph taken during times when there are not many passengers</li> </ul>
<b>Response of production companies etc. to (②)</b>	<ul style="list-style-type: none"> <li>· Conduct multiple location scouting and create a filming plan</li> <li>· Staff will be stationed at designated locations to ensure safety and guide customers.</li> <li>· When filming along the customer's route, the filming time should be within one hour</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· Photography is permitted with the above measures.</li> <li>· Collect filming fees</li> </ul>

⑫ -2 Chubu Centrair International Airport (Tokoname City, Aichi Prefecture) \*Company-managed airport

<b>Filming Overview</b>	<p><b>Filming period: Thursday , May 9 , 2024 , 10:00 - 14:00</b></p> <p><b>Traveling within Terminal 1 ,</b></p> <p><b>Check-in counter procedure</b></p> <p><b>Number of speakers: 2</b></p> <p><b>Number of staff: 22</b></p>
<b>Where to apply</b>	<b>Airport management company</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>About one month</b>
<b>Filming request details from production companies etc. (①)</b>	<ul style="list-style-type: none"> <li>- I want to shoot scenes of people moving around inside the airport.</li> <li>· I want to take photos of the check-in counter procedure.</li> </ul>
<b>Request from the airport management company regarding (① (②))</b>	<ul style="list-style-type: none"> <li>· Photograph while paying attention to passenger flow</li> <li>- Consideration is given to avoiding the inclusion of customers and airport staff in the images</li> <li>· Photograph taken during times when there are not many passengers</li> </ul>
<b>Response of production companies etc. to (②)</b>	<ul style="list-style-type: none"> <li>· Conduct multiple location scouting and create a filming plan</li> <li>· Staff will be stationed at designated locations to ensure safety and guide customers.</li> <li>· When filming along the customer's route, the filming time should be within one hour</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· Photography is permitted with the above measures.</li> <li>· Collect filming fees</li> </ul>

⑫ -3 Chubu Centrair International Airport (Tokoname City, Aichi Prefecture) \*Company-managed airport

<b>Filming Overview</b>	<b>Filming period: Tuesday, February 27 , 2024 , 9:30-18:00</b> <b>Wednesday , February 28th 9:00-15:00</b> <b>Filming location: Introducing fire engines</b> <b>Number of speakers: 1</b> <b>Number of staff: 4</b>
<b>Where to apply</b>	<b>Airport management company</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>About two months</b>
<b>Filming request details from production companies etc. (①)</b>	<ul style="list-style-type: none"> <li>· I want to shoot a video introducing airport fire engines (including water spraying scenes)</li> </ul>
<b>Request from the airport management company regarding (① (②))</b>	<ul style="list-style-type: none"> <li>· Photography in full presence of airport company</li> <li>· The flight may be cancelled depending on the flight situation.</li> </ul>
<b>Response of production companies etc. to (②)</b>	<ul style="list-style-type: none"> <li>· Conduct location scouting and create a filming plan</li> <li>· Wear the armband and bib designated by the airport company</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>· Photography is permitted with the above measures.</li> </ul>

⑬ - 1 Kansai International Airport (Izumisano City, Osaka Prefecture)

**\*Company-managed airport**

<b>Filming Overview</b>	<p><b>July 10 , 2024 , 10:00 PM to 1:30 AM</b>  <b>Filming location: Domestic flight boarding lounge</b>  <b>Number of speakers: 3</b>  <b>Number of staff: 37</b>  <b>Number of security guards: 0</b></p>
<b>Where to apply</b>	<b>Airport management company</b>
<b>Support FC</b>	<b>None (application directly from production company, etc.)</b>
<b>The contents of the shoot Adjustment period</b>	<b>Monday, March 4 , 2020 - Thursday , August 8 , 2020</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>· I want to take some photos of the pre-boarding scene at the airport (the area after security check).</li> <li>· We would like to have <b>200 to 300</b> film crew members.</li> </ul>
<b>Request from the airport management company regarding ① ②</b>	<p><b>Photography must be done at night ( 22 :00-29 : 00 ) when there are no general passengers around.</b></p> <ul style="list-style-type: none"> <li>· The number of staff must be limited to <b>40</b> or less (due to security checkpoint procedures)</li> <li>· Please submit a list of all equipment in advance, including photos.</li> <li>· Please submit a list of staff members (name, company name, contact information) in advance.</li> </ul>
<b>Response of production companies etc. to ②</b>	<b>As per the conditions</b>
<b>Final filming conditions</b>	· <b>Photography is permitted with the above measures.</b>

⑬ -2 Kansai International Airport (Izumisano City, Osaka Prefecture)

**\*Company-managed airport**

<p><b>Filming Overview</b></p>	<p><b>Filming period: Tuesday, July 23, 2024, 14:00-17:30</b>  <b>Wednesday, July 24, 2020 08:00 - 20:00, 22:00 - 26:00</b>  <b>July 25, 2020 (Thursday) 9:00 - 20:00</b>  <b>Filming scene: Airport operations (airport firefighting, BHS, environmental operations, meteorological station operations)</b>  <b>Number of speakers: 1</b>  <b>Number of staff: 9</b>  <b>Number of security guards: 0</b></p>
<p><b>Where to apply</b></p>	<p><b>Airport management company</b></p>
<p><b>Support FC</b></p>	<p><b>None (application directly from production company, etc.)</b></p>
<p><b>The contents of the shoot</b>  <b>Adjustment period</b></p>	<p><b>Wednesday, February 7, 2020 - Monday, August 26, 2020</b></p>
<p><b>Filming request details from production companies etc. (①)</b></p>	<p><b>I would like to photograph behind the scenes of the airport ( BHS operations , airport firefighting, environmental measures (seaweed beds, etc.), weather station).</b></p>
<p><b>Request from the airport management company regarding</b>          ① ②</p>	<ul style="list-style-type: none"> <li>· <b>Video footage must be checked after filming</b></li> <li>· <b>The filming content must be arranged in advance as follows:</b> <ul style="list-style-type: none"> <li>&lt; <b>BHS operations</b> &gt;</li> <li>· <b>Prior permission from ground handling companies and airlines is required</b></li> <li>· <b>If permission is obtained, photography is permitted in the sorting area (angle of view must be specified separately) and the parking area (fluorescent vests must be worn).</b></li> <li>&lt; <b>Airport Fire Department</b> &gt;</li> <li>· <b>Fire engines are not permitted on taxiways or runways.</b></li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>· <b>Training scenes (water spraying, rescue, etc.) and vehicles can be photographed</b></li> <li>· <b>Photography of the simulation training facilities in the office is permitted.</b></li> </ul> <p><b>&lt;Environmental measures&gt;</b></p> <ul style="list-style-type: none"> <li>· <b>Interviews with staff can be filmed</b></li> <li>· <b>It is possible to photograph seaweed beds from the ground</b></li> <li>· <b>Underwater filming is possible if the production company provides a boat.</b></li> </ul> <p><b>&lt;Weather Station&gt;</b></p> <ul style="list-style-type: none"> <li>· <b>Photography is permitted with the weather station's permission.</b></li> </ul>
<p><b>Response of production companies etc. to ②</b></p>	<p><b>As per the conditions</b></p>
<p><b>Final filming conditions</b></p>	<ul style="list-style-type: none"> <li>· <b>Photography is permitted with the above measures.</b></li> <li>· <b>Filming times will be conducted according to the requests of the relevant parties.</b></li> </ul>

## 2. Examples of photography involving special filming situations

[Filming car chases, etc.] (Road Traffic Act)

### ① Dobuita Street (Yokosuka City, Kanagawa Prefecture)

<b>Filming Overview</b>	<p><b>Filming period: Thursday, April 4, 2024, 9 : 00 - 12 : 00</b></p> <p><b>Filming scene: Vehicle driving in the wrong direction</b></p> <p><b>Number of performers: 2 (approximately 15 extras)</b></p> <p><b>Number of staff: 30</b></p> <p><b>Number of security guards: 16</b></p>
<b>Where to apply</b>	<b>Jurisdictional police station</b>
<b>Support FC etc.</b>	<b>Yokosuka City Culture, Sports and Tourism Department Tourism Division</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>February 13, 2024 (Tuesday) - April 4, 2024 (Thursday)</b>
<b>Filming request details from production companies etc. ①</b>	<ul style="list-style-type: none"> <li>•We want to shoot a scene where an actor drives a four-wheeled vehicle in the wrong direction on Dobuita Street.</li> <li>•Filming time will be 3 hours from 9:00 to 12:00</li> </ul>
<b>Requests from authorities for licensing etc. regarding ① ②</b>	<ul style="list-style-type: none"> <li>•Consensus building and safety measures for surrounding facilities are essential</li> <li>•As this is an area with a significant amount of general traffic, road closures will be implemented.</li> <li>- Submitting the justification for closing a well-known and busy road</li> </ul>
<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>•We held an explanatory meeting with surrounding facilities and obtained permission to film.</li> <li>•Security guards will be deployed as a means of ensuring safety.</li> <li>•We coordinated with Yokosuka City to promote the area, secured the city's cooperation, and based the event on public interest (adding the purpose of promoting the area).</li> </ul>
<b>Final filming conditions</b>	<ul style="list-style-type: none"> <li>•Photography is permitted with the above measures.</li> <li>•Road closures will also be implemented by the chief of the police station.</li> <li>•Filming time will be from 9:00 to 12:00</li> <li>•Deployment of security guards at all entrances</li> </ul>

## ②Ogaki Station Shopping Street (Ogaki City, Gifu Prefecture)

<b>Filming Overview</b>	<p><b>Filming period: October 30, 2023 ( Monday) to November 2, 2023 ( Thursday ) 20:00 to 6:00</b></p> <p><b>Scene: A car chase scene from a short film</b></p> <p><b>Number of speakers: 7</b></p> <p><b>Number of staff: 50</b></p> <p><b>Number of security guards: 17</b></p>
<b>Where to apply</b>	<b>Jurisdictional police station</b>
<b>Support FC</b>	<b>Ogaki Tourism Association</b>
<b>The contents of the shoot Adjustment period</b>	<b>April 2023 - September 2023</b>
<b>Filming request details from production companies etc. (①)</b>	<p><b>We want to shoot a car chase and crash scene between a car and a motorcycle on the Ogaki shopping street (sidewalk) and the street in front of the station (roadway). *The crash scene will be CG composited.</b></p> <p><b>•Preparation and filming will be carried out between 8:00 PM and 6:00 AM the following day</b></p>
<b>Request from the police station regarding ① (②)</b>	<p><b>•Consensus building with the Ogaki Station Shopping District Association and local residents is essential</b></p> <p><b>- Traffic control and safety measures will be implemented by deploying a large number of security guards.</b></p> <p><b>•As the area is extremely heavy with general traffic, extensive detours will be set up and advance publicity will be thoroughly promoted.</b></p>
<b>Response of production companies etc. to ②</b>	<p><b>•Explanation to the shopping district association and local residents' association and collection of consent forms</b></p> <p><b>- Discussions held with road administrators and security companies</b></p>
<b>Final filming conditions</b>	<p><b>•Photography is possible with the above measures.</b></p> <p><b>•The street in front of the station completely closed to traffic.</b></p> <p><b>•Regulation time is 8:00 PM to 6:00 AM</b></p>

### ③ Kyobashi area (Osaka City, Osaka Prefecture)

<b>Filming Overview</b>	<p><b>Thursday , February 13, 2020, 5:00 PM to 5:00 AM</b></p> <p><b>Filming scenes: Alley scene, rooftop scene where the character escapes from pursuers by moving from building to building, and crossing National Route 1</b></p> <p><b>Number of speakers: 5</b></p> <p><b>Number of staff: 260 (USA/Canada: 80 , Japan : 180 )</b></p> <p><b>Security guards: 34</b></p>
<b>Where to apply</b>	<b>Jurisdictional police station</b>
<b>Support FC</b>	<b>Osaka Film Council</b>
<b>The contents of the shoot Adjustment period</b>	<b>Wednesday , October 16 , 2019 – Wednesday , February 12 , 2020</b>
<b>Filming request details from production companies etc. (①)</b>	<b>I want to shoot a scene where I escape from pursuers using two motorcycles in a narrow alley, a scene where I escape from pursuers on the roof of a building by jumping from building to building, and a scene where I cross National Route 1 after losing my pursuer.</b>
<b>Request from the police station regarding ① (②)</b>	<ul style="list-style-type: none"> <li>•The filming location is in a busy downtown area, so please secure parking for filming vehicles.</li> <li>•Make local arrangements</li> <li>•Road closures will be implemented, and drunk passengers and other passengers will be regulated and guided. <ul style="list-style-type: none"> <li>– Conducting traffic volume surveys</li> </ul> </li> <li>•Minimize parking on National Route 1 during loading and unloading.</li> </ul>
<b>Response of production companies etc. to ②</b>	<ul style="list-style-type: none"> <li>•A detailed filming schedule was created, and vehicle access and placement plans were created to minimize traffic impacts.</li> <li>•We asked all stores in the filming area and surrounding areas to cooperate with the shoot, and stores that cooperated closed on the day, while stores that did not cooperate were compensated for business hours and rented out the store, and we received permission to shoot.</li> <li>•During filming, roads were closed using equipment and additional security guards were deployed at each point to guide and control drunk passengers.</li> <li>•When loading and unloading, we arranged for equipment trucks and minibuses to arrive at the site in order.</li> </ul>
<b>Final filming conditions</b>	<b>•Photography is permitted with the above measures.</b>

**[Filming explosion scenes] (Fire Service Act)**

**④ Indoor filming in Tokyo (indoor filming)**

<b>Filming scene</b>	
(image)	
<b>Filming Overview</b>	<b>Filming period: Thursday, August 15, 2024</b> <b>Location: Explosion scene in indoor studio</b> <b>Number of speakers: 0</b> <b>Number of staff: 20</b> <b>Number of security guards: 0</b>
<b>Where to apply</b>	<b>Jurisdictional Fire Department Headquarters (Fire Department)</b>
<b>Support FC</b>	<b>None (application directly from production company, etc.)</b>
<b>The contents of the shoot</b>	<b>Friday, August 9, 2024</b>
<b>Adjustment period</b>	
<b>Filming request details from production companies etc. (①)</b>	<b>- I want to shoot an explosion scene in an indoor studio.</b>
<b>Conditions from the Fire Department (fire station) for (①) (②)</b>	<b>The filming took place in a location (such as a theater or film studio) designated by the fire chief (fire station chief) as a location requiring approval for smoking, the use of open flames, and the bringing in of items that are dangerous for fire prevention. As approval to lift the prohibitions was required, the following application form was requested to be submitted.</b> <b>•Submit an application for approval to lift prohibited acts</b>

	<p>⇒ Please attach the necessary documents that explain the application details and safety measures, such as: creation of a specific filming plan, installation of fire extinguishers, response plans in case of fire, quantity and composition of explosives, specifications for models to be used in explosion scenes, etc.</p> <p>*In this case, since no smoke or flames that could be mistaken for a fire were produced or fireworks were used, there is no need to file a report for acts that could produce smoke or flames that could be mistaken for a fire.</p>
<p>Response of production companies etc. to ②</p>	<p>•Submit the above</p>
<p>Final filming conditions</p>	<p>•Photography is permitted with the above measures.</p>

**⑤ In front of a commercial facility in Hiroshima Prefecture (outdoors)**

<b>Filming scene</b>	
	
<b>Filming Overview</b>	<p><b>Filming period: Saturday, March 5, 2011</b> *After the explosion filming is completed , professional cleaning will be carried out from <b>8:30</b> and the commercial facility will open from <b>10:00</b>.</p> <p><b>Filming location: Explosion scene</b></p> <p><b>Number of performers: 60 ( 10 stunts, 50 extras )</b></p> <p><b>Number of staff: 100</b></p> <p><b>Number of security guards: 7 (plus 10 police officers due to road closures )</b></p>
<b>Where to apply</b>	<b>Jurisdictional Fire Department Headquarters (Fire Department)</b>
<b>Support FC</b>	<b>Hiroshima Film Commission</b>
<b>The contents of the shoot</b> <b>Adjustment period</b>	<b>November 2010 to March 5 , 2011 ( Saturday )</b>
<b>Filming request details from production companies etc. ①</b>	<b>•Filming an explosion scene outdoors in front of a commercial facility in Hiroshima Prefecture</b>
<b>Conditions from the Fire Department (fire station) for ① ②</b>	<p><b>When using fireworks, the following notification must be submitted:</b></p> <ul style="list-style-type: none"> <li><b>•Submitting a notification for launching or setting up fireworks (excluding toy fireworks)</b></li> <li><b>•Submit an evacuation route map</b></li> <li><b>•Submit emergency contact information</b></li> <li><b>•Submit an emergency response flow chart</b></li> <li><b>•Check the explosives when they are brought in the day before and on-site to check the explosives installation on the day.</b></li> </ul> <p><b>*In this case, since this is not within the scope of places (such as theaters and department stores) designated by the fire chief (fire station chief) as places requiring approval for smoking, the use of open flames, or the bringing in of items that are dangerous for fire prevention , there is no need to submit an application for approval to lift the prohibitions.</b></p>

<p><b>Response of production companies etc. to ②</b></p>	<p><b>·Submit the above</b>  <b>After checking the amount of explosives, the following additional instructions were given as a loud noise like an earthquake was expected, and were implemented by the FC .</b>  <b>Explain again about the loud noise to the municipal hospitals that have already made arrangements.</b>  <b>Notify security at all surrounding buildings</b>  <b>Contact large commercial facilities that are not adjacent to the filming location.</b>  <b>(Final: 13 adjacent facilities, 9 large commercial stores, 11 shopping streets with 750 stores,</b>  <b>(Explanatory meeting for the FC support group consisting of the Bus Association, 2 Taxi Associations, 5 route bus companies, and 29 companies, associations, and government agencies from various industries )</b></p>
<p><b>Final filming conditions</b></p>	<p><b>·Photography is permitted with the above measures.</b></p>

**⑥ Inside a building (former hospital) scheduled for demolition in Saga Prefecture (photographed indoors)**

**Filming scene**



**Filming Overview**

**Filming period: Wednesday, November 25, 2020**  
**Scene: Explosion scene of a building (indoor) scheduled for demolition**  
**Number of speakers: 5**  
**Number of staff: 18**  
**Number of security guards: 2**

**Where to apply**

**Jurisdictional Fire Department Headquarters (Fire Department)**

**Support FC**

**Saga Prefecture FC, City Hall**

**The contents of the shoot**

**Friday, October 16, 2020 - Early November**

**Adjustment period**

**Filming request details from production companies etc. (①)**

**·I want to shoot an explosion scene**

**Conditions from the Fire Department (fire station) for (①) (②)**

**The following notification must be submitted in order to use fireworks and produce smoke or flames that could be mistaken for a fire.**  
**Submitting a notification of any activity that may cause smoke or flames that could be mistaken for a fire**  
**Submission of notification for launching or setting up fireworks (excluding toy fireworks)**

	<p><b><i>*In this case, the venue is not a place designated by the fire chief (fire station chief) as one requiring approval for smoking, the use of open flames, or the bringing in of items that are dangerous for fire prevention (such as a theater or department store) , so there is no need to submit an application for approval to lift the prohibitions.</i></b></p>
<p><b>Response of production companies etc. to ②</b></p>	<p><b>•Submit the above</b></p>
<p><b>Final filming conditions</b></p>	<p><b>•Photography is permitted with the above measures.</b></p>

FY2023 Supplementary Budget “Subsidies for the Promotion of Overseas Expansion of Japan’s Cultural and Artistic Content and Sports Industries (Support for Overseas Expansion of the Content Industry)” (commonly known as JLOX+) Support for attracting domestic filming locations by overseas production companies (Ministry of Economy, Trade and Industry)

## ○海外制作会社による国内ロケ誘致等支援（補助金制度）

### 対象となるコンテンツ

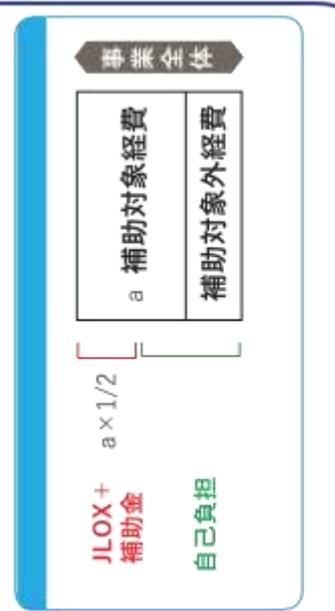
海外制作スタッフが参加し、日本を撮影ロケーションに含んで製作される大型の海外映像作品  
(実写映画、配信ドラマ等)

### 補助金額の上限

1 案件につき 10 億円（補助金額：補助対象経費 × 補助率）

### 補助金額の補助率

適用される補助率は、「1/2」



### 応募要件

- 以下の要件を満たすことに加え、②～⑤の要件を満たすもの
- ①以下の(ア)、(イ)又は(ウ)に該当する映像作品
  - (ア)日本国内における直接製作費5億円以上の作品
  - (イ)総製作費10億円以上かつ日本国内における直接製作費2億円以上の作品
  - (ウ)公開、配信、放映または放送等を行う予定としている国が10カ国以上であり、かつ日本国内における直接製作費2億円以上の作品
  - ②国内映像産業への増益があること（現地雇用による人材育成、国内スタジオの活用、国内でのポストプロダクションにおけるVFX等の高度な編集作業の実施（国内スタッフの雇用及び育成）等）
  - ③日本のシーンが確保されていること
  - ④製作者が作品のプロモーションを通じ、ロケ地となった地域のプロモーションに協力可能であること
  - ⑤映像作品における日本のシーンを通じて魅惑力について、グローバル展開に向けた工夫を有すること
- ①の総製作費及び日本国内における直接製作費については、事業期間外を含むプロジェクト全体で各基準額が満たされているかを判断します。ただし、①の要件を満たさない場合でも、②～⑤において日本経済・国内映像産業に大きく増益する作品（※）については審査の対象となります。
- （※）審査委員会の判断に委ねられます。

## About the role and activities of JFC/FC

JFC/ FC is expected to fulfill the following roles and carry out the following activities:

(Source : "Japan Film Commission Information " )

### <Role of FC>

FC is an organization that provides support to ensure the smooth running of location filming for video productions, and is a public institution that meets the following three requirements. By providing support for filming, it aims to revitalize the local area.

- ① It is a non-profit public institution
  - Non-profit status
    - In order to ensure equality with producers, etc., FC will not receive direct compensation for filming support services (excluding facility usage fees, etc.).
    - FC staff must not have any conflict of interest between their personal interests and the duties of the FC.
    - FC staff members must not be shareholders or employees of any film-related company or any company that provides services to film-related companies.
  - \*Since many FCs are funded by taxes, it is important that FC activities ultimately lead to returns to local residents. For this reason, we provide filming support services without receiving direct compensation, but it is necessary to make the supported works available for use in revitalizing the local area. We also believe that utilizing the supported works will lead to increased understanding of filming among local residents, leading to active and continuous FC activities.
  - It is a public institution
    - FCs may need to reach a consensus with local governments when providing filming support, so they must have one of the following relationships with local governments:
      - Be an organization that belongs to a local government
      - The only FC whose activities are supported by the local government
- ② We provide one-stop service for consultations regarding photography support.
  - FC serves as a centralized consultation point for filming support within the region.
  - To fulfill the above-mentioned contact function, the following system must be in place.
    - Cooperation with the authorities that have the authority to grant licenses for the use of national and local government facilities in the region

- A system that has built trusting relationships with local businesses, organizations, residents, etc., and can mediate requests for photography support for private facilities.
- ③ No restrictions on the content of the work
  - FC respects freedom of expression and must not decide whether to support a work based on its content.
  - The decision on whether or not to provide filming support for the target work will be made by the manager of the facility etc. that has been selected as a potential filming location (potential filming location), and FC will act as an intermediary and coordinate communication between the manager of the potential filming location and the producer.
- \*However, in cases where the conditions for application for support are not met (insufficient preparation, insufficient budget, insufficient schedule, inadequate production structure, etc.), support may be decided based on the need to protect the filming location and the local area.

<FC activities>

- ① Attracting and promoting producers
- ② Location filming support for producers, etc.
- 3) Regional revitalization activities using supported works
  - Collaboration with local residents and the film industry (e.g., holding film festivals, screenings, etc.)
  - Tourism policy to attract visitors (film (screen and location) tourism)
  - Preservation and utilization of cultural assets (e.g., facility renovations, preservation activities, etc.)
  - Promotion of sales of local specialties (product placement, etc.)
  - Collaboration with local educational institutions (e.g., holding video production workshops, etc.)
- ④ Education and PR activities in the local community
- ⑤ Accumulating information and training staff
- ⑥ Cooperation with neighboring FCs

<Services provided by FC (support details)>

- ① Services (support) that all FCs must provide
  - Information useful for filming locations (photos, filming conditions, usage fees, contact details, maps, etc.)
  - Providing location-related information such as accommodation, meals, equipment, and rental cars
  - Providing information on filming permits and licenses, and providing necessary advice on applying for permits and licenses

- ② Services (support) that may be provided by FC
  - Simplifying and acting on behalf of police stations and public institutions in obtaining filming permission
  - Arranging volunteers and extras
  - Accompanying on location scouting and filming
  - Cooperation in advertising
  - Incentives (subsidy systems) such as location scouting subsidies and production subsidies
  
- ③ Services (support) not directly provided by the FC \*excluding consultations
  - Tie-up negotiations
  - Investment in production funds
  - Compensation for personal and property damage caused during filming

## JFC/FC contact point

\*The list below is current as of September 1, 2024. Also, it only includes members who are affiliated with JFC; non-members are not included.

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
	Japan Film Commission	104-0045	2F Togeki Building, 4-1-1 Tsukiji, Chuo-ku, Tokyo	03-6264-2042	03-6264-2043	<a href="mailto:J_fc@japanfc.org">J_fc@japanfc.org</a>	<a href="https://www.japanfc.org/">https://www.japanfc.org/</a>
Regular member (FC member)							
1	Asahikawa Regional Film Commission	070-0035	Asahikawa Food Terrace 2F, 1486 5-jo-dori 7- chome, Asahikawa City, Hokkaido	0166-23-0090	0166-23-1166	<a href="mailto:info@atca.jp">info@atca.jp</a>	<a href="http://www.atca.jp/">http://www.atca.jp/</a>
2	Iwamizawa Location Office	068-0034	Iwamizawa City Tourism Association, 1-1 Ariake-cho Minami, Iwamizawa City, Hokkaido, 1F Iwamizawa Station Complex	0126-22-3470	0126-35-6620	<a href="mailto:nishikawa@i-kankou.jp">nishikawa@i-kankou.jp</a>	<a href="http://iwamizawa-lo.jp/">http://iwamizawa-lo.jp/</a>
3	Hakodate Film Commission	040-8666	4-13 Shinonome-cho, Hakodate City, Tourism Promotion Division, Tourism Department, Hakodate City	0138-21-3326	0138-21-3324	<a href="mailto:hako-fc@city.hakodate.hokkaido.jp">hako-fc@city.hakodate.hokkaido.jp</a>	<a href="http://www.hakodate-fc.com/">http://www.hakodate-fc.com/</a>
4	Sapporo Film Commission	003-0005	Intercross Creative Center 1F A, 1-1-1 Higashi Sapporo Gojo, Shiroishi-ku, Sapporo, Hokkaido	011-817-5711	011-817-5722	<a href="mailto:info@screensapporo.jp">info@screensapporo.jp</a>	<a href="http://www.screensapporo.jp">www.screensapporo.jp</a>
5	Tomakomai City Industry and Economy Department, Industry Promotion Office, Tourism Promotion Division (Tomakomai Film Commission)	053-0872	4-5-6 Asahicho, Tomakomai City, Hokkaido	0144-32-6448	0144-32-4200	<a href="mailto:kanko@city.tomakomai.hokkaido.jp">kanko@city.tomakomai.hokkaido.jp</a>	<a href="http://www.city.tomakomai.hokkaido.jp/kankojoho/film_commission/">http://www.city.tomakomai.hokkaido.jp/kankojoho/film_commission/</a>
6	Morioka Wide Area Film Commission	020-0871	Plaza Odete 4F, 1-1-10 Nakanohashi-dori, Morioka City, Iwate Prefecture	019-606-6688	019-653-4417	<a href="mailto:mfc@odette.or.jp">mfc@odette.or.jp</a>	<a href="http://www.morioka-fc.com/mfc/">http://www.morioka-fc.com/mfc/</a>
7	Hanamaki City Tourism Division, Iwate Prefecture	025-8601	9-30 Hanashirocho, Hanamaki City, Iwate Prefecture	0198-24-2111 (ext. 290) 0198-41-3541	0198-24-0259	<a href="mailto:kanko@city.hanamaki.iwate.jp">kanko@city.hanamaki.iwate.jp</a>	<a href="http://www.city.hanamaki.iwate.jp/">http://www.city.hanamaki.iwate.jp/</a>
8	Michinoku Film Commission Oshu City Location Promotion Office	023-1105	Oshu City Esashi General Branch Office, 1-8 Odori, Esashi Ward, Oshu City, Iwate Prefecture	0197-34-2343	0197-35-3476	<a href="mailto:location@city.oshu.iwate.jp">location@city.oshu.iwate.jp</a>	<a href="http://www.oshu-fc.jp/">http://www.oshu-fc.jp/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
9	Sendai-Miyagi Film Commission	980-0811	East Japan Real Estate Sendai Ichibancho Building 6th floor, 3- 3-20 Ichibancho, Aoba- ku, Sendai City, Miyagi Prefecture	022-393-8416	022-268-6252	info@sendaimiyagi-fc.jp	<a href="http://www.sendaimiyagi-fc.jp/">http://www.sendaimiyagi-fc.jp/</a>
10	Kakunodate Film Commission	014-0392	81-8 Nakasugasawa, Kakunodate-machi, Semboku-shi, Akita Prefecture Semboku City Hall Tourism, Culture and Sports Department Tourism Division	0187-43-3352	0187-54-4102	info@kakunodate-fc.jp	<a href="http://kakunodate-fc.jp/">http://kakunodate-fc.jp/</a>
11	Noshiro Film Commission	016-8501	1-3 Kamimachi, Noshiro City, Akita Prefecture, Noshiro City Environmental Industry Department, Tourism Promotion Division	0185-89-2179	0185-89-1776	kankou@city.noshiro.lg.jp	<a href="http://www.shirakami.or.jp/~noshiro-fc/">http://www.shirakami.or.jp/~noshiro-fc/</a>
12	Daisen Omagari Film Commission	014-0024	6-5 Omagari-dorimachi, Daisen City, Akita Prefecture Daisen City Tourism and Products Association	0187-86-0888	0187-86-0888	welcome_daisen@aqua.ocn.ne.jp	<a href="https://daisenkankou.com/film-commission.html">https://daisenkankou.com/film-commission.html</a>
13	Yokote Film Commission	013-0036	Yokote Station East Exit Tourist Information Center, 5-1 Ekimae-cho, Yokote City, Akita Prefecture	0182-38-8652	0182-38-8663	yokote.dmo@gmail.com	<a href="http://yokote-kankou.jp/">http://yokote-kankou.jp/</a>
14	MaTTA Film Commission	019-0701	53 Kamimachi, Masudacho, Yokote City, Akita Prefecture (Incorporated Association) Masuda Town Tourism Association	0182-45-5541	0182-45-2828	kanko-masuda@ae.wakwak.com	<a href="https://masuda-matta.com/">https://masuda-matta.com/</a>
15	Yamagata Film Commission	990-8540	Yamagata City Hall, Cultural Creative City Division, 2-3-25 Hatagocho, Yamagata City, Yamagata Prefecture	023-641-1212 (ext. 769)	023-624-9618	bunka@city.yamagata-yamagata.lg.jp	<a href="http://www.fc-yamagata.jp/">http://www.fc-yamagata.jp/</a>
16	Aizuwakamatsu Film Commission	965-8601	Aizuwakamatsu City Hall, 3-46 Toei-cho,	0242-39-1251	0242-39-1433	kanko@tw.city.aizuwakamatsu.fukushima.jp	<a href="http://www.fc.a-vst.jp/">http://www.fc.a-vst.jp/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Aizuwakamatsu City, Fukushima Prefecture				
17	Nihonmatsu DMO General Incorporated Association	964-0904	303-5 Goryouchi 3- chome, Nihonmatsu City, Fukushima Prefecture	0243-24-7702	0243-22-6638	nihonmatsu.dmo@gmail.com	<a href="https://www.nihonmatsu-dmo.jp">https://www.nihonmatsu-dmo.jp</a>
18	Soso Film Commission	979-1535	74 Kitagawara, Ide, Nanie Town, Fukushima Prefecture	080-5729-6041		info@sosofc.jp	Currently under repair
19	Koriyama Film Commission	963-8601	Koriyama City Hall, 23- 7 Asahi 1-chome, Koriyama City, Fukushima Prefecture	024-924-2621	024-925-4225	kfc@city.koriyama.lg.jp	<a href="https://www.city.koriyama.lg.jp/soshiki/120/19636.html">https://www.city.koriyama.lg.jp/soshiki/120/19636.html</a>
20	Iwaki Film Commission Council	972-8321	Iwaki City Coal and Fossil Museum, 3-1 Mukouda, Tokiwa Yumotocho, Iwaki City, Fukushima Prefecture	0246-44-6545	0246-44-6546	support@iwaki-fc.jp	<a href="http://www.iwaki-fc.jp/">http://www.iwaki-fc.jp/</a>
twenty one	Ibaraki Film Commission	310-8555	978-6 Kasahara-cho, Mito City, Ibaraki Prefecture, Ibaraki Prefecture Sales Strategy Department, Tourism and Products Division, Visitor Attraction and Film Commission Section	029-301-3632	029-301-3616	ibarakifc@pref.ibaraki.lg.jp	<a href="http://www.ibarakifc.jp/">http://www.ibarakifc.jp/</a>
twenty two	Namegata City Film Commission	311-3892	1561-9 Aso, Namegata City, Ibaraki Prefecture, Planning Department, Policy Secretariat Division, City Promotion Office	0299-72-0811	0299-72-2174	namefc@city.namegata.lg.jp	<a href="https://www.city.namegata.ibaraki.jp/">https://www.city.namegata.ibaraki.jp/</a>
twenty three	Gunma Film Commission	371-8570	, eSports and Creative Promotion Division, 1- 1-1 Otemachi, Maebashi City, Gunma Prefecture	027-897-2970	027-223-1197	gunmafc@pref.gunma.lg.jp	<a href="https://www.gunmafc.jp/">https://www.gunmafc.jp/</a>
twenty four	Tochigi Prefectural Urban Development Council	320-0802	Tochigi Prefecture, Utsunomiya City, Enomachi 10-13 Tochigi Jisho Building 2F	028-623-1015			<a href="https://tag.or.jp/">https://tag.or.jp/</a>
twenty five	Utsunomiya Film Commission	320-0026	Utsunomiya Omotesando Square 2F, 4-1-1 Babadori, Utsunomiya, Tochigi Prefecture	028-678-8039	028-678-8049	fc@utsunomiya-cvb.org	<a href="https://www.utsunomiya-cvb.org/film">https://www.utsunomiya-cvb.org/film</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Utsunomiya Tourism and Convention Association				
26	Chiba Prefecture Film Commission	261-8501	Chiba Convention and International Bureau, 14th floor, Makuhari Techno Garden Building D, 1-3 Nakase, Mihama-ku, Chiba City, Chiba Prefecture	043-213-3533	043-297-2753	fc@ccb.or.jp	<a href="http://fc.ccb.or.jp/">http://fc.ccb.or.jp/</a>
27	Tokyo Film Commission (Tokyo Location Box)	162-0801	Nissin Building 2F, 346-6 Yamabukicho, Shinjuku-ku, Tokyo	03-5579-8464	03-5579-8785	ml-tlb@tcvb.or.jp	<a href="http://www.locationbox.metro.tokyo.jp/">http://www.locationbox.metro.tokyo.jp/</a>
28	Niigata Prefecture Film Commission Council	950-8570	Niigata Prefecture Tourism Association (public corporation) 4-1 Shinkomachi, Chuo-ku, Niigata City, Niigata Prefecture	025-283-1188	025-283-4345	location@niigata-kankou.or.jp	<a href="http://www.loca-niigata.net/">http://www.loca-niigata.net/</a>
29	Toyama Prefecture Location Office	930-8501	Toyama Prefecture Tourism Division, 1-7 Shinsomawara, Toyama City, Toyama Prefecture	076-444-6789	076-444-4404	toyama.location@gmail.com	<a href="http://www.location-toyama.jp/">http://www.location-toyama.jp/</a>
30	Toyama Film Commission	930-8510	Toyama City Tourism Policy Division, 7-38 Shinsakuracho, Toyama City, Toyama Prefecture	076-443-2072	076-443-2184	toyama.fc@city.toyama.toyama.jp	<a href="http://www.toyama-fc.jp/">http://www.toyama-fc.jp/</a>
31	Wajima Film Commission	928-8525	2-29 Futatsuyacho, Wajima City, Ishikawa Prefecture, Wajima City Industry Department Tourism Division	0768-23-1146	0768-23-1856	wajima-fc@city.wajima.lg.jp	<a href="https://wajimanavi.jp/wajimafc/">https://wajimanavi.jp/wajimafc/</a>
32	Kanazawa Film Commission	920-0918	9-13 Oyamacho, Kanazawa City, Ishikawa Prefecture, Kanazawa Chamber of Commerce and Industry Building, 3rd floor, Kanazawa Convention Bureau (Public Interest Incorporated Foundation)	076-224-8411	076-224-6400	k-fc@kanazawa-cb.com	<a href="https://kanazawa-fc.jp/">https://kanazawa-fc.jp/</a>
33	Fukui Prefecture Film Commission	910-8580	Fukui Prefecture Cultural Exchange Department, Attraction Creation Division, 3-	0776-20-0762	0776-20-0513	fukuiken-fc@pref.fukui.lg.jp	

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			17-1 Ote, Fukui City, Fukui Prefecture				
34	Fukui Film Commission	910-0858	Fukui City, Teyori 1-4-1, Aosa 5th floor, Fukui City Commerce, Industry and Labor Department, Tourism and Culture Bureau, Hospitality Tourism Promotion Office	0776-20-5346	0776-20-5670	kankou@city.fukui.lg.jp	<a href="http://fukui-fc.com/">http://fukui-fc.com/</a>
35	Tsuruga Film Commission	914-8501	Tsuruga City, Fukui Prefecture, Chuo-cho 2-1-1, Tsuruga City, Urban Planning and Tourism Department, Tourism Promotion Division	0770-22-8128	0770-22-8184	kankou@ton21.ne.jp	<a href="http://www.city.tsuruga.lg.jp/film-com/top.html">http://www.city.tsuruga.lg.jp/film-com/top.html</a>
36	Fuji Country Yamanashi Film Commission	400-8501	Yamanashi Prefectural Government Annex 2F, 1-6-1 Marunouchi, Kofu City, Yamanashi Prefecture	055-231-5542	055-221-3040	fc@yamanan-sk.jp	<a href="http://www.yamanashi-kankou.jp/fc/index.html">http://www.yamanashi-kankou.jp/fc/index.html</a>
37	Fujikawaguchiko Town Tourism Association	401-0304	3131-2 Kawaguchi, Fujikawaguchiko-machi, Minamitsuru-gun, Yamanashi Prefecture	0555-28-5177	0555-28-5070	fk.renmei@snow.ocn.ne.jp	<a href="http://www.fujisan.ne.jp">http://www.fujisan.ne.jp</a>
38	Nagano Film Commission	380-0835	Nagano City Monzen Plaza 4th floor, Nagano Tourism and Convention Bureau (public interest incorporated foundation), 1485-1 Nittamachi, Nagano City, Nagano Prefecture	026-223-6050	026-223-5520	info@nagano-fc.org	<a href="http://www.nagano-fc.org/">http://www.nagano-fc.org/</a>
39	Shinshu Ueda Film Commission	386-0024	Ueda Tourist Hall 2F, 2-8-4 Ote, Ueda City, Nagano Prefecture Shinshu Ueda Tourist Association	0268-71-6075	0268-71-6076	fc3@ueda-kanko.or.jp	<a href="http://www.ueda-cb.gr.jp/fc/">http://www.ueda-cb.gr.jp/fc/</a>
40	Matsumoto Film Commission	390-0874	Matsumoto City Hall Ote Office 1st floor, Matsumoto Tourism and Convention Association, 3-8-13 Ote, Matsumoto	0263-34-3295	0263-39-7320	yokoso@matsumoto-tca.or.jp	<a href="http://www.matsumoto-film.jp/">http://www.matsumoto-film.jp/</a>

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			City, Nagano Prefecture				
41	Suwa Area Film Commission	392-8511	Suwa Regional Tourism Federation, 1-22-30 Takashima, Suwa City, Nagano Prefecture	0266-52-4141	0266-58-1844	info@suwafc.com	<a href="http://www.suwafc.com/">http://www.suwafc.com/</a>
42	Shiojiri Film Commission	399-0736	Shiojiri City Tourism Association, 12-2 Daimon Ichibancho, Shiojiri City, Nagano Prefecture	0263-54-2001	0263-52-1548	kanko@city.shiojiri.lg.jp	<a href="https://tokimeguri.jp/">https://tokimeguri.jp/</a>
43	Ina Valley Film Commission	396-8617	Ina City Hall, 3050 Shimoshinden, Ina City, Nagano Prefecture	0265-78-4111	0265-74-1250	inadanifc@inacity.jp	<a href="http://blogs.yahoo.co.jp/inadanifc/">http://blogs.yahoo.co.jp/inadanifc/</a>
44	Gifu Film Commission	500-8570	Gifu Prefecture Tourism and International Affairs Department, Tourism Resources Utilization Division, Tourism Content Section, 2-1-1 Yabuta Minami, Gifu City, Gifu Prefecture	058-272-8396	058-278-2574	c11337@pref.gifu.lg.jp	<a href="http://www.pref.gifu.lg.jp/kurashi/npo-tiiki/film-commission/">http://www.pref.gifu.lg.jp/kurashi/npo-tiiki/film-commission/</a>
45	Tajimi Film Engine	507-8703	Tajimi City Industry and Tourism Division, 2-15 Hinodecho, Tajimi City, Gifu Prefecture	0572-22-1250	0572-25-3400	film@city.tajimi.lg.jp	<a href="http://www.tajimi-filmengine.com/">http://www.tajimi-filmengine.com/</a>
46	Hida Film Commission	509-4292	2-22 Honmachi, Furukawa-cho, Hida City, Gifu Prefecture, Hida City Hall, Commerce, Industry and Tourism Department, Urban Development and Tourism Division	0577-73-7463	0577-73-6866	syokokanko@city.hida.lg.jp	<a href="https://www.city.hida.gifu.jp/site/hida-loc/">https://www.city.hida.gifu.jp/site/hida-loc/</a>
47	Ogaki Film Commission	503-0923	Inside the Oku-no-Hosomichi Musubi no Chi Memorial Hall, 2-26-1 Funamachi, Ogaki City, Gifu Prefecture	0584-77-1535	0584-81-8828	ogaki-fc@ogakikanko.jp	<a href="http://www.ogaki-fc.jp/top.html">http://www.ogaki-fc.jp/top.html</a>
48	Shizuoka City Film Commission (Shizuoka City Public Relations Division)	420-8602	5-1 Oite-cho, Aoi-ku, Shizuoka City, Shizuoka Prefecture	054-221-1219	054-252-2675	koho@city.shizuoka.lg.jp	<a href="https://www.city.shizuoka.lg.jp/s8957/s007347.html">https://www.city.shizuoka.lg.jp/s8957/s007347.html</a>
49	Hamamatsu Film Commission	430-8652	103-2 Motoshirocho, Naka-ku, Hamamatsu City, Shizuoka	053-457-2295	050-3730-8899	fc@city.hamamatsu.shizuoka.jp	<a href="http://www.hamamatsu-film.com/">http://www.hamamatsu-film.com/</a>

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			Prefecture Hamamatsu City Industry Department, Tourism and City Promotion Division, Film Commission Promotion Office				
50	Nagoya Location Navigation	460-0008	Nagoya Chamber of Commerce and Industry Building, 11th floor, 2-10-19 Sakae, Naka-ku, Nagoya, Aichi Prefecture	052-202-1145	052-231-0922	nagoya1n@ncvb.or.jp	<a href="http://www.ncvb.or.jp/contents/location/">http://www.ncvb.or.jp/contents/location/</a>
51	Ichinomiya Film Commission	491-8501	2-5-6 Honmachi, Ichinomiya City, Aichi Prefecture	0586-28-9131	0586-73-9135	info@138ss.com	<a href="http://138ss.com">http://138ss.com</a>
52	Kanie Film Commission	497-8601	Kanie Town Hometown Promotion Division, 1-3 Manabuto, Kanie Town, Kaifu County, Aichi Prefecture	0567-95-1111 (ext. 443)	0567-95-9188	furusato@town.kanie.lg.jp	<a href="http://www.town.kanie.aichi.jp/">http://www.town.kanie.aichi.jp/</a>
53	Okazaki Film Commission	444-8601	Okazaki City Hall, Tourism Promotion Division, 2-9 Jucho, Okazaki City, Aichi Prefecture	0564-23-6609	0564-23-6731	film.okazaki@city.okazaki.lg.jp	<a href="http://fc.okazaki-kanko.jp/">http://fc.okazaki-kanko.jp/</a>
54	Location Navi Nishio	445-8801	Nishio City Hall, Exchange and Co- creation Department, Tourism and Culture Promotion Division, 22 Shimoda, Yorizumicho, Nishio City, Aichi Prefecture	0563-65-2197	0563-57-1317	bunka@city.nishio.lg.jp	<a href="https://www.city.nishio.aichi.jp/sportskanko/kanko/1001472/1006325/index.html">https://www.city.nishio.aichi.jp/sportskanko/kanko/1001472/1006325/index.html</a>
55	Toyota Film Commission Promotion Council	471-8501	3-60 Nishimachi, Toyota City, Aichi Prefecture	0565-34-6642	0565-35-4317	shoukan@city.toyota.aichi.jp	
56	Yokkaichi Film Commission	510-0075	Yokkaichi Products and Tourism Hall, 1-1-56 Yasushima, Yokkaichi City, Mie Prefecture	059-357-0382	059-355-8311	info@yokkaichi-fc.jp	<a href="http://yokkaichi-fc.jp">http://yokkaichi-fc.jp</a>
57	Mie Film Commission Council	514-8570	13 Hiroakicho, Tsu City, Mie Prefecture Tourism Department, Tourism Promotion	059-224-2802	059-224-2801	kankoyu@pref.mie.lg.jp	<a href="http://www.pref.mie.jp/D1KANKO/film.htm">http://www.pref.mie.jp/D1KANKO/film.htm</a>

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			Division, Mie Prefecture				
58	Public Relations Division, Policy and Finance Department, Tsu City	514-8611	23-1 Nishimarunouchi, Tsu City, Mie Prefecture	059-229-3111	059-229-3339	229-3111@city.tsu.lg.jp	<a href="https://www.info.city.tsu.mie.jp">https://www.info.city.tsu.mie.jp</a>
59	Ise-Shima Film Commission	519-0609	111-1 Chaya, Futami-cho, Ise City, Mie Prefecture (Public Corporation) Ise-Shima Tourism and Convention Organization	0596-44-0800	0596-42-2929	info@iseshima-kanko.jp	<a href="http://www.iseshima-kanko.jp/fc/">http://www.iseshima-kanko.jp/fc/</a>
60	Shiga Location Office	520-8577	4-1-1 Kyomachi, Otsu City, Shiga Prefecture, Shiga Prefecture Commerce, Industry, Tourism and Labor Department, Tourism Promotion Bureau	077-528-3745	077-527-7329	info@shiga-location.jp	<a href="http://www.shiga-location.jp/">http://www.shiga-location.jp/</a>
61	Hikone City Film Commission	522-8501	4-2 Motomachi, Hikone City, Shiga Prefecture	0749-30-6153	0749-24-9676	hikone-fc@ma.city.hikone.shiga.jp	<a href="https://www.city.hikone.lg.jp/kakuka/kanko_bunka/5/hikonefilmcommission/index.html">https://www.city.hikone.lg.jp/kakuka/kanko_bunka/5/hikonefilmcommission/index.html</a>
62	Koga Location Promotion Council	528-8502	Tourism Planning and Promotion Division, 6053 Mizuguchi, Minakuchi-cho, Koka City, Shiga Prefecture	0748-69-2198	0748-63-4087	koka10352000@city.koka.lg.jp	<a href="http://www.koka-location.com">http://www.koka-location.com</a>
63	Kyoto City Media Support Center	604-8005	Kyoto City Industry and Tourism Bureau Tourism and MICE Promotion Office, Yasaka Kawaramachi Building, 7th floor, 384 Ichinofunairi-cho, Kawaramachi-dori Nijo-sagaru, Nakagyo-ku, Kyoto City	075-229-6602	075-213-2022	media-support@city.kyoto.lg.jp	<a href="http://kanko.city.kyoto.lg.jp/support/">http://kanko.city.kyoto.lg.jp/support/</a>
64	Maizuru Film Commission	625-8555	1044 Kitasui, Maizuru City, Kyoto Prefecture, Maizuru City Industrial Promotion Department, Tourism and Commerce Division	0773-66-1024	0773-62-9891	fc@maizuru-kanko.net	<a href="http://www.maizuru-kanko.net/fc/">http://www.maizuru-kanko.net/fc/</a>
65	Kyotango Film Commission	629-3101	385-1 Amino, Amino-cho, Kyotango City, Kyoto Prefecture	0772-69-0450	0772-72-2030	kankoshinko@city.kyotango.lg.jp	<a href="http://www.city.kyotango.kyoto.jp/kyotangofc">http://www.city.kyotango.kyoto.jp/kyotangofc</a>

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66	Kyoto Kameoka Film Commission	621-0074	8 Yasumachi Nonokami, Kameoka City, Kyoto Prefecture, Kameoka City Commerce, Industry and Tourism Division	0771-25-5034	0771-25-4400	syoukou-kankou@city.kameoka.lg.jp	
67	Osaka Film Council	542-0081	Resona Semba Building 5F, 4-4-21 Minami Semba, Chuo-ku, Osaka	06-6282-5905	06-6282-5915	info@osaka-fc.jp	<a href="http://www.osaka-fc.jp/">http://www.osaka-fc.jp/</a>
68	Yao City Film Commission	581-0003	Tourism and Cultural Properties Division, 1-1-1 Honmachi, Yao City, Osaka Prefecture	072-924-3717	072-924-3995	k-bunkazai@city.yao.osaka.jp	<a href="https://www.city.yao.osaka.jp">https://www.city.yao.osaka.jp</a>
69	Kashiwara City	582-8555	1-55 Andocho, Kashiwara City, Osaka Prefecture, Kashiwara City Hall, Citizens' Affairs Department, Tourism Division	072-940-6165	072971-2530	kanko@city.kashiwara.lg.jp	
70	Sakai Film Office	590-0950	Sakai Tourism and Convention Association, 1-35 Kaimachi Nishi 1-cho, Sakai-ku, Sakai City, Osaka Prefecture	072-233-5258	072-233-8448	info@sakai-film.jp	<a href="http://www.sakai-film.jp/">http://www.sakai-film.jp/</a>
71	Hyogo Location Support Net	650-8567	Hyogo Prefectural Government Office Building No. 1, 7th floor, 5-10-1 Shimoyamate-dori, Chuo-ku, Kobe, Hyogo Prefecture (Public Corporation) Hyogo Tourism Headquarters	078-361-7661	078-361-7662	fcnet@hyogo-tourism.jp	<a href="http://www.hyogo-film.jp/">http://www.hyogo-film.jp/</a>
72	Kobe Film Office	651-0087	Sannomiya Building East Wing 9F, 6-1-12 Miyuki-dori, Chuo-ku, Kobe, Hyogo Prefecture	078-262-1261	078-230-0808	film@kcva.or.jp	<a href="http://www.kobefilm.jp/">http://www.kobefilm.jp/</a>
73	Awajishima Film Office	656-0022	1-11-1 Kaigandori, Sumoto City, Hyogo Prefecture (Awaji Island Kunieumi Association)	0799-24-2001	0799-25-2521	awaji-fo@kuniemi.or.jp	<a href="http://awaji-fo.jp/">http://awaji-fo.jp/</a>
74	Himeji Film Commission	670-0012	68 Honmachi, Himeji City, Hyogo Prefecture (Public Corporation) Himeji Tourism CB	079-287-3653	079-222-2410	hfc@himeji-kanko.jp	<a href="https://www.himeji-kanko.jp/fc/">https://www.himeji-kanko.jp/fc/</a>

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75	Yabu City Commerce, Industry and Tourism Division	667-0198	250-1 Hiroya, Yabu City, Hyogo Prefecture	079-664-0285	079-664-2528	shoukoukankou@city.yabu.lg.jp	<a href="https://www.city.yabu.hyogo.jp/index.html">https://www.city.yabu.hyogo.jp/index.html</a>
76	Tamba Sasayama Film Commission	669-2397	41 Kitashinmachi, Tanba Sasayama City, Hyogo Prefecture Tanba Sasayama City Hall Brand Strategy Division	079-552-0275	079-552-5665	brand_div@city.sasayama.hyogo.jp	<a href="http://scic.tamba-sasayama.com/sasayama-fc/">http://scic.tamba-sasayama.com/sasayama-fc/</a>
77	Kinosaki Film Commission	669-6101	Kinosaki Literary Museum, 357-1 Yushima, Kinosaki-cho, Toyooka City, Hyogo Prefecture	0796-32-3663	0796-32-3005	info@kinosaki-fc.jp	<a href="http://www.kinosaki-fc.jp/">http://www.kinosaki-fc.jp/</a>
78	Kato City Tourism Association	679-0221	4028 Kawataka, Kato City, Hyogo Prefecture	0795-48-0995	0795-20-6070	ae@kato-kizuna.jp	<a href="https://www.kato-kanko.jp">https://www.kato-kanko.jp</a>
79	Miki Film Commission	673-0431	2-1-18 Honmachi, Miki City, Hyogo Prefecture	0794-82-3190	0794-82-3192	fc@mikicci.or.jp	<a href="http://www.mikicci.or.jp/fc/">http://www.mikicci.or.jp/fc/</a>
80	Banshu Ako Film Commission	678-0256	92-7, Ako City, Hyogo Prefecture	0791-43-8299	0791-43-8136	bafo@mbe.nifty.com	<a href="http://www.ako-info.jp/bafc">http://www.ako-info.jp/bafc</a>
81	Takasago City Film Commission	676-0041	533-1 Imazucho, Takasago-cho, Takasago City, Hyogo Prefecture Town Tourist Hall Musubirin	079-441-8076	079-441-8077	fc@takasago-tavb.com	<a href="http://takasagofc.net/index.html">http://takasagofc.net/index.html</a>
82	Akashi Film Commission	673-0886	Aspire Akashi North Building 7th floor, 6-1 Higashinakanochi, Akashi City, Hyogo Prefecture	078-918-5080	078-911-0579	akashi-film@yokoso-akashi.jp	<a href="http://akashi-film.jp">http://akashi-film.jp</a>
83	Film Commission Nara Prefecture Support Center	630-8501	30 Noboriojicho, Nara City, Nara Prefecture, Nara Prefecture Regional Creation Department, Cultural Promotion Division	0742-27-8478	0742-27-8481	bunka-challenge@nara-arts.com	<a href="http://yamatoji.nara-kankou.or.jp/library/fc-nara/">http://yamatoji.nara-kankou.or.jp/library/fc-nara/</a>
84	Yamato Sakurai Film Commission	633-8585	Sakurai City, Nara Prefecture, Sakurai City Hall, Tourism and Urban Development Division, Urban Development Department, 432-1 Awadono	0744-48-3110	0744-42-1747	kanko@city.sakurai.lg.jp	<a href="https://www.city.sakurai.lg.jp/sosiki/machidukuribu/kankouka/kankoujigyou/filmcommission/index.html">https://www.city.sakurai.lg.jp/sosiki/machidukuribu/kankouka/kankoujigyou/filmcommission/index.html</a>
85	Wakayama Film Commission	640-8585	Wakayama Prefectural Government Tourism Promotion Division, 1-1 Komatsubara-dori,	073-422-4631	073-432-8313	info@wakayama-kanko.or.jp	<a href="http://www.wakayama-fc.jp/">http://www.wakayama-fc.jp/</a>

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			Wakayama City, Wakayama Prefecture				
86	Kumano Shingu Film Commission	647-8555	1-1 Kasuga, Shingu City, Wakayama Prefecture Shingu City Hall, Planning and Production Department, Commerce, Industry and Tourism Division	0735-23-3333	0735-21-7422	syokou@city.shingu.lg.jp	<a href="https://www.city.shingu.lg.jp">https://www.city.shingu.lg.jp</a>
87	Tottori Prefecture Film Commission	680-0034	Tottori Prefecture, Tottori City, Motouomachi 2-201 Estate Building V5F (Tottori Prefectural Tourism Federation)	0857-39-2111	0857-39-2100	tottori-fc@tottori-guide.jp	<a href="http://www.tottori-guide.jp/fc">http://www.tottori-guide.jp/fc</a>
88	Okinoshima Film Commission	685-8585	Okinoshima Town Hall, Commerce and Tourism Division, Tourism Promotion Section, 1 Johokuchō, Okinoshima Town, Oki District, Shimane Prefecture	08512-2-8575	08512-2-4997	kankou@town.okinoshima.shimane.jp	<a href="https://okinoshimafilmc.wixsite.com/okifc">https://okinoshimafilmc.wixsite.com/okifc</a>
89	Shimane Film Commission Network Conference	690-8501	1 Tonomachi, Matsue City, Shimane Prefecture, Shimane Prefecture Commerce, Industry and Labor Department, Tourism Promotion Division	0852-21-3969	0852-22-5580	loca@shimakanren.or.jp	<a href="http://www.kankou-shimane.com/loca">http://www.kankou-shimane.com/loca</a>
90	Matsue Film Commission Council	690-0886	Matsue Chamber of Commerce and Industry, 55-4 Boromachi, Matsue City, Shimane Prefecture	0852-32-0504	0852-23-1656	machidukuri@matsue.jp	<a href="https://matsue-film.jp">https://matsue-film.jp</a>
91	Okayama Prefecture Film Commission Council	700-0822	Okayama Prefecture Tourism Federation (public corporation) Okayama Symphony Building 2F, 1-5-1 Omotemachi, Kita-ku, Okayama City, Okayama Prefecture	086-201-0245	086-231-5393	fc@okayama-kanko.jp	<a href="http://www.okayama-kanko.jp/fc/">http://www.okayama-kanko.jp/fc/</a>
92	Hiroshima Film Commission	730-0011	Hiroshima Chamber of Commerce and Industry Building 6F, 5-44	082-554-1811	082-554-1815	film@hiroshima-navi.or.jp	<a href="http://www.fc.hcvb.city.hiroshima.jp/">http://www.fc.hcvb.city.hiroshima.jp/</a>

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			Motomachi, Naka-ku, Hiroshima				
93	Onomichi Film Commission	722-8501	Tourism Division, 15-1 Kubo, Onomichi City, Hiroshima Prefecture	0848-38-9184	0848-38-9293	kanko@city.onomichi.hiroshima.jp	<a href="http://www.onomichi-film.jp/">http://www.onomichi-film.jp/</a>
94	Film Commission Mihara	723-8601	3-5-1 Minatomachi, Mihara City, Hiroshima Prefecture, Mihara City Management Planning Department, Public Relations Strategy Division	0848-67-6007	0848-64-7101	koho@city.mihara.hiroshima.jp	<a href="http://mihara-fc.net/">http://mihara-fc.net/</a>
95	Fukuyama Film Commission	720-0067	Fukuyama City Tourism Association, 2-10-1 Nishimachi, Fukuyama City, Hiroshima Prefecture	084-926-2649	084-926-0664	kyokai@fukuyama-kanko.com	<a href="http://www.fukuyama-kanko.com/FukuyamaFC/index.html">http://www.fukuyama-kanko.com/FukuyamaFC/index.html</a>
96	Yamaguchi Prefecture Film Commission	753-8501	Yamaguchi Prefecture Tourism Promotion Office, 1-1 Takimachi, Yamaguchi City, Yamaguchi Prefecture	083-933-3204	083-933-3179	a16200@pref.yamaguchi.lg.jp	<a href="http://film-yg.com/">http://film-yg.com/</a>
97	Yamaguchi City Film Commission	753-0042	2-1 Sotayucho, Yamaguchi City, Yamaguchi Prefecture JR Yamaguchi Station, 2nd floor, Yamaguchi Tourism and Convention Association	083-933-0088	083-933-0089	info@yamaguchi-city.jp	<a href="http://ycfc.yamaguchi-city.jp/">http://ycfc.yamaguchi-city.jp/</a>
98	Iwakuni City Film Commission	740 - 8585	Iwakuni City Hall Tourism Promotion Division, 1-14-51 Imazucho, Iwakuni City, Yamaguchi Prefecture	0827-29-5116	0827-22-2866	kankou@city.iwakuni.lg.jp	<a href="http://www.iwakuni-city.net/?page_id=346">http://www.iwakuni-city.net/?page_id=346</a>
99	Shimonoseki Film Commission	750-8521	Shimonoseki City Tourism Policy Division, 1-1 Nanbu- cho, Shimonoseki City, Yamaguchi Prefecture	083-227-3305	0832-31-1853	sgkanko@city.shimonoseki.yamaguchi.jp	<a href="https://shimonoseki.travel/filmcommission/">https://shimonoseki.travel/filmcommission/</a>
100	Hagi Location Support Team	758-8555	Hagi City Tourism Division, 510 Oaza Emukai, Hagi City, Yamaguchi Prefecture	0838-25-3139	0838-26-0716	kankouka@city.hagi.lg.jp	<a href="http://www.city.hagi.lg.jp/fc/">http://www.city.hagi.lg.jp/fc/</a>
101	Ube Film Commission	755-0031	Ube Film Commission Secretariat, Ube	0836-34-2050	0836-29-3303	info@ube-film.com ube.fc.mail@gmail.com	<a href="https://ube-film.com/">https://ube-film.com/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Tourism and Convention Association, 1-6-44 Tokiwacho, Ube City, Yamaguchi Prefecture				
102	Mine City Film Commission	754-0511	Akiyoshidai Tourism Exchange Center, 3506-2 Akiyoshi, Akiyoshicho, Mine City, Yamaguchi Prefecture	0837-62-0115	0837-62-0899	info@akiyoshidai.com	<a href="http://www.mine-city-fc.com/">http://www.mine-city-fc.com/</a>
103	Tokushima Prefecture Location Service	770-8570	Tokushima Prefecture Tourism Policy Division, 1-1 Bandaicho, Tokushima City, Tokushima Prefecture	088-621-2702	088-621-2851	tls@tokushima-kankou.or.jp	<a href="http://our.pref.tokushima.jp/tls/">http://our.pref.tokushima.jp/tls/</a>
104	Kagawa Film Commission	760-8570	Kagawa Prefecture Tourism Association (public corporation) 4-1-10 Bancho, Takamatsu City, Kagawa Prefecture	087-832-3377	087-861-4151	kagawa_fc@21kagawa.com	<a href="http://www.my-kagawa.jp/kfc/">http://www.my-kagawa.jp/kfc/</a>
105	Shodoshima Film Commission	761-4434	1896-1 Nishimura, Shodoshima-cho, Shozu-gun, Kagawa Prefecture	0879-82-1775	0879-82-1801	pr@shodoshima.or.jp	<a href="https://shodoshima.or.jp/">https://shodoshima.or.jp/</a>
106	Ehime Film Commission	790-8570	Ehime Prefectural Office, 4-4-2 Ichibancho, Matsuyama City, Ehime Prefecture	089-912-2491	089-912-2489	kankou@pref.ehime.lg.jp	<a href="http://ehime-film.com/">http://ehime-film.com/</a>
107	Imabari Regional Film Commission	794-0013	1-100-3 Kataharacho, Imabari City, Ehime Prefecture Imabari Regional Tourism Association	0898-22-0909	0898-22-0929	kankou@oideya.gr.jp	<a href="http://www.oideya.gr.jp/i-fc/">http://www.oideya.gr.jp/i-fc/</a>
108	Kochi Film Commission	780-0056	2-10-10 Kitahonmachi, Kochi City, Kochi Prefecture Kochi Tourism and Convention Association	088-823-1434	088-873-6181	kochifc@kvca.jp	<a href="http://www.kochi-fc.jp/">http://www.kochi-fc.jp/</a>
109	Kitakyushu Film Commission	802-0001	Kitakyushu City Hall Urban Brand Creation Bureau, AIM Building 4F, 8-1 Asano 3-chome, Kokurakita-ku, Kitakyushu City, Fukuoka Prefecture	093-551-8152	093-551-8151	kfc@kitakyu-fc.com	<a href="http://www.kitakyu-fc.com/">http://www.kitakyu-fc.com/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
110	Fukuoka Film Commission	810-8620	Fukuoka City Economic, Tourism and Cultural Affairs Bureau Content Promotion Division, 1-8-1 Tenjin, Chuo-ku, Fukuoka City, Fukuoka Prefecture	092-733-5171	092-711-4354	info@fukuoka-film.com	<a href="http://www.fukuoka-film.com/">http://www.fukuoka-film.com/</a>
111	Tagawa Film Commission	825-8501	Tagawa City Industrial Promotion Division, 1-1 Chuo-cho, Tagawa City, Fukuoka Prefecture	0947-85-7147	0947-46-0124	info@tagawa-fc.com	<a href="http://www.tagawa-fc.com">http://www.tagawa-fc.com</a>
112	Yame Film Commission	834-0031	Yame Tourist and Product Center, 2-129 Honmachi, Yame City, Fukuoka Prefecture	0943-23-1192	0943-22-7311	yamefilmcommission@gmail.com	<a href="https://www.yame.film/">https://www.yame.film/</a>
113	Yanagawa Film Commission	832-0065	Garden Oshu II 205, 7-1 Oshu-cho, Yanagawa City, Fukuoka Prefecture	080-3187-0162		info@yanagawa-film.jp	<a href="http://www.yanagawa-film.jp/">http://www.yanagawa-film.jp/</a>
114	Saga Prefecture Film Commission	840-8570	1-1-59 Jonai 1-chome, Saga City, Saga Prefecture, Saga Prefectural Office New Administrative Building 1st floor	0952-25-7296	0952-25-7443	saga-fc@pref.saga.lg.jp	<a href="http://www.saga-fc.jp/">http://www.saga-fc.jp/</a>
115	Nagasaki Prefecture Film Commission	850-8570	Nagasaki Prefectural Tourism Federation (Incorporated Association), 5th floor of the Prefectural Office, 3-1 Onoue-cho, Nagasaki City, Nagasaki Prefecture	095-826-9407	095-824-3087	info-fc@ngs-kenkanren.com	<a href="http://www.nagasaki-tabinet.com/houjin/film/">http://www.nagasaki-tabinet.com/houjin/film/</a>
116	Kumamoto Film Commission	862-0950	Kumamoto Prefecture, Kumamoto City, Chuo Ward, Suizenji 6-5-19 (Kumamoto Prefecture Tourism Association)	096-382-2660	096-382-2663	fck@kumakanren.or.jp	<a href="https://kumamoto.guide/fc/">https://kumamoto.guide/fc/</a>
117	Kumamoto City Film Office	860-8601	Kumamoto City Tourism Policy Division, 1-1 Tetorihonmachi, Chuo Ward, Kumamoto City, Kumamoto Prefecture	096-328-2393	096-353-2731	kankouseisaku@city.kumamoto.lg.jp	<a href="https://kumamoto-guide.jp/film/">https://kumamoto-guide.jp/film/</a>
118	Kami Amakusa Film Commission	869-3692	1514 Oyano-chokami, Kami-Amakusa City,	0964-26-5539	0964-56-4972	tubomi@kamiamakusa-fc.org	<a href="http://www.kamiamakusa-fc.net/">http://www.kamiamakusa-fc.net/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Kumamoto Prefecture, Kami-Amakusa City Planning and Policy Department, Planning and Policy Division				
119	Amakusa Film Commission	863-8631	Amakusa City Hall Tourism Promotion Division, 8-1 Higashihamacho, Amakusa City, Kumamoto Prefecture	0969-32-6787	0969-23-1999	kankou-a@city.amakusa.lg.jp	
120	Oita City Location Office	870-8504	Oita City, Oita Prefecture, Niagemachi 2-31, Oita City, Commerce, Industry, Labor and Tourism Department, Oita Attraction Promotion Office	097-578-7749	097-537-5670	info@oita-location.net	<a href="http://www.oita-location.net/">http://www.oita-location.net/</a>
121	Oita Prefecture Location Tourism Promotion Council	870-8501	3-1-1 Otemachi, Oita City, Oita Prefecture, Oita Prefecture Commerce, Industry, Tourism and Labor Department, Tourism Bureau, Tourism Promotion Office	097-506-2118	097-506-1729	a14190@pref.oita.lg.jp	<a href="http://oita-fc.jp">http://oita-fc.jp</a>
122	Usa Film Commission	879-0492	Usa City Tourism and Branding Division, 1030-1 Ueda, Usa City, Oita Prefecture	0978-27-8171	0978-32-2324	info@usa-city.jp	<a href="http://fc.usa-city.jp/">http://fc.usa-city.jp/</a>
one two three	Miyazaki Film Commission	880-8501	Miyazaki Prefecture Tourism Promotion Division, 2-10-1 Tachibanadori Higashi, Miyazaki City, Miyazaki Prefecture	0985-26-7104	0985-26-7327	info@fc-miyazaki.com	<a href="http://www.fc-miyazaki.com/">http://www.fc-miyazaki.com/</a>
124	Nonprofit Organization Kagoshima Film Office	892-0822	10-10 Izumicho, Kagoshima City	090-8910-2505	099-255-3701	info@k-foffice.com	<a href="http://k-foffice.com/">http://k-foffice.com/</a>
125	Kagoshima City Tourism and Exchange Bureau Tourism Strategy Promotion Division	892-8677	11-1 Yamashitacho, Kagoshima City, Kagoshima Prefecture	099-216-1344	099-216-1320	kan-suishin@city.kagoshima.lg.jp	<a href="http://www.city.kagoshima.lg.jp/">http://www.city.kagoshima.lg.jp/</a>
126	Okinawa Film Office	901-0152	Okinawa Tourism CB (Foundation), 2nd floor, Okinawa Industry	098-859-6162	098-859-6221	filloffice@ocvb.or.jp	<a href="http://filloffice.ocvb.or.jp/">http://filloffice.ocvb.or.jp/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Support Center, 1831-1 Oroku, Naha City, Okinawa Prefecture				
127	Okinawa City KOZA Film Office	904-0031	Okinawa City, Okinawa Prefecture, Okinawa Prefecture, Okinawa City Tourism and Products Promotion Association, Koza Music Town 106, 1-1-1 Uechi	098-989-5566	098-989-5567	info@koza-fo.com	<a href="http://koza-fo.com/">http://koza-fo.com/</a>
128	Ishigakijima Film Office	907-0013	Ishigaki City Tourism Association, 1st floor, Ishigaki Chamber of Commerce and Industry, 1-1-4 Hamasakicho, Ishigaki City, Okinawa Prefecture	0980-82-2809	0980-83-6296		<a href="http://ishigakijima-filmoffice.com/">http://ishigakijima-filmoffice.com/</a>
	Regular members (related organizations)						
129	Hokkaido Location Liaison Office	060-8588	North 3-jo Nishi 6-chome, Chuo-ku, Sapporo, Hokkaido	011-241-3230	011-232-4120	seisaku.fc@pref.hokkaido.lg.jp	<a href="http://www.pref.hokkaido.lg.jp/kz/kkd/location.htm">http://www.pref.hokkaido.lg.jp/kz/kkd/location.htm</a>
130	Akita Location Support Network	010-8572	Akita Prefecture Tourism, Culture and Sports Department, Visitor Promotion Division, 2nd Building, 1st Floor, 3-1-1 Sanno, Akita City, Akita Prefecture	018-860-2261	018-860-3868	Kanko@pref.akita.lg.jp	<a href="https://common3.pref.akita.lg.jp/akitavision/nowelakita/">https://common3.pref.akita.lg.jp/akitavision/nowelakita/</a>
131	Uchinada Film Commission	920-0292	Uchinada Town Hall, Regional Promotion Division, Tourism Promotion Office, 1-2-1 Daigaku, Uchinada Town, Kahoku District, Ishikawa Prefecture	076-286-6708	076-286-6709	kanko@town.uchinada.lg.jp	<a href="http://www3.town.uchinada.lg.jp/ufc/index.html">http://www3.town.uchinada.lg.jp/ufc/index.html</a>
132	Nagano Prefectural Tourism Organization (Shinshu Film Commission Network)	380-0936	Hotel Shinanoji 3F, 131-4 Nakagosho Okadacho, Nagano City, Nagano Prefecture	026-219-5274	026-219-5277	sfcn@nagano-tabi.net	<a href="http://www.nagano-tabi.net">http://www.nagano-tabi.net</a>
133	Shizuoka Prefecture Film Commission Liaison Council	420-8601	9-6 Oite-cho, Aoi-ku, Shizuoka City, Shizuoka Prefecture Tourism Promotion Division, Tourism and Exchange	054-221-3696	054-221-3627	kankou3@pref.shizuoka.lg.jp	<a href="http://www.pref.shizuoka.jp/bunka/">http://www.pref.shizuoka.jp/bunka/</a>

	name	post code	address	phone	FAX	E-mail 1 (for publication)	URL
			Bureau, Sports, Culture and Tourism Department, Shizuoka Prefecture				
134	Aichi Prefecture Film Commission Council	460-8501	Aichi Prefecture Tourism Promotion Division, 1-2 Sannomaru 3-chome, Naka-ku, Nagoya City, Aichi Prefecture	052-954-6355	052-973-3584	aichi-film@pref.aichi.lg.jp	<a href="http://aichi-film.jp/">http://aichi-film.jp/</a>
135	HYOGO Medio Film Commission	679-3116	64 Teramae, Kamikawa-cho, Kanzaki-gun, Hyogo Prefecture Kamikawa Town Office, People, Town and Future Division	0790-34-0971	0790-34-0691	hitomachimirai@town.kamikawa.hyogo.jp	<a href="http://www.hyogomediiofc.com">http://www.hyogomediiofc.com</a>

# ロケ支援依頼書

Reference 4

[ 団体名 ] 御中

年 月 日

別紙の同意事項に同意のうえ、以下の通りロケ支援を依頼します。

依頼者に関する事項			
依頼者	(〒 - ) 住所		
	名称		
	代表者	印	
担当者氏名		担当者連絡先	TEL: FAX: 携帯電話:
担当者 E-mail			

撮影する作品に関する事項			
作品名			
作品の種類	<input type="checkbox"/> 映画 TV番組 ( <input type="checkbox"/> TVドラマ <input type="checkbox"/> バラエティ番組 <input type="checkbox"/> 旅番組 ) <input type="checkbox"/> TVCM <input type="checkbox"/> プロモーションビデオ <input type="checkbox"/> 出版物 <input type="checkbox"/> その他 ( 具体的に : )		
監督・演出 出演者その他 主要なスタッフ			
作品概要 シーン概要			
製作会社名		配給元・放送局	
公開・放映日程			予定 or 決定
添付資料	<input type="checkbox"/> 企画書 <input type="checkbox"/> スケジュール <input type="checkbox"/> 台本、脚本 <input type="checkbox"/> スタッフ表、出演者表 <input type="checkbox"/> 絵コンテ、イメージボード等 <input type="checkbox"/> その他 ( 具体的に : )		

(送付先 FAX : \*\* -\*\*\*\* -\*\*\*\*)

E-mail : [E-mail アドレス]

撮影現場に関する事項			
ロケハン日程	年 月 日 ~ 年 月 日 のうち 日間	予定 or 決定	
撮影日程	年 月 日 ~ 年 月 日 のうち 日間	予定 or 決定	
現場責任者氏名		現場責任者 連絡先	TEL: FAX: 携帯電話:
主なロケ予定地			
撮影人員	ロケハン 名 ロケ 名 (内訳: スタッフ 名・俳優 名・その他 名)		
撮影車両	<input type="checkbox"/> ロケバス 台 <input type="checkbox"/> 乗用車 台 <input type="checkbox"/> トラック 台 <input type="checkbox"/> 1BOX 台 <input type="checkbox"/> その他 台		

支援内容に関する事項	
希望支援内容	<input type="checkbox"/> ロケ地選定、ロケハン協力 <input type="checkbox"/> ロケハン同行、ロケ同行 <input type="checkbox"/> ロケーションに関する資料（地図、写真）の提供 <input type="checkbox"/> 撮影協力施設の紹介 <input type="checkbox"/> 民間、公共施設等での撮影交渉協力 <input type="checkbox"/> 撮影に関する許可手続協力 <input type="checkbox"/> 宿泊手配協力 <input type="checkbox"/> 地元住民への協力依頼 <input type="checkbox"/> 現地エキストラ、出演者、現地スタッフ手配協力 <input type="checkbox"/> 方言指導手配協力 <input type="checkbox"/> 車両、機材等備品手配協力 <input type="checkbox"/> ケータリング協力 <input type="checkbox"/> その他（具体的に：  )
その他 依頼に関する 特記事項	

質問事項	
[団体名]によるロケ現場の撮影 (出演者が映りこまないものに限る)を許可するか。	許可する or 許可しない
[団体名]に撮影の成果物を提出するか。	提出する or 提出しない
作品に「[団体名]」のクレジットを入れることを承諾するか。	承諾する or 承諾しない
地元メディアによる撮影現場取材を承諾するか。	承諾する or 承諾しない
作品ポスター、サインその他グッズ等を [団体名]に提供するか。	提供する or 提供しない

[ Organization Name ] (hereinafter referred to as "this Organization"), the Client shall understand and comply with the following terms and conditions.

1. Client's general obligations

- The client shall carry out location scouting, filming, and other activities (hereinafter referred to as "filming, etc.") at his/her own risk.
- The client shall comply with laws and regulations when filming, etc. If the organization determines that the client is not complying with laws and regulations, it may cancel the location support.
- The client shall, at the request of the Organization, provide the necessary cooperation or work for the Organization to carry out location support. If such necessary cooperation or work is not provided, the Organization may not carry out the location support.
- The requester must clearly identify the person in charge of contacting the organization and notify the organization immediately of any changes.

2. Prevention of accidents, etc.

- The client shall take the utmost care and take the necessary measures to prevent accidents.
- If an accident or other trouble occurs during filming, the client shall take appropriate measures, including reporting the incident to the police, fire department, etc.
- If an accident or other trouble occurs during filming, etc., and the Organization determines that the client has not taken appropriate measures, the client shall immediately cease filming, etc. in accordance with the Organization's instructions.
- If an accident or other trouble occurs during filming, etc., the client must immediately report the accident or other trouble to the organization.

3. insurance

- The client shall take out liability insurance to cover any damages that may arise in connection with the filming, etc.
- If the client has extras, performers, staff, and other people (hereinafter referred to as "Participants") introduced by the organization participate in the filming, etc., the client shall include damages incurred by the Participants, etc. in the insurance coverage.
- If requested by the Organization, the Client shall submit to the Organization a copy of the insurance certificate or other document certifying that the Client has taken out appropriate liability insurance.

4. Consensus building among local residents, on-site coordination, etc.

- The client shall endeavor to take the best measures necessary to reach a consensus among local residents regarding filming, etc. The Organization may provide advice to the client regarding measures to reach such a consensus, and the client shall endeavor to take the necessary measures based on such advice.
- Before taking part in any filming, etc., the client shall obtain the necessary permission in advance from the owner or manager of the land, building, etc. that is the location of the filming, etc.
- If the Client needs to cause a nuisance to local residents in the vicinity of the filming location, such as noise, night lighting, or other actions, the Client will hold an explanatory meeting in advance, make efforts to gain the understanding of the local residents, and take reasonably necessary measures to minimize the nuisance to the local residents.
- If a crowd gathers at the filming location or if it is expected that a crowd will gather, the Client shall provide reasonably necessary security and traffic control.

- The client shall comply with the instructions of the manager of the facility used for filming, etc.
  - The Client shall endeavor to preserve and not damage the facilities used for filming, etc. Furthermore, if it is necessary to make modifications, install fixtures, or otherwise alter the facilities used for filming, etc., the Client must obtain prior consent from the appropriate manager of such facilities.
5. Relationships with Third Parties
- The requester shall be responsible for transporting, guiding, and managing the schedule of participants introduced by our organization.
  - The client understands that any contracts or other transactions between the client and the parties introduced by the Organization are conducted at the client's own risk, and the client will comply with such contracts. The Organization shall not bear any responsibility whatsoever in the event of trouble or disputes arising between the client and such parties.
6. plan
- The client shall submit to the Organization in advance, upon request, details of the filming content, the filming schedule, and other information and materials necessary for location support.
  - The client must immediately notify the Organization if there are any changes to the filming content, filming schedule, or other plans submitted to the Organization.
7. Restoration to original condition, etc.
- After the filming is completed, the client shall promptly restore the location or facilities used for the filming to their original state and clean up.
  - Once the filming is complete, the client must promptly notify the organization of the completion of the filming, attaching photos of the current state of the location or facility used for the filming.
8. Location support
- The Organization will endeavor to provide the location support requested by the client.
  - When carrying out specific location support, the client and our organization will discuss necessary matters in good faith.
9. compensation for damages
- If the client causes damage to a third party, including related parties, the client will compensate for such damage in accordance with the law, deal with such third party appropriately at the client's expense and responsibility, and will not make any claims against the organization.
  - If the requester causes damage to the Organization, the requester shall compensate the Organization for such damage.
10. Disclaimer
- Our organization will cooperate with clients in their photography and other activities free of charge, and will not be held responsible for any damages suffered by clients or third parties in connection with the photography and other activities.
  - The client shall bear all expenses incurred in relation to the filming, etc. The Organization shall not be liable for expenses related to the filming, etc.
  - The client understands and accepts that as a result of the location support, it may not be possible to obtain the necessary permissions, consents, cooperation, and other results of the location support required for filming, etc. The organization shall not be liable for the results of the location support not being satisfactory to the client.
  - Depending on the content of the filming project, the Organization may not be able to provide location support even if requested. The Organization shall not be held responsible for being unable to provide requested location support.

- If the client does not provide the necessary cooperation or work to provide location support to the Organization, or does not comply with the Organization's requests, the Organization shall not be liable for the Organization's failure to provide location support.
- The Organization shall not be liable for any contracts or other transactions between the Client and any parties introduced by the Organization to the Client.

11. public relations

- After consulting with or notifying the client in advance, the organization may use information about the requested work to promote the organization by introducing the production process, introducing information about the work or its official website, creating original posters, or in other ways.

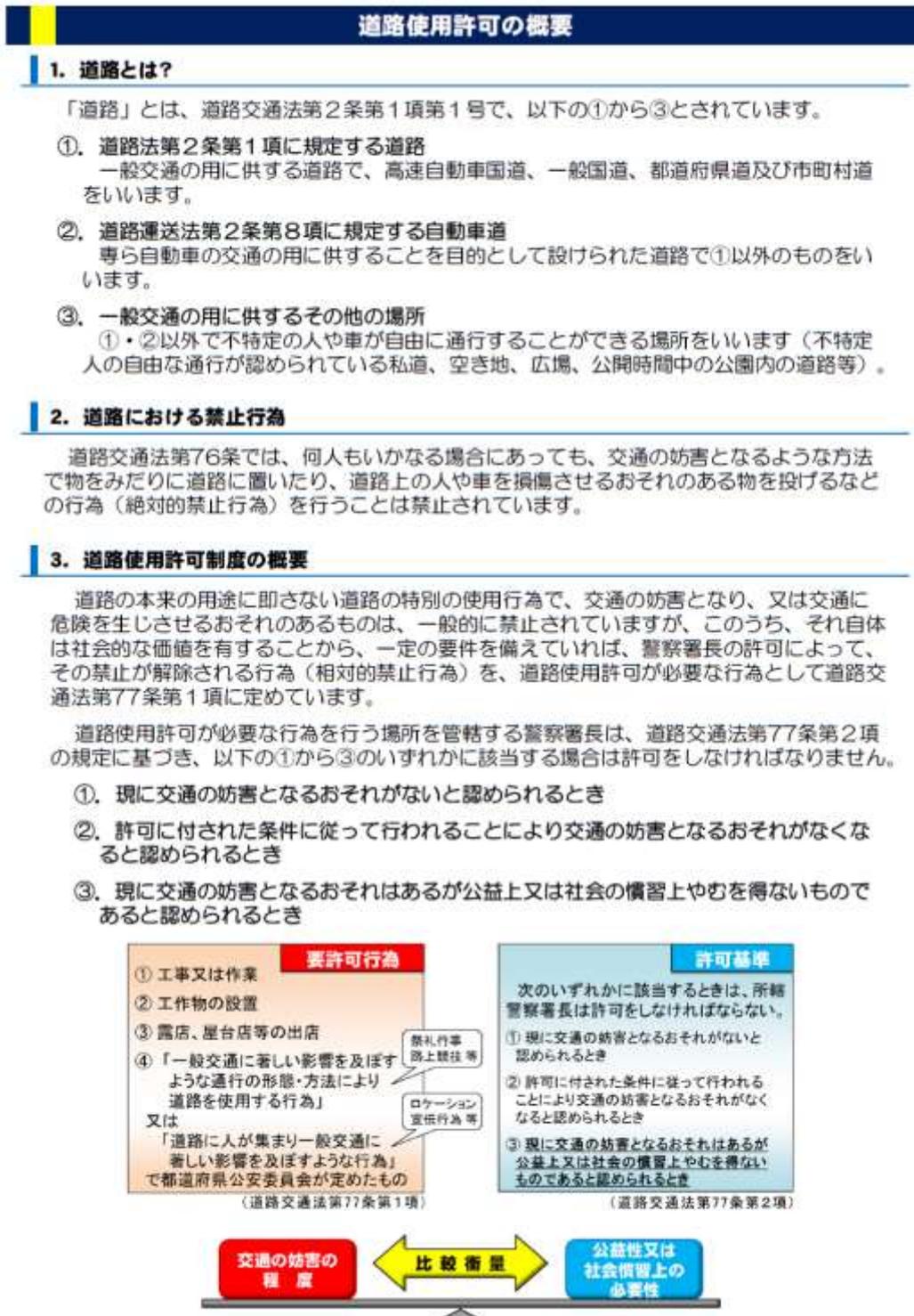
12. Requests

- The Organization may make the following requests to the Client. If the Client does not comply with such requests, the Organization may not carry out the requested location support.
  - a. We will allow our organization to take photographs of the venue (limited to those that do not capture the performers).
  - b. Submit the results of the photography etc. to our organization.
  - c. Credit our organization in your work.
  - d. You must agree to local media coverage, including filming, on-site.
  - e. Participate in a survey to measure the economic impact of filming.

[Road Traffic Act] Overview of the system and application procedures for road use permits, limited towing permits, over-the-limit loading/over-equipment loading/riding in the loading platform (Ministry and agency in charge: National Police Agency)

## 1. Overview of the system

### (1) Road use permit



(2) Towing permission beyond the limit

When towing other vehicles, a driver of a motor vehicle may not tow more than one vehicle when using a large motorbike, a standard motorbike, or a small special motor vehicle, or more than two vehicles when using other motor vehicles. Furthermore, the driver may not tow vehicles whose length from the front end of the towing motor vehicle to the rear end of the towed vehicle exceeds 25 meters. However, if the Public Safety Commission designates a road or permits it for a limited time, the driver may tow vehicles beyond the limit.

(3) Permission to load outside the limit, load outside the equipment, and ride on the loading platform

A. Loading outside the limit

A driver of a vehicle must not drive a vehicle with a load exceeding the limits on the weight, size, or loading method of the cargo set by government ordinance for that vehicle. However, if the load exceeds the limit due to cargo that cannot be divided, and the chief of the police station having jurisdiction over the departure point grants permission with a limit on the load, etc., and determines that there will be no problem due to the structure of the vehicle or the road or traffic conditions, the driver of a vehicle other than a light vehicle may drive a vehicle with a load exceeding the limit within the range of the load, etc., pertaining to that permission.

B. Permission to load outside the facility

A driver of a vehicle must not drive the vehicle with a load in a place other than a place equipped for boarding or loading. However, if the chief of the police station having jurisdiction over the departure point designates a loading location and gives permission, deeming that there will be no problem due to the structure of the vehicle or the road or traffic conditions, the driver may drive the vehicle with a load in the designated location.

C. Permission to ride in the loading platform

Drivers of vehicles other than freight vehicles must not drive their vehicles with passengers in any location other than that designated for passengers. However, if the chief of the police station with jurisdiction over the point of departure grants permission for a limited number of passengers, judging that there will be no hindrance due to road or traffic conditions, the driver of a freight vehicle may drive the vehicle with passengers in the cargo bed of the vehicle within the permitted number of passengers.

## 2. Application form and example

### (1) Road use permit

#### 別記様式第六（第十条関係）

<p style="font-size: 1.2em;">道 路 使 用 許 可 申 請 書</p> <p style="text-align: right; margin-right: 100px;">年    月    日</p> <p style="text-align: center;">警 察 署 長 殿</p> <p style="text-align: center;">住所</p> <p style="text-align: center;">申請者</p> <p style="text-align: center;">氏名</p>					
道路使用の目的					
場所又は区間					
期            間	年   月   日   時 から    年   月   日   時まで				
方法又は形態					
添 付 書 類					
現 場	住 所				
責任者	氏 名	電 話			
<p style="text-align: center;">第            号</p> <p style="text-align: center;">道 路 使 用 許 可 証</p> <p>上記のとおり許可する。ただし、次の条件に従うこと。</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">条 件</td> <td style="width: 400px; height: 20px;"></td> </tr> </table> <p style="text-align: right; margin-right: 100px;">年    月    日</p> <p style="text-align: right;">警 察 署 長 印</p>				条 件	
条 件					

- 備考 1 申請者が法人であるときは、申請者の欄には、その名称、主たる事務所の所在地及び代表者の氏名を記載すること。
- 2 方法又は形態の欄には、工事又は作業の方法、使用面積、行事等の参加人員、通行の形態又は方法等使用について必要な事項を記載すること。
- 3 添付書類の欄には、道路使用の場所、方法等を明らかにした図面その他必要な書類を添付した場合に、その書類名を記載すること。
- 4 用紙の大きさは、日本産業規格A列4番とする。

別記様式第六（第十条関係）

<p style="font-size: 1.2em;">道 路 使 用 許 可 申 請 書</p> <p style="text-align: right; margin-right: 100px;">① 年    月    日</p> <p style="margin-left: 100px;">② 警 察 署 長 殿</p> <p style="text-align: center; margin-top: 20px;">住所</p> <p style="text-align: center;">③ 申請者</p> <p style="text-align: center;">氏名</p>					
道路使用の目的	④				
場所又は区間	⑤				
期            間	⑥ 年 月 日 時から    年 月 日 時まで				
方法又は形態	⑦				
添 付 書 類	⑧				
現 場	住 所	⑨			
責任者	氏 名	電 話			
<p style="text-align: center;">第            号</p> <p style="text-align: center;">道 路 使 用 許 可 証</p> <p>上記のとおり許可する。ただし、次の条件に従うこと。</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">条 件</td> <td style="width: 400px; height: 20px;"></td> </tr> </table> <p style="text-align: right; margin-right: 100px;">年    月    日</p> <p style="text-align: right;">警 察 署 長 印</p>				条 件	
条 件					

- 備考 1 申請者が法人であるときは、申請者の欄には、その名称、主たる事務所の所在地及び代表者の氏名を記載すること。
- 2 方法又は形態の欄には、工事又は作業の方法、使用面積、行事等の参加人員、通行の形態又は方法等使用について必要な事項を記載すること。
- 3 添付書類の欄には、道路使用の場所、方法等を明らかにした図面その他必要な書類を添付した場合に、その書類名を記載すること。
- 4 用紙の大きさは、日本産業規格A列4番とする。

## Instructions for filling out

Enter the date of application.

- ② Enter the name of the police station that has jurisdiction over the location for which permission to use the road is granted.
- ③ If the applicant is a company or organization, please state the name of the representative, name of the company, etc., and address of the entity for which permission is being granted.
- ④ State the purpose of road use in detail.
- ⑤ Write the correct address of the location or section of the road you will actually be using.
- ⑥ Enter the period during which you will actually be using the road. (This varies depending on the content of the shoot, so please consult with the police station, etc.)
- ⑦ Describe the method of filming, the number of people involved, how the roads will be used, etc.
- ⑧ Enter the names of any documents attached, such as a floor plan of the area where the road will be used or the section in question, or any other documents deemed necessary by the Public Safety Commission to supplement the information in each entry.
- ⑨ Enter the address and telephone number (mobile phone number) of the company where the site manager is employed.

\*Please submit two applications (including attachments).

For details on the attached documents, please check with your local prefectural police.

(2) Towing permission beyond the limit

Attached Form No. 5 (related to Article 8-5)

制限外 <sup>けん</sup> 牽引の許可申請書			
公安委員会 殿		年 月 日	
申請者		住所 氏名	
申請者の免許の種類		免許証番号又は 免許情報記録の番号	
けん 牽引する自動車	種 類	番号標に表示されて いる番号	
けん 牽引される車両	種 類	台 数	台
けん 牽引の全長	m	運 搬 品 名	
けん 牽引の方法			
けん 牽引の年月日時	年 月 日 時から 年 月 日 時まで		
けん 牽引の経路	出 発 地	経 由 地	目 的 地
	通行する道路		
第 号			
制限外 <sup>けん</sup> 牽引許可証			
上記のとおり許可する。ただし、次の条件に従うこと。			
条 件			
年 月 日			
公安委員会 印			

Notes: The paper size should be Japanese Industrial Standards A4.

制限外 <sup>けん</sup> 牽引の許可申請書			
② 公安委員会 殿		① 年 月 日	
③ 申請者		住所 氏名	
申請者の免許の種類	④	免許証番号又は 免許情報記録の番号	⑤
けん 牽引する自動車	種類 ⑥	番号標に表示されて いる番号	⑦
けん 牽引される車両	種類 ⑧	台 数	⑨ 台
けん 牽引の全長	⑩ m	運搬品名	⑪
けん 牽引の方法	⑫		
けん 牽引の年月日時	⑬ 年 月 日 時から 年 月 日 時まで		
けん 牽引の経路	⑭ 出発地	経由地	目的地
	通行する道路		
第 号			
制限外 <sup>けん</sup> 牽引許可証			
上記のとおり許可する。ただし、次の条件に従うこと。			
条 件			
年 月 日 公安委員会 印			

Notes: The paper size should be Japanese Industrial Standards A4.

## Instructions for filling out

- ① Enter the application date.
- ② Enter the name of the Public Safety Commission to which you are applying.
- ③ Enter the address and name of the driver of the vehicle being applied for (hereinafter referred to as "driver"). (If there are multiple drivers, please attach a list of drivers.)
- ④ Enter the type of driver's license (large vehicle, towing, etc.).
- ⑤ Enter the driver's license number or license information record number.
- ⑥ Enter the type and purpose of the vehicle to be towed.
- ⑦ Enter the vehicle number etc. (Please also enter the vehicle to be towed.)
- ⑧ Enter the type and purpose of the vehicle to be towed.
- ⑨ Enter the number of vehicles to be towed.
10. When towing, enter the length from the front end of the towing vehicle to the rear end of the towed vehicle.
- ⑪ State the specific name of the item being transported.
- ⑫ Describe the towing method in detail.
- ⑬ Enter the period during which the service will actually be in operation.
- ⑭ Write down the address, destination, road name, etc. in detail. (If there is not enough space, write it on a separate sheet.)

\*Please submit two applications (including attachments).

For details on the attached documents, please check with your local prefectural police.

(3) Permission to load outside the limit, load outside the equipment, and ride on the loading platform  
Attached Form No. 4 (related to Article 8)

制限外積載 設備外積載 許 可 申 請 書 荷台乗車				
				年 月 日
警 察 署 長 殿				
住所 申請者 氏名				
申請者の免許の種類	免許証番号又は 免許情報記録の番号			
車 両 の 種 類	番号標に表示さ れている番号			
車 両 の 諸 元	長 さ m	幅 m	高 さ m	最大積載重量 kg
運 搬 品 名				
制限を超える大きさ 又は重量	長 さ m	幅 m	高 さ m	重 量 kg
制限を超える積載の 方法	前 m	後 m	左 m	右 m
設 備 外 積 載 の 場 所 荷 台 に 乗 せ る 人 員				
運 転 の 期 間	年 月 日 から 年 月 日 まで			
運 転 経 路	出 発 地	経 由 地	目 的 地	
通行する道路				
第 号 制 限 外 許 可 証 上記のとおり許可する。ただし、次の条件に従うこと。				
条 件				
年 月 日 警 察 署 長 印				

Note: The paper size should be Japanese Industrial Standard A4.

① 制限外積載 設備外積載 許 可 申 請 書 荷台乗車				
				② 年 月 日
③ 警察署長 殿				
④ 申請者 住所 氏名				
申請者の免許の種類	⑤		免許証番号又は 免許情報記録の番号	⑥
車両の種類	⑦		番号標に表示さ れている番号	⑧
車両の諸元 ⑨	長 さ	幅	高 さ	最大積載重量
	m	m	m	kg
運搬品名	⑩			
制限を超える大きさ 又は重量 ⑪	長 さ	幅	高 さ	重 量
	m	m	m	kg
制限を超える積載の 方法 ⑫	前	後	左	右
	m	m	m	m
設備外積載の場所		荷台に乗せる人員		
⑬		⑭		
運転の期間	⑮ 年 月 日から 年 月 日まで			
運転経路 ⑯	出発地	経由地	目的地	
	通行する道路			
第 号 制限外許可証 上記のとおり許可する。ただし、次の条件に従うこと。				
条件				
年 月 日 警察署長 印				

Note: The paper size should be Japanese Industrial Standard A4.

## Instructions for filling out

- ① Circle the relevant item.
- ② Enter the date of application to the police station.
- ③ Enter the name of the police station where you will be applying (the police station with jurisdiction over your place of departure).
- ④ Enter the address and name of the driver of the vehicle being applied for (hereinafter referred to as "driver"). (If there are multiple drivers, please attach a list of drivers.)
- ⑤ Enter the type of driver's license (regular, large, etc.).
- ⑥ Enter the driver's license number or license information record number.
- ⑦ Describe the type and purpose of the vehicle.
- ⑧ Enter the vehicle number etc.
- ⑨ Enter the vehicle's length, width, height, and maximum load capacity as shown on the vehicle inspection certificate.
- ⑩ Enter the name of the item being transported.
- ⑪ Please state the size of the cargo that actually exceeds the limit.
- ⑫ Enter the amount of the part of the vehicle that protrudes beyond the limit when loaded.
- ⑬ Specify the location where the item will be loaded.
- ⑭ Enter the number of people to be carried on the loading platform.
- ⑮ Enter the period during which the service will actually be in operation.
16. Write down specific details such as addresses, landmarks, road names, etc. (If there is not enough space, write them on a separate sheet.)

\*Please submit two copies of the application form (including attached documents).

For details on the attached documents, please check with your local prefectural police.

### 制限外積載許可制度とは？

積荷が分類できないものがあるため、積載物の重量、大きさや積載の方法の制限を超えることとなる場合において、制限を超える積載をして車両を運送する方が、出発地を管轄する警察署長の許可を得るための手続きです。

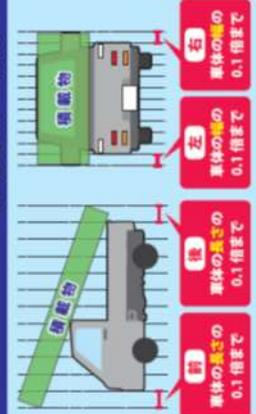


### 通行量はこうなる！ 積載物の大きさの制限



- 長さ** 自動車の長さ(その長さの10分の2の長さ)を加えたものを超える場合
- 幅** 自動車の幅(その幅の10分の2の幅を加えたもの)を超える場合
- 高さ** 2.8メートル(第四号は積載物は2.5メートル)からその積載物の積載場所の高さまで

### 通行量はこうなる！ 積載方法の制限



- 前後** 自動車の車体の前後から自動車の長さの10分の1の長さを加えてはみ出す場合
- 左右** 自動車の車体の左右から自動車の幅の10分の1の幅を加えてはみ出す場合

# 令和4年 5月13日から 施行 自動車の積載制限 変わります！

【自動車の種類や積載物の種類、積載物の長さや幅などに関する制限が変更になります。】



変更内容	変更内容の施行時期	変更内容の施行場所
積載物の長さや幅に関する制限が変更になります。	令和4年5月13日	全国
積載物の高さに関する制限が変更になります。	令和4年5月13日	全国
積載物の積載方法に関する制限が変更になります。	令和4年5月13日	全国

ココは 変わります！  
以上の自動車の積載に関する変更事項は変わりません。  
安全運転をお願いします。



警察庁・都道府県警察

### 3. List of offices

[List of offices]

prefectures	Contact point	Main phone number
Hokkaido Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section (2nd)	011-251-0110
Aomori Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section 2	017-723-4211
Iwate Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section 3	019-653-0110
Miyagi Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section 2	022-221-7171
Akita Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section 2	018-863-1111
Yamagata Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	023-626-0110
Fukushima Prefectural Police Headquarters	Traffic Regulation Section 4th Traffic Regulation Section	024-522-2151
Metropolitan Police Department Headquarters	Traffic Regulation Division Road Section 2	03-3581-4321
Ibaraki Prefectural Police Headquarters	Traffic Regulation Division, Permit Guidance Section	029-301-0110
Tochigi Prefectural Police Headquarters	Traffic Regulation Division, Permit Guidance Section	028-621-0110
Gunma Prefectural Police Headquarters	Traffic Regulation Division Management Guidance Section	027-243-0110
Saitama Prefectural Police Headquarters	Traffic Regulation Division, Permit Guidance Section	048-832-0110
Chiba Prefectural Police Headquarters	Traffic Regulations Division, Guidance and Support Section	043-201-0110
Kanagawa Prefectural Police Headquarters	Traffic Regulation Division, Urban Traffic Control Office	045-211-1212
Niigata Prefectural Police Headquarters	Traffic Regulation Division, Planning and Management Section	025-285-0110
Yamanashi Prefectural Police Headquarters	Traffic Regulations Division, Regulations Planning Section	055-221-0110
Nagano Prefectural Police Headquarters	Traffic Regulation Division Management Section	026-233-0110

prefectures	Contact point	Main phone number
rs		
Shizuoka Prefectural Police Headquarters	Traffic Regulations Division, Regulations Planning Section	054-271-0110
Toyama Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	076-411-2211
Ishikawa Prefectural Police Headquarters	Traffic Regulation Division, Traffic Regulation Section 1	076-225-0110
Fukui Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	0776-22-2880
Gifu Prefectural Police Headquarters	Traffic Regulation Division, Planning Section	058-271-2424
Aichi Prefectural Police Headquarters	Traffic Regulation Division, Road Use Section	052-951-1611
Mie Prefectural Police Headquarters	Traffic Regulations Division, Regulations and General Affairs Section	059-222-0110
Shiga Prefectural Police Headquarters	Traffic Regulation Division, Traffic Regulation Section 1	077-522-1231
Kyoto Prefectural Police Headquarters	Traffic Regulation Division, Regulation Planning and Licensing Section	075-451-9111
Osaka Prefectural Police Headquarters	Traffic Regulation Division Road Use Section 1	06-6943-1234
Hyogo Prefectural Police Headquarters	Traffic Regulation Division, Road Use Section	078-341-7441
Nara Prefectural Police Headquarters	Traffic Regulations Division, Guidance Section	0742-23-0110
Wakayama Prefectural Police Headquarters	Traffic Regulation Division, Planning and Regulation Section	073-473-0110
Tottori Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	0857-23-0110
Shimane Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	0852-26-0110
Okayama Prefectural Police Headquarters	Traffic Regulation Division, Planning Section	086-234-0110
Hiroshima Prefectural Police Headquarters	Traffic Regulation Division, Traffic Regulation Section 1	082-228-0110
Yamaguchi Prefectural Police Headquarters	Traffic Regulations Division, Regulations Planning Section	083-933-0110

prefectures	Contact point	Main phone number
rters		
Tokushima Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	088-622-3101
Kagawa Prefectural Police Headquarters	Traffic Regulations Division, Regulations Planning Section	087-833-0110
Ehime Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	089-934-0110
Kochi Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	088-826-0110
Fukuoka Prefectural Police Headquarters	Traffic Regulation Division Permit Section 1	092-641-4141
Saga Prefectural Police Headquarters	Traffic Regulation Division, Planning Section	0952-24-1111
Nagasaki Prefectural Police Headquarters	Traffic Regulation Division, Planning Section	095-820-0110
Kumamoto Prefectural Police Headquarters	Traffic Regulation Division Management Section 1	096-381-0110
Oita Prefectural Police Headquarters	Traffic Regulations Division, Regulations and General Affairs Section	097-536-2131
Miyazaki Prefectural Police Headquarters	Traffic Regulation Division, Traffic Regulation Section 1	0985-31-0110
Kagoshima Prefectural Police Headquarters	Traffic Regulation Division, Planning and Permit Section	099-206-0110
Okinawa Prefectural Police Headquarters	Traffic Regulation Division, Regulation Section	098-862-0110

[Road Act] Overview of the road occupation permit system and application procedures  
(Ministry of Land, Infrastructure, Transport and Tourism)

1. Overview of the system

## 道路占用制度の概要について

### 道路占用とは

○道路上に電柱や公衆電話を設置するなど、道路に一定の物件や施設などを設置し、継続して道路を使用することを「道路の占用」といいます。

※地上に物件を設置することのほか、地下に水道・下水道・ガスなどの管路を埋設することや沿道の建物から看板や日除け等を道路の上空に突き出して設置することも含まれます。

### 道路占用許可とは

○道路を占用しようとする場合には、道路を管理している「道路管理者（※1）」の許可が必要になります。  
(道路法第32条)

○占用の許可を受けた場合には、「占用料（※2）」が発生します。（道路法第39条）

※ 道路は、一般の自由な通行を本来の目的としており、道路を占用することは、多少なりとも通行の支障になることから、道路管理者の許可が必要になります。

※ また、許可を得るためには、占用しようとする物件が道路の構造・交通に著しい支障を与えないものであることなどが必要になります。

※1  
国道 ⇒ 国道事務所  
都道府県又は政令市が管理する国道の場合にはそれぞれの土木事務所

都道府県道 ⇒ 都道府県又は政令市の土木事務所  
市町村道 ⇒ 市町村役場

※2  
道路法施行令（別表）により定められています。  
国以外の道路管理者が管理する道路の占用料は、地方公共団体の条例により、別途定められておきますので、国の占用料とは異なります。



## 2. Application form and example

【別添】

道路占用 許可申請 協議書

新規	更新	変更	年 月 日
----	----	----	-------

殿

年 月 日

〒

住所

氏名

印

担当者

TEL

E-mail

道路法 第32条 の規定により 許可を申請 協議 します。  
第35条

占用の目的			
占用の場所	路線名	車道・歩道・その他	
	場所		
占用物件	名称	規模	数量
占用の期間	年 月 日から 年 月 日まで	間	占用物件の構造
工事の期間	年 月 日から 年 月 日まで	間	工事実施の方法
道路の復旧方法			添付書類
備考			

記載要領

- 「許可申請 協議書」、「第32条 及び 「許可を申請 協議」 については、該当するものを○で囲むこと。
- |    |    |    |
|----|----|----|
| 新規 | 更新 | 変更 |
|----|----|----|

 については、該当するものを○で囲み、更新・変更の場合には、従前の許可書又は回答書の番号及び年月日を記載すること。
- 申請者が法人である場合には、「住所」の欄には主たる事務所の所在地、「氏名」の欄には名称及び代表者の氏名を記載するとともに、「担当者」の欄に所属・氏名を記載すること。
- 申請者（申請者が法人である場合は代表者、以下同じ。）が氏名の記載を自署で行う場合又は申請者の本人確認のため道路管理者が別に定める方法による場合においては、押印を省略することができる。
- 「場所」の欄には、地番まで記載すること。占用が2以上の地番にわたる場合には、起点と終点を記載すること。  
「車道・歩道・その他」については、該当するものを○で囲むこと。
- 変更の許可申請にあつては、関係する欄の下部に変更後のものを記載し、上部に変更前のものを（ ）書きすること。
- 「添付書類」の欄には、道路占用の場所、物件の構造等を明らかにした図面その他必要な書類を添付した場合に、その書類名を記載すること。

## 道路占用許可申請書

新規		
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関東地方整備局長 殿

令和 2年 4月17日

〒123-4567  
住 所 XXXXXXXXXXXXXXXXXXXX

氏 名 占有者太郎 Ver 3

代表取締役 代表者太郎

担当者 担当者太郎

TEL 12-345-6789 (0000 )

メールアドレス 1@mlit.go.jp

道路法第32条の規定により許可を申請します。

占用の目的	日よけの新設のため		
占有の場所	路線名	一般国道1号	車道
	場所	(自) 占有の場所 (はじまり) から (至) 占有の場所 (おわり)	
占有物件	名 称	規 模	数 量
	別紙のとおり	別紙のとおり	別紙のとおり
占用の期間	令和 2年 4月17日 から 令和 3年 3月31日 まで	1年0月間	占有物件の構造 別紙のとおり
工事の期間	令和 2年 4月17日 から 令和 2年 4月17日 まで	1日間	工事実施の方法 サンプル
道路の復旧方法備考	サンプル	添付書類	別紙のとおり

### 3. Application and consultation desk

Road occupation permits are issued by the road administrators who manage national highways, prefectural roads, and municipal roads.

Please note that there are national highways managed by the national government (designated national highways) and national highways managed by prefectures or designated cities (designated foreign highways). If you are unsure who manages the road, please contact the Ministry of Land, Infrastructure, Transport and Tourism (Cabinet Office in Okinawa Prefecture) listed below.

Please note that the administrative procedures for obtaining road occupation permits are carried out at the offices of each road administrator. Please contact the offices listed below for national highway offices within designated sections, and for other roads, please contact the respective road administrators (local governments).

List of inquiry points (designated sections of national highways)

area	name	Contact (main)
Hokkaido	Hokkaido Regional Development Bureau, Construction Department, Construction Administration Division <a href="https://www.hkd.mlit.go.jp/ky/kn/kengyou/u23dsn000000190c.html">https://www.hkd.mlit.go.jp/ky/kn/kengyou/u23dsn000000190c.html</a>	011-709-2311
Tohoku	Tohoku Regional Development Bureau Road Department Road Policy Division <a href="http://www.thr.mlit.go.jp/road/sesaku/senyo/secchia/sinsei.htm">http://www.thr.mlit.go.jp/road/sesaku/senyo/secchia/sinsei.htm</a>	022-225-2171
Kanto	Kanto Regional Development Bureau, Road Department, Road Management Division <a href="https://www.ktr.mlit.go.jp/road/sinsei/road_sinsei00000076.html">https://www.ktr.mlit.go.jp/road/sinsei/road_sinsei00000076.html</a>	048-601-3151
Hokuriku	Road Administration Division, Road Department, Hokuriku Regional Development Bureau <a href="https://www.hrr.mlit.go.jp/road/senyou/senyou4.html">https://www.hrr.mlit.go.jp/road/senyou/senyou4.html</a>	025-280-8880
Chubu	Chubu Regional Development Bureau Road Department Road Policy Division <a href="https://www.cbr.mlit.go.jp/sinsei/senyou_05.html#aikoku">https://www.cbr.mlit.go.jp/sinsei/senyou_05.html#aikoku</a>	052-953-8119
Kinki	Kinki Regional Development Bureau, Road Department, Road Management Division <a href="https://www.kkr.mlit.go.jp/road/shinsei/road-senyou/index.html">https://www.kkr.mlit.go.jp/road/shinsei/road-senyou/index.html</a>	06-6942-1141
China	Road Administration Division, Road Department, Chugoku Regional Development Bureau <a href="https://www.cgr.mlit.go.jp/chiki/doyroj/dourosenyou/madoguchi.pdf">https://www.cgr.mlit.go.jp/chiki/doyroj/dourosenyou/madoguchi.pdf</a>	082-221-9231
Shikoku	Shikoku Regional Development Bureau Road Department Road Policy Division <a href="http://www.skr.mlit.go.jp/road/dosin/doo2.htm">http://www.skr.mlit.go.jp/road/dosin/doo2.htm</a>	087-851-8061
Kyushu	Kyushu Regional Development Bureau Road Department Road Policy Division	092-471-6331

	<a href="https://www.qsr.mlit.go.jp/n-michi/file/madoguchi2.pdf">https://www.qsr.mlit.go.jp/n-michi/file/madoguchi2.pdf</a>	
Okinawa	Cabinet Office Okinawa General Bureau, Development and Construction Department, Construction Administration Division <a href="http://www.ogb.go.jp/kaiken/kaiken_baner_madoguchi.html">http://www.ogb.go.jp/kaiken/kaiken_baner_madoguchi.html</a>	098-866-0031

[Road Transport Vehicle Act] Overview of the automobile registration system for the operation of feature vehicles, application procedures, etc. (Ministry of Land, Infrastructure, Transport and Tourism)

#### 1. Overview of the system

- (1) In order to operate a motor vehicle on a public road (to use it for driving purposes), Article 4 of the Road Transport Vehicle Law stipulates that the vehicle must be registered before it can be used for driving purposes.

However, if the location is a road that has been granted road use permission by the police chief and is closed to general traffic by traffic restrictions (hereinafter referred to as a "road with use permission and traffic restrictions"), it is understood that the location is not a place used for general traffic under the Act, and therefore the use of feature vehicles (meaning automobiles, etc. that are not registered in the motor vehicle registration file pursuant to the provisions of Article 4 of the Act and are intended for use in the film; the same applies hereinafter) on a road with use permission and traffic restrictions does not constitute "operation" under the Act, and therefore does not need to be registered under the Act.

Furthermore, Article 19 of the same law stipulates that registered motor vehicles must display the issued motor vehicle registration number plate before they can be used for driving. However, when using a theatrical vehicle on a road with permitted use or traffic restrictions, it is not necessary to display the motor vehicle registration number plate pursuant to the same law (it is also possible to use a theatrical vehicle with a so-called "fictitious number plate").

- (2) If the location where a feature vehicle is used is a road for which permission has been granted, the feature vehicle may be used for operation with a temporary operating permit under Article 34 of the same Act as part of "other specially necessary cases" under Article 35, paragraph 1 of the same Act, to the extent necessary for filming using the feature vehicle and for transporting it to the location.

When applying for this temporary operating permit, please write "photography and transportation for that purpose" on the application form and attach a copy of the road use permit.

Please note that a temporary operating permit does not authorize the operation of a theatrical vehicle that does not comply with safety standards for road transport vehicles, and that the user of the vehicle is obligated to operate it in a state that complies with safety standards.

\*Even if the vehicle used in the film is a light vehicle (subject to inspection), it will be treated in accordance with the above system.

## 2. Application form and example (Application form)

自動車臨時運行許可申請書 APPLICATION FOR CAR TEMPORARY PLATE			
※注：裏面をよく読んで太線内を記入し、必要な書類を添えて提出して下さい。			
車名 Maker of the vehicle			
形状 Type of Body	1 箱形 (Box-shaped)      2 ステーションワゴン (Station Wagon)		
	3 バン (Van)                      4 キャブオーバー (Cab-over)		
	5 オートバイ (motorcycle)   6 その他 ( )		
車台番号 Serial No.			自動車損害賠償責任保険 Car Insurance
運行の目的 Purpose	1 車検のための回送 (Inspection)      2 登録のための回送 (Registration)	保険会社名 Name of Co.	保険会社
	3 封印取付け (Seal) のための回送	証明書番号 Voucher No.	
運行の経路 Route	出発地 (From) 経由地 (Via) 到着地 (To) ※発着主要経路の地点名を記入してください。	保険期間 Insurance Period	自 (From) 年 月 日 至 (To) 年 月 日
		備考	
運行の期間 Service period	自 (From) 年 月 日 ~ 年 月 日 ( 日間) ※目的達成に必要な最小限の日数を記入してください。 (通常、整備のための回送は1日間、車検・登録のための回送は、1~2日間です。)		
裏面の注意事項に同意の上、上記のとおり臨時運行の許可を申請します。 年 月 日			
〇〇区・市・町・村 長殿			
申請人 甲	住所 Applicant's Address	番号標番号	枚数 1・2
	氏名または名称 Name ※法人の場合は代表者名も記入してください	許可番号 No.	
	業 種 Type of industry	許可年月日	年 月 日
	番号標受領者氏名・住所 Recipient name Applicant's Address	有効期間	~ 年 月 日
	業 種 Type of industry	返納月日	年 月 日
	番号標受領者氏名・住所 Recipient name Applicant's Address	備考	
		返納期限	年 月 日まで

## (Example)

自動車臨時運行許可申請書 APPLICATION FOR CAR TEMPORARY PLATE			
※注：裏面をよく読んで太線内を記入し、必要な書類を添えて提出して下さい。			
車名 Maker of the vehicle	●●自動車(自動車メーカー名)		
形状 Type of Body	1 箱形 (Box-shaped)      2 ステーションワゴン (Station Wagon)		
	3 バン (Van)                      4 キャブオーバー (Cab-over)		
	5 オートバイ (motorcycle)   6 その他 ( )		
車台番号 Serial No.	1234-5678		自動車損害賠償責任保険 Car Insurance
運行の目的 Purpose	1 車検のための回送 (Inspection)      2 登録のための回送 (Registration)	保険会社名 Name of Co.	●●損害保険会社
	3 封印取付け (Seal) のための回送	証明書番号 Voucher No.	1234-5678
運行の経路 Route	出発地 (From) 経由地 (Via) 到着地 (To) ※発着主要経路の地点名を記入してください。 ●●(出発地) ~ ●●(経由地) ~ ●●(到着地)	保険期間 Insurance Period	自 (From) ●●年●●月●●日 至 (To) ●●年●●月●●日
		備考	
運行の期間 Service period	自 (From) ●●年●●月●●日 ~ ●●年●●月●●日 ( ●日間) ※目的達成に必要な最小限の日数を記入してください。 (通常、整備のための回送は1日間、車検・登録のための回送は、1~2日間です。)		
裏面の注意事項に同意の上、上記のとおり臨時運行の許可を申請します。 年 月 日			
〇〇区・市・町・村 長殿			
申請人 甲	住所 Applicant's Address	番号標番号	枚数 1・2
	氏名または名称 Name ※法人の場合は代表者名も記入してください	許可番号 No.	
	業 種 Type of industry	許可年月日	年 月 日
	番号標受領者氏名・住所 Recipient name Applicant's Address	有効期間	~ 年 月 日
	業 種 Type of industry	返納月日	年 月 日
	番号標受領者氏名・住所 Recipient name Applicant's Address	備考	
		返納期限	年 月 日まで

\*In the "Purpose of operation" column, select "4. Other" and write "Photography and transportation for that purpose."

\*Apply by submitting an application form and supporting documents (such as a copy of your road use permit).

## 3. Application window

The nearest transport bureau, motor vehicle inspection and registration office, or city, ward, or some towns and villages can be the contact point.

【Civil Aeronautics Act】 Overview of the rules for flying small Unmanned Aircraft Systems (sUAS), application procedures, etc. (Ministry of Land, Infrastructure, Transport and Tourism)

## 1. Overview of the rules

### (1) Aircraft subject to flight rules

The aircraft subjects to the flight rules are airplanes, rotorcraft, gliders, and airships that cannot be boarded by a person structurally and that can be flown by remote active control or autopilot (excluding those weighing less than 100g (the sum of the body weight and battery weight)) , which includes so-called drones (multi-copters), radio-controlled aircraft, and pesticide-spraying helicopters etc.

(example)



### (2) sUAS registration

When flying sUAS, it is mandatory for sUAS (drones, radio-controlled aircraft, etc.) weighing 100g or more to be registered and equipped with a remote ID function. The remote ID function refers to the ability to remotely transmit the identification information of the sUAS via radio waves, and this identification information includes the sUAS's serial number, registration code, position, speed, altitude, etc.. For more information, please refer to the Civil Aviation Bureau's website.

( [https://www.mlit.go.jp/koku/koku\\_ua\\_registration.html](https://www.mlit.go.jp/koku/koku_ua_registration.html) )

### (3) Airspace for sUAS

When flying a sUAS in airspace that may affect the safety of aircraft navigation or that is a high risk of causing damage to people on the ground if it falls, as shown in the diagram below, it is necessary either to have a certified person fly a certified sUAS (limited to flights of sUAS weighing less than 25 kg over densely inhabited district), or permission must be

obtained in advance from the Minister of Land, Infrastructure, Transport and Tourism (applications must be made to the Regional Civil Aviation Bureau or airport office that has jurisdiction over the flight area). For more information, please refer to the Civil Aviation Bureau's website.

( [https://www.mlit.go.jp/koku/koku\\_fr10\\_000041.html](https://www.mlit.go.jp/koku/koku_fr10_000041.html) )



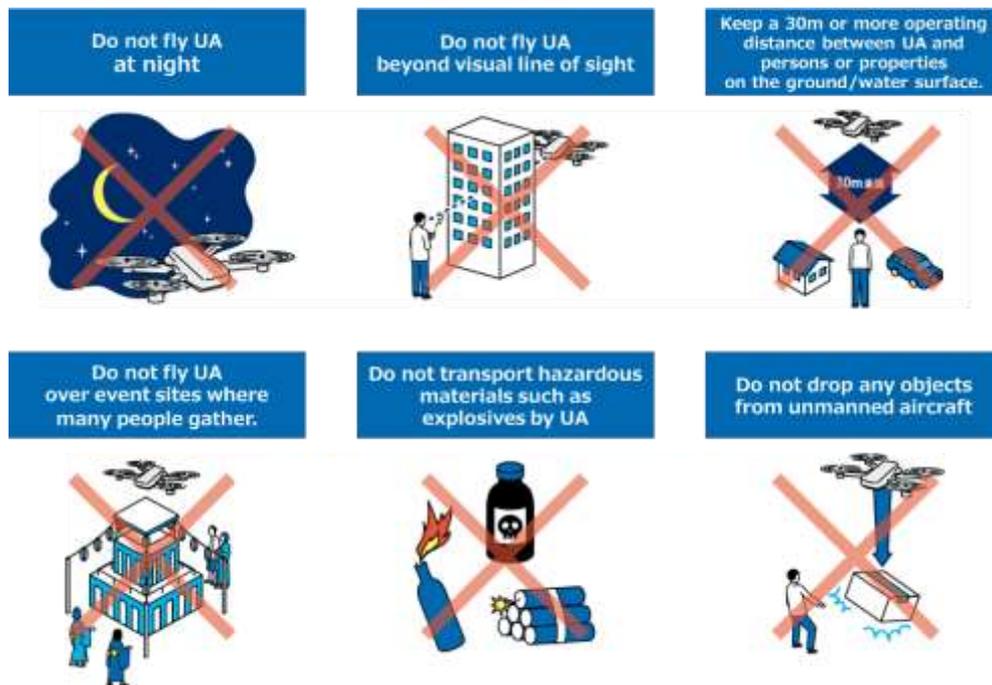
#### (4) How to fly sUAS

Regardless of the location, the following rules must be observed when flying an sUAS

- Do not fly under the influence of alcohol or drugs
- Perform pre-flight checks
- Fly in a way that prevents collisions with aircraft or other sUAS
- Do not fly in a way that causes inconvenience to others



In addition to complying with the above items, if a person intends to fly an sUAS in any of the following ways, the flight must be conducted by a person with a sUAS pilot competence certificate using sUAS that has sUAS certification (excluding flights over event sites, transporting hazardous materials, dropping objects, and flights of sUAS weighing 25 kg or more), or must receive prior approval from the Director of the Regional Civil Aviation Bureau (applies to all flight methods).



#### (5) sUAS Certification and Pilot Competence Certificate

To avoid the need for permission or approval for unassisted, beyond-visual-line-of-sight (BVLOS) flights over third parties (Level 4 flights) and certain other specific flights, sUAS must be certified and the operator must have a sUAS pilot competence certificate. (Note: Obtaining a certification or sUAS pilot competence certificate is not required for all sUAS flights.) Furthermore, when flying a sUAS without access control measures (including Level 4 flights), the flight must be conducted by an operator holding a Class 1 sUAS pilot competence certificate using an sUAS with a Class 1 sUAS certification. The sUAS certification system inspects sUAS for compliance with safety standards (design, manufacturing process, and current condition). For type-certified aircraft (mainly mass-produced models), some or all the inspections required for each sUAS certification can be omitted. Both sUAS certification and sUAS type certification are classified as Class 1 and Class 2. Class 2 sUAS certifications valid for three years and Class 1 certification is valid for one year. For more information, please refer to the Civil Aviation Bureau's website.

( <https://www.mlit.go.jp/koku/certification.html#anc01> )

The sUAS remote pilot certificate system is a system that certifies that one has the knowledge and ability necessary to fly an sUAS, and the proficiency certification test is conducted by a state-designated testing organization. Proficiency certification is divided into Class 1 and Class 2 and is valid for three years. For more information, please refer to the Civil Aviation Bureau's website.

( <https://www.mlit.go.jp/koku/license.html> )

## 2. Application Procedures

Procedures for flying sUAS can be applied for online through the Drone/UAS Information Platform System (DIPS2.0), so we encourage you to make use of this system.

( <https://www.ossportal.dips.mlit.go.jp/portal/top/> )

[Port Regulations Act] Overview of the system for permitting events within ports, application procedures, etc. (Ministry and agency in charge: Ministry of Land, Infrastructure, Transport and Tourism)

## 1. Overview of the system

### 港則法に基づく工事・作業又は行事許可について

#### 【港則法】(抜粋)

第31条 特定港\*内又は特定港の境界付近で工事又は作業をしようとする者は、港長\*\*の許可を受けなければならない。  
 第32条 特定港\*内において端艇競争その他の行事をしようとする者は、予め港長\*\*の許可を受けなければならない。  
 第43条 第31条の規定は、特定港\*以外の港について準用する。

\* 聖水の深い船舶が出入できる港又は外国船舶が常時出入する港であって、政令で定めるもの。

\*\* 海上保安庁長官が海上保安官の中から命じ、特定港に適用される各規則における職権者として各特定港に置かれる。  
 (各特定港を管轄する海上保安部事務長の長が任命されている。)

#### 工事・作業

- 港内において、工事又は作業を行うことは、一定の水域を占有し又は作業船等が直ちに移動できない等船舶交通の安全及び港内の整頓を阻害するおそれがあるため、港則法第31条の規定により港長の許可を受けなければならないもの。
- 「工事」、「作業」には浚渫工事、潜水作業、潜水物の設置等があるが、これら「工事」、「作業」の実施が船舶交通の安全または港内の整頓に支障を与えないものを、本条の規制対象としている。
- 一方、清掃作業等の当該行為の及ぼす影響が当該船舶内に限られるものや、船舶交通の実態がほとんどない水域における「工事」、「作業」など、他の船舶に影響を及ぼさない場合には本条から除外される。

#### 行事

- 船舶交通がふくそうする特定港内において行事を行うことは、一定の水域を占有し又は船舶交通の流れを乱すこととなり、船舶交通の安全を阻害するおそれがあるため、港則法第32条の規定により港長の許可を受けなければならないもの。
- 港則法上の行事とは、端艇競争のほか、海上パレード、水上花火大会等、水域を占有したり、船舶が通常の航行形態とは異なる形で航行するものが該当する。
- 一方、行事は工事・作業と異なり、工作物等が設置されることもなく、しかも短時日の間に行われるのが通常であるので、港域外において行われるもの又は特定港ほどの船舶交通がない港(特定港以外の適用港)で行われるものに対してまで規制していない。

## 2. Application Form

Form No. 9

(工事・作業又は行事) 許可申請書

年 月 日

港長 殿

(特定港以外の港にあっては、管轄の海上保安監部長又は海上保安部長あて)

申請者所属・氏名

印

1 目的及び種類

2 期間及び時間

3 区域又は場所

(区域を示す図面を添付すること。)

4 方 法

(火薬類を使用する場合は、その旨明記すること。)

5 その他

(標識、警戒要領その他船舶に対する事故防止措置等について記載すること。)

(Form No. 9)

Note

1. This form can be used for the following purposes:  
     Construction or work permit application  
     Event permit application form
2. Depending on the purpose, delete unnecessary characters from the title.
3. The applicant may write his/her name and sign in place of a seal.
4. One application form should be submitted.
5. Carry the permit or a copy thereof to the site where the permitted activity is being performed.

3. Application window

The nearest coast guard station to the location where you are seeking permission will be the contact point.

List of ports subject to the Port Regulations Act (500 ports)

serial number	District	Ports applicable to the Port Regulations Act	specific port	Inquiries to the Security Department
1	1	Esashi		Wakkanai Coast Guard Office
2	1	Teshio		Wakkanai Coast Guard Office
3	1	Wakkanai	○	Wakkanai Coast Guard Office
4	1	Kutsugata		Wakkanai Coast Guard Office
5	1	Oniwaki		Wakkanai Coast Guard Office
6	1	Oshidomari		Wakkanai Coast Guard Office
7	1	Kafuka		Wakkanai Coast Guard Office
8	1	Funadomari		Wakkanai Coast Guard Office
9	1	Omu		Monbetsu Coast Guard Office
10	1	Monbetsu		Monbetsu Coast Guard Office Office

11	1	Abashiri		Monbetsu Coast Guard Office
12	1	Rausu		Nemuro Coast Guard Office
13	1	Nemuro	○	Nemuro Coast Guard Office
14	1	Hanasaki		Nemuro Coast Guard Office
15	1	Kiritappu		Kushiro Coast Guard Office
16	1	Akkeshi		Kushiro Coast Guard Office
17	1	Kushiro	○	Kushiro Coast Guard Office
18	1	Tokachi		Kushiro Coast Guard Office
19	1	Erimo		Muroran Coast Guard Office Office
20	1	Samani		Muroran Coast Guard Office
21	1	Urakawa		Muroran Coast Guard Office
22	1	Tomakomai	○	Muroran Coast Guard Office
23	1	Muroran	○	Muroran Coast Guard Office
24	1	Date		Muroran Coast Guard Office
25	1	Mori		Hakodate Coast Guard Office
26	1	Usujiri		Hakodate Coast Guard Office
27	1	Hakodate	○	Hakodate Coast Guard Office
28	1	Matsumae		Hakodate Coast Guard Office
29	1	Fukushima		Hakodate Coast Guard Office
30	1	Esashi		Hakodate Coast Guard Office

31	1	Setana		Hakodate Coast Guard Office
32	1	Aonae		Hakodate Coast Guard Office
33	1	Suttsu		Otaru Coast Guard Office
34	1	Iwanai		Otaru Coast Guard Office
35	1	Yoichi		Otaru Coast Guard Office
36	1	Otaru	○	Otaru Coast Guard Office
37	1	Ishikariwan	○	Otaru Coast Guard Office
38	1	Mashike		Rumoi Coast Guard Office
39	1	Rumoi	○	Rumoi Coast Guard Office
40	1	Tomamae		Rumoi Coast Guard Office
41	1	Haboro		Rumoi Coast Guard Office
42	1	Teuri		Rumoi Coast Guard Office
43	1	Yagishiri		Rumoi Coast Guard Office
44	2	Fukaura		Aomori Coast Guard Office
45	2	Ajigasawa		Aomori Coast Guard Office
46	2	Kodomari		Aomori Coast Guard Office
47	2	Minmaya		Aomori Coast Guard Office
48	2	Tairadate		Aomori Coast Guard Office
49	2	Aomori	○	Aomori Coast Guard Office
50	2	Kominato		Aomori Coast Guard Office
51	2	Noheji		Aomori Coast Guard Office
52	2	Ominato		Aomori Coast Guard Office
53	2	Kawauchi		Aomori Coast Guard Office
54	2	Wakinosawa		Aomori Coast Guard Office
55	2	Sai		Aomori Coast Guard Office
56	2	Oma		Aomori Coast Guard Office
57	2	Ohata		Aomori Coast Guard Office
58	2	Shiriyamisaki		Hachinohe Coast Guard Office
59	2	Mutsuogawara	○	Hachinohe Coast Guard Office
60	2	Hachinohe	○	Hachinohe Coast Guard Office
61	2	Kuji		Hachinohe Coast Guard Office

62	2	Yagi		Hachinohe Coast Guard Office
63	2	Miyako		Kamaishi Coast Guard Office
64	2	Yamada		Kamaishi Coast Guard Office
65	2	Otsuchi		Kamaishi Coast Guard Office
66	2	Kamaishi	○	Kamaishi Coast Guard Office
67	2	Ofunato		Kamaishi Coast Guard Office
68	2	Hirota		Kamaishi Coast Guard Office
69	2	Kesenuma		Miyagi Coast Guard Office
70	2	Shizugawa		Miyagi Coast Guard Office
71	2	Onagawa		Miyagi Coast Guard Office
72	2	Ayukawa		Miyagi Coast Guard Office
73	2	Ogihama		Miyagi Coast Guard Office
74	2	Watanoha		Miyagi Coast Guard Office
75	2	Ishinomaki	○	Miyagi Coast Guard Office
76	2	Sendaishiogama	○	Miyagi Coast Guard Office
77	2	Kisakata		Akita Coast Guard Office
78	2	Konoura		Akita Coast Guard Office
79	2	Hirasawa		Akita Coast Guard Office
80	2	Honjo		Akita Coast Guard Office
81	2	Akitafunagawa	○	Akita Coast Guard Office
82	2	Toga		Akita Coast Guard Office
83	2	Kitaura		Akita Coast Guard Office
84	2	Noshiro		Akita Coast Guard Office
85	2	Sakata	○	Sakata Coast Guard Office
86	2	Kamo		Sakata Coast Guard Office
87	2	Yura		Sakata Coast Guard Office
88	2	Nezugaseki		Sakata Coast Guard Office
89	2	Soma	○	Fukushima Coast Guard Office

90	2	Yotsukura			Fukushima Coast Guard Office
91	2	Ena			Fukushima Coast Guard Office
92	2	Nakanosaku			Fukushima Coast Guard Office
93	2	Onahama		○	Fukushima Coast Guard Office
94	3	Hirakata			Ibaraki Coast Guard Office
95	3	Otsu			Ibaraki Coast Guard Office
96	3	Ose			Ibaraki Coast Guard Office
97	3	Hitachi		○	Ibaraki Coast Guard Office
98	3	Hitachinaka			Ibaraki Coast Guard Office
99	3	Nakaminato			Ibaraki Coast Guard Office
100	3	Oarai			Ibaraki Coast Guard Office
101	3	Kashima		○	Ibaraki Coast Guard Office
102	3	Choshi			Choshi Coast Guard Office
103	3	Katsuura			Choshi Coast Guard Office
104	3	Shirahama			Chiba Coast Guard Office
105	3	Tateyama			Chiba Coast Guard Office
106	3	Kisarazu		○	Chiba Coast Guard Office
107	3	Chiba		○	Chiba Coast Guard Office
108	3	Keihin	Tokyo	○	Tokyo Coast Guard Office
			Kawasaki		Yokohama Coast Guard Office
			Yokohama		Yokohama Coast Guard Office
109	3	Manazuru			Yokosuka Coast Guard Office
110	3	Yokosuka		○	Yokosuka Coast Guard Office
111	3	Misaki			Yokosuka Coast Guard Office
112	3	Okata			Shimoda Coast Guard Office
113	3	Habu			Shimoda Coast Guard Office

114	3	Motomachi		Shimoda Coast Guard Office
115	3	Nijjima		Shimoda Coast Guard Office
116	3	Okubo		Shimoda Coast Guard Office
117	3	Kaminato		Shimoda Coast Guard Office
118	3	Yaene		Shimoda Coast Guard Office
119	3	Atami		Shimoda Coast Guard Office
120	3	Ajiro		Shimoda Coast Guard Office
121	3	Ito		Shimoda Coast Guard Office
122	3	Inatori		Shimoda Coast Guard Office
123	3	Shimoda		Shimoda Coast Guard Office
124	3	Matsuzaki		Shimoda Coast Guard Office
125	3	Ugusu		Shimoda Coast Guard Office
126	3	Teishi		Shimizu Coast Guard Office
127	3	Toi		Shimizu Coast Guard Office
128	3	Heda		Shimizu Coast Guard Office
129	3	Shizuura		Shimizu Coast Guard Office
130	3	Numazu		Shimizu Coast Guard Office
131	3	Tagonoura	○	Shimizu Coast Guard Office
132	3	Shimizu	○	Shimizu Coast Guard Office
133	3	Yaizu		Shimizu Coast Guard Office

134	3	Oigawa		Shimizu Coast Guard Office
135	3	Haibara		Shimizu Coast Guard Office
136	3	Sagara		Shimizu Coast Guard Office
137	3	Omaezaki		Shimizu Coast Guard Office
138	3	Hamana		Shimizu Coast Guard Office
139	4	Irago		Nagoya Coast Guard Office
140	4	Fukue		Nagoya Coast Guard Office
141	4	Izumi		Nagoya Coast Guard Office
142	4	Mikawa	○	Nagoya Coast Guard Office
143	4	Higashihazu		Nagoya Coast Guard Office
144	4	Yoshida		Nagoya Coast Guard Office
145	4	Isshiki		Nagoya Coast Guard Office
146	4	Kinuura	○	Nagoya Coast Guard Office
147	4	Morozaki		Nagoya Coast Guard Office
148	4	Shinoshima		Nagoya Coast Guard Office
149	4	Toyohama		Nagoya Coast Guard Office
150	4	Utsumi		Nagoya Coast Guard Office
151	4	Tokoname		Chubu Airport Coast Guard Air Station
152	4	Nagoya	○	Nagoya Coast Guard Office
153	4	Kuwana		Yokkaichi Coast Guard Office
154	4	Yokkaichi	○	Yokkaichi Coast Guard Office
155	4	Chiyozaiki		Yokkaichi Coast Guard Office
156	4	Tsu		Yokkaichi Coast Guard Office
157	4	Matsusaka		Toba Coast Guard Office
158	4	Ujiyamada		Toba Coast Guard Office
159	4	Toba		Toba Coast Guard Office
160	4	Nakiri		Toba Coast Guard Office
161	4	Hamajima		Toba Coast Guard Office

162	4	Gokasho			Toba Coast Guard Office
163	4	Nagashima			Owase Coast Guard Office
164	4	Hikimoto			Owase Coast Guard Office
165	4	Owase			Owase Coast Guard Office
166	4	Kinomoto			Owase Coast Guard Office
167	5	Fuke			Osaka Coast Guard Office
168	5	Hannan		○	Osaka Coast Guard Office
169	5	Sensyu		○	Kansai Airport Coast Guard Air Station
170	5	Hanshin	Osaka	○	Osaka Coast Guard Office
			Sakai Senboku		Osaka Coast Guard Office
	5		Amagasaki Nishinomiya Ashiya		Kobe Coast Guard Office
	5		Kobe		Kobe Coast Guard Office
171	5	Akashi			Kobe Coast Guard Office
172	5	Higashiharima		○	Kobe Coast Guard Office
173	5	Yagi			Himeji Coast Guard Office
174	5	Himeji		○	Himeji Coast Guard Office
175	5	Aioi			Himeji Coast Guard Office
176	5	Ako			Himeji Coast Guard Office
177	5	Iwaya			Kobe Coast Guard Office
178	5	Tsunu			Kobe Coast Guard Office
179	5	Sumoto			Kobe Coast Guard Office
180	5	Yura			Kobe Coast Guard Office
181	5	Fukura			Kobe Coast Guard Office
182	5	Minato			Kobe Coast Guard Office
183	5	Tsushi			Kobe Coast Guard Office
184	5	Gunge			Kobe Coast Guard Office
185	5	Toshima			Kobe Coast Guard Office
186	5	Shingu			Tanabe Coast Guard Office
187	5	Ukui			Tanabe Coast Guard Office
188	5	Katsuura			Tanabe Coast Guard Office
189	5	Uragami			Tanabe Coast Guard Office
190	5	Kozanishimukai			Tanabe Coast Guard Office
191	5	Kushimoto			Tanabe Coast Guard Office
192	5	Hiki			Tanabe Coast Guard Office
193	5	Tanabe		○	Tanabe Coast Guard Office
194	5	Hidaka			Tanabe Coast Guard Office

195	5	Yura		Wakayama Coast Guard Office
196	5	Yuasahiro		Wakayama Coast Guard Office
197	5	Wakayama Shimotsu	○	Wakayama Coast Guard Office
198	5	Muya		Tokushima Coast Guard Office
199	5	Imagire		Tokushima Coast Guard Office
200	5	Tokushima Komatsujima	○	Tokushima Coast Guard Office
201	5	Tomioka		Tokushima Coast Guard Office
202	5	Tachibana		Tokushima Coast Guard Office
203	5	Yuki		Tokushima Coast Guard Office
204	5	Hiwasa		Tokushima Coast Guard Office
205	5	Mugi		Tokushima Coast Guard Office
206	5	Asakawa		Tokushima Coast Guard Office
207	5	Shishikui		Tokushima Coast Guard Office
208	5	Kannoura		Kochi Coast Guard Office
209	5	Murotozaki		Kochi Coast Guard Office
210	5	Murotsu		Kochi Coast Guard Office
211	5	Nahari		Kochi Coast Guard Office
212	5	Kochi	○	Kochi Coast Guard Office
213	5	Usa		Kochi Coast Guard Office
214	5	Susaki		Kochi Coast Guard Office
215	5	Kure		Kochi Coast Guard Office
216	5	Uenokae		Kochi Coast Guard Office
217	5	Saga		Kochi Coast Guard Office
218	5	Kamikawaguchi		Kochi Coast Guard Office
219	5	Shimoda		Kochi Coast Guard Office
220	5	Shimizu		Kochi Coast Guard Office
221	5	Sukumowan		Kochi Coast Guard Office

222	6	Uno	○	Tamano Coast Guard Office
223	6	Hinase		Tamano Coast Guard Office
224	6	Katakami		Tamano Coast Guard Office
225	6	Tsurumi		Tamano Coast Guard Office
226	6	Ushimado		Tamano Coast Guard Office
227	6	Saidaji		Tamano Coast Guard Office
228	6	Kogushi		Tamano Coast Guard Office
229	6	Okayama		Tamano Coast Guard Office
230	6	Hibi		Tamano Coast Guard Office
231	6	Mizushima	○	Mizushima Coast Guard Office
232	6	Kotoura		Mizushima Coast Guard Office
233	6	Ajino		Mizushima Coast Guard Office
234	6	Shimotsui		Mizushima Coast Guard Office
235	6	Kasaoka		Mizushima Coast Guard Office
236	6	Fukuyama	○	Onomichi Coast Guard Office
237	6	Onomichiitozaki	○	Onomichi Coast Guard Office
238	6	Habu		Onomichi Coast Guard Office
239	6	Shigei		Onomichi Coast Guard Office
240	6	Saki		Onomichi Coast Guard Office
241	6	Setoda		Onomichi Coast Guard Office

242	6	Kure	○	Kure Coast Guard Office
243	6	Tadanoumi		Kure Coast Guard Office
244	6	Takehara		Kure Coast Guard Office
245	6	Akitsu		Kure Coast Guard Office
246	6	Mebarusaki		Kure Coast Guard Office
247	6	Kinoe		Kure Coast Guard Office
248	6	Mitarai		Kure Coast Guard Office
249	6	Onishi		Kure Coast Guard Office
250	6	Kamagari		Kure Coast Guard Office
251	6	Hiroshima	○	Hiroshima Coast Guard Office
252	6	Otake		Hiroshima Coast Guard Office
253	6	Itsukushima		Hiroshima Coast Guard Office
254	6	Tokuyamakudamatsu	○	Tokuyama Coast Guard Office
255	6	Mitajirinakanoseki	○	Tokuyama Coast Guard Office
256	6	Murotsu		Tokuyama Coast Guard Office
257	6	Kaminoseki		Tokuyama Coast Guard Office
258	6	Hirao		Tokuyama Coast Guard Office
259	6	Murozumi		Tokuyama Coast Guard Office
260	6	Aio		Tokuyama Coast Guard Office
261	6	Yamaguchi		Tokuyama Coast Guard Office
262	6	Iwakuni	○	Hiroshima Coast Guard Office
263	6	Yanai	○	Hiroshima Coast Guard Office
264	6	Kuka		Hiroshima Coast Guard Office
265	6	Agenosho		Hiroshima Coast Guard Office

266	6	Komatsu		Hiroshima Coast Guard Office
267	6	Matsuyama	○	Matsuyama Coast Guard Office
268	6	Kawanoishi		Uwajima Coast Guard Office
269	6	Misaki		Matsuyama Coast Guard Office
270	6	Mitsukue		Matsuyama Coast Guard Office
271	6	Nagahama		Matsuyama Coast Guard Office
272	6	Gunchu		Matsuyama Coast Guard Office
273	6	Hojo		Matsuyama Coast Guard Office
274	6	Niihama	○	Imabari Coast Guard Office
275	6	Imabari	○	Imabari Coast Guard Office
276	6	Mishimakawanoe	○	Imabari Coast Guard Office
277	6	Kikuma		Imabari Coast Guard Office
278	6	Yoshiumi		Imabari Coast Guard Office
279	6	Nyugawa		Imabari Coast Guard Office
280	6	Sajjo		Imabari Coast Guard Office
281	6	Sangawa		Imabari Coast Guard Office
282	6	Okamura		Imabari Coast Guard Office
283	6	Miyanoura		Imabari Coast Guard Office
284	6	Hakata		Imabari Coast Guard Office
285	6	Fukaura		Uwajima Coast Guard Office
286	6	Uwajima		Uwajima Coast Guard Office
287	6	Yoshida		Uwajima Coast Guard Office
288	6	Mikame		Uwajima Coast Guard Office
289	6	Yawatahama		Uwajima Coast Guard Office

290	6	Sakaide	○	Takamatsu Coast Guard Office
291	6	Sakate		Takamatsu Coast Guard Office
292	6	Takamatsu	○	Takamatsu Coast Guard Office
293	6	Toyohama		Takamatsu Coast Guard Office
294	6	Kanonji		Takamatsu Coast Guard Office
295	6	Nio		Takamatsu Coast Guard Office
296	6	Takuma		Takamatsu Coast Guard Office
297	6	Tadotsu		Takamatsu Coast Guard Office
298	6	Marugame		Takamatsu Coast Guard Office
299	6	Kozai		Takamatsu Coast Guard Office
300	6	Shido		Takamatsu Coast Guard Office
301	6	Tsuda		Takamatsu Coast Guard Office
302	6	Sanbonmatsu		Takamatsu Coast Guard Office
303	6	Hiketa		Takamatsu Coast Guard Office
304	6	Uchinomi		Takamatsu Coast Guard Office
305	6	Ikeda		Takamatsu Coast Guard Office
306	6	Tonosho		Takamatsu Coast Guard Office
307	6	Naoshima		Takamatsu Coast Guard Office
308	7	Kanmon	○	Wakamatsu Ku, Hibiki Shinko Ku
				Excluding Wakamatsu Ku and Hibiki-Shinko Ku
309	7	Kanda		Moji Coast Guard Office

310	7	Unoshima		Moji Coast Guard Office
311	7	Ube	○	Moji Coast Guard Office
312	7	Maruo		Moji Coast Guard Office
313	7	Onoda		Moji Coast Guard Office
314	7	Asa		Moji Coast Guard Office
315	7	Kogushi		Moji Coast Guard Office
316	7	Kottoi		Moji Coast Guard Office
317	7	Tsunoshima		Moji Coast Guard Office
318	7	Hakata	○	Fukuoka Coast Guard Office
319	7	Ashiya		Fukuoka Coast Guard Office
320	7	Kafuri		Fukuoka Coast Guard Office
321	7	Oshima		Fukuoka Coast Guard Office
322	7	Karatsu	○	Karatsu Coast Guard Office
323	7	Yobuko		Karatsu Coast Guard Office
324	7	Imari	○	Karatsu Coast Guard Office
325	7	Katsumoto		Karatsu Coast Guard Office
326	7	Ashibe		Karatsu Coast Guard Office
327	7	Gonoura		Karatsu Coast Guard Office
328	7	Nagasaki	○	Nagasaki Coast Guard Office
329	7	Shimabara		Nagasaki Coast Guard Office
330	7	Kuchinotsu		Nagasaki Coast Guard Office
331	7	Mogi		Nagasaki Coast Guard Office
332	7	Wakimisaki		Nagasaki Coast Guard Office
333	7	Mieshikimi		Nagasaki Coast Guard Office

334	7	Seto		Nagasaki Coast Guard Office
335	7	Matsushima		Nagasaki Coast Guard Office
336	7	Sakito		Nagasaki Coast Guard Office
337	7	Obama		Nagasaki Coast Guard Office
338	7	Fukue		Nagasaki Coast Guard Office
339	7	Tomie		Nagasaki Coast Guard Office
340	7	Tamanoura		Nagasaki Coast Guard Office
341	7	Kishiku		Nagasaki Coast Guard Office
342	7	Narushima		Nagasaki Coast Guard Office
343	7	Narao		Nagasaki Coast Guard Office
344	7	Arikawa		Nagasaki Coast Guard Office
345	7	Aokata		Nagasaki Coast Guard Office
346	7	Sasebo	○	Sasebo Coast Guard Office
347	7	Omura		Sasebo Coast Guard Office
348	7	Ainoura		Sasebo Coast Guard Office
349	7	Usunoura		Sasebo Coast Guard Office
350	7	Emukae		Sasebo Coast Guard Office
351	7	Tabira		Sasebo Coast Guard Office
352	7	Matsuura		Sasebo Coast Guard Office
353	7	Imabuku		Sasebo Coast Guard Office
354	7	Tsuyoshi		Sasebo Coast Guard Office
355	7	Ikitsuki		Sasebo Coast Guard Office
356	7	Oshima		Sasebo Coast Guard Office
357	7	Ojika		Sasebo Coast Guard Office
358	7	Hirado		Sasebo Coast Guard Office
359	7	Izuhara	○	Tsushima Coast Guard Office

360	7	Tsutsu		Tsushima Coast Guard Office
361	7	Hitakatsu		Tsushima Coast Guard Office
362	7	Sasuna		Tsushima Coast Guard Office
363	7	Saiki		Oita Coast Guard Office
364	7	Kamae		Oita Coast Guard Office
365	7	Tsukumi		Oita Coast Guard Office
366	7	Oita	○	Oita Coast Guard Office
367	7	Nagasu		Oita Coast Guard Office
368	7	Takada		Oita Coast Guard Office
369	7	Taketatsu		Oita Coast Guard Office
370	7	Kunisaki		Oita Coast Guard Office
371	7	Morie		Oita Coast Guard Office
372	7	Beppu		Oita Coast Guard Office
373	7	Saganoseki		Oita Coast Guard Office
374	7	Usuki		Oita Coast Guard Office
375	7	Nakatsu		Oita Coast Guard Office
376	7	Suminoe		Miike Coast Guard Office
377	7	Morodomi		Miike Coast Guard Office
378	7	Miike	○	Miike Coast Guard Office
379	7	Omuta		Miike Coast Guard Office
380	7	Wakatsu		Miike Coast Guard Office
381	7	Awano		Moji Coast Guard Office
382	7	Senzaki		Senzaki Coast Guard Office
383	7	Hagi	○	Senzaki Coast Guard Office
384	7	Susa		Senzaki Coast Guard Office
385	7	Esaki		Senzaki Coast Guard Office
386	8	Kumihama		Maizuru Coast Guard Office
387	8	Asamokawa		Maizuru Coast Guard Office
388	8	Taiza		Maizuru Coast Guard Office

389	8	Nakahama		Maizuru Coast Guard Office
390	8	Honjo		Maizuru Coast Guard Office
391	8	Ine		Maizuru Coast Guard Office
392	8	Maizuru	○	Maizuru Coast Guard Office
393	8	Miyazu	○	Maizuru Coast Guard Office
394	8	Nohara		Maizuru Coast Guard Office
395	8	Tai		Maizuru Coast Guard Office
396	8	Hamasaka		Maizuru Coast Guard Office
397	8	Kasumi		Maizuru Coast Guard Office
398	8	Tsuiyama		Maizuru Coast Guard Office
399	8	Shibayama		Maizuru Coast Guard Office
400	8	Uchiura		Tsuruga Coast Guard Office
401	8	Wada		Tsuruga Coast Guard Office
402	8	Obama		Tsuruga Coast Guard Office
403	8	Tsuruga	○	Tsuruga Coast Guard Office
404	8	Fukui	○	Tsuruga Coast Guard Office
405	8	Yonago		Sakai Coast Guard Office
406	8	Akasaki		Sakai Coast Guard Office
407	8	Tottori		Sakai Coast Guard Office
408	8	Ajiro		Sakai Coast Guard Office
409	8	Tajiri		Sakai Coast Guard Office
410	8	Sakai	○	Sakai Coast Guard Office
411	8	Etomo		Sakai Coast Guard Office
412	8	Kaga		Sakai Coast Guard Office

413	8	Shichirui		Sakai Coast Guard Office
414	8	Mihonoseki		Sakai Coast Guard Office
415	8	Matsue		Sakai Coast Guard Office
416	8	Yasugi		Sakai Coast Guard Office
417	8	Saigo		Sakai Coast Guard Office
418	8	Urago		Sakai Coast Guard Office
419	8	Masuda		Hamada Coast Guard Office
420	8	Misumi		Hamada Coast Guard Office
421	8	Hamada	○	Hamada Coast Guard Office
422	8	Gotsu		Hamada Coast Guard Office
423	8	Nima		Hamada Coast Guard Office
424	8	Kute		Hamada Coast Guard Office
425	8	Taisha		Hamada Coast Guard Office
426	9	Nou		Niigata Coast Guard Office
427	9	Naoetsu	○	Niigata Coast Guard Office
428	9	Kashiwazaki		Niigata Coast Guard Office
429	9	Teradomari		Niigata Coast Guard Office
430	9	Niigata	○	Niigata Coast Guard Office
431	9	Iwafune		Niigata Coast Guard Office
432	9	Ryotsu	○	Niigata Coast Guard Office
433	9	Hamochi		Niigata Coast Guard Office
434	9	Ogi		Niigata Coast Guard Office
435	9	Himekawa		Niigata Coast Guard Office
436	9	Uozu		Fushiki Coast Guard Office
437	9	Fushikitoyama	○	Fushiki Coast Guard Office
438	9	Himi		Fushiki Coast Guard Office
439	9	Nanao	○	Nanao Coast Guard Office
440	9	Anamizu		Nanao Coast Guard Office
441	9	Ushitsu		Nanao Coast Guard Office

442	9	Ogi		Nanao Coast Guard Office
443	9	Iida		Nanao Coast Guard Office
444	9	Wajima		Nanao Coast Guard Office
445	9	Taki		Nanao Coast Guard Office
446	9	Fukura		Kanazawa Coast Guard Office
447	9	Kanazawa	○	Kanazawa Coast Guard Office
448	10	Minamata		Kumamoto Coast Guard Office
449	10	Sashiki		Kumamoto Coast Guard Office
450	10	Yatsushiro	○	Kumamoto Coast Guard Office
451	10	Misumi	○	Kumamoto Coast Guard Office
452	10	Kumamoto		Kumamoto Coast Guard Office
453	10	Hyakkan		Kumamoto Coast Guard Office
454	10	Nagasu		Kumamoto Coast Guard Office
455	10	Aitsu		Kumamoto Coast Guard Office
456	10	Himedo		Kumamoto Coast Guard Office
457	10	Hondo		Kumamoto Coast Guard Office
458	10	Ushibuka		Kumamoto Coast Guard Office
459	10	Tomioka		Kumamoto Coast Guard Office
460	10	Oniike		Kumamoto Coast Guard Office
461	10	Kitaura		Miyazaki Coast Guard Office
462	10	Nobeoka		Miyazaki Coast Guard Office
463	10	Totoro		Miyazaki Coast Guard Office

464	10	Hososhima	○	Miyazaki Coast Guard Office
465	10	Miyazaki		Miyazaki Coast Guard Office
466	10	Uchiumi		Miyazaki Coast Guard Office
467	10	Aburatsu		Miyazaki Coast Guard Office
468	10	Tonoura		Miyazaki Coast Guard Office
469	10	Fukushima		Miyazaki Coast Guard Office
470	10	Nomaikkee		Kushikino Coast Guard Office
471	10	Kushikino		Kushikino Coast Guard Office
472	10	Sendai		Kushikino Coast Guard Office
473	10	Akune		Kushikino Coast Guard Office
474	10	Komenotsu		Kushikino Coast Guard Office
475	10	Nakakoshiki		Kushikino Coast Guard Office
476	10	Teuchi		Kushikino Coast Guard Office
477	10	Shibushi		Kagoshima Coast Guard Office
478	10	Uchinoura		Kagoshima Coast Guard Office
479	10	Odomari		Kagoshima Coast Guard Office
480	10	O-Nejime		Kagoshima Coast Guard Office
481	10	Kanoya		Kagoshima Coast Guard Office
482	10	Tarumizu		Kagoshima Coast Guard Office
483	10	Fukuyama		Kagoshima Coast Guard Office

484	10	Kajiki		Kagoshima Coast Guard Office
485	10	Kagoshima	○	Kagoshima Coast Guard Office
486	10	Kiire	○	Kagoshima Coast Guard Office
487	10	Yamagawa		Kagoshima Coast Guard Office
488	10	Makurazaki		Kagoshima Coast Guard Office
489	10	Nishinoomote		Kagoshima Coast Guard Office
490	10	Shimama		Kagoshima Coast Guard Office
491	10	Isso		Kagoshima Coast Guard Office
492	10	Miyanoura		Kagoshima Coast Guard Office
493	10	Naze	○	Amami Coast Guard Office
494	10	Koniya		Amami Coast Guard Office
495	11	Kin-Nakagusuku	○	Nakagusuku Coast Guard Office
496	11	Naha	○	Naha Coast Guard Office
497	11	Toguchi		Naha Coast Guard Office
498	11	Unten		Naha Coast Guard Office
499	11	Hirara		Ishigaki Coast Guard Office
500	11	Ishigaki		Ishigaki Coast Guard Office

[Fire Service Act (Ordinance)] Overview of restrictions on the use of fire, procedures, etc. (Ministry and agency in charge: Fire and Disaster Management Agency)

1. Overview of notification of actions that may cause smoke or other emissions that may be confused with a fire

When using bonfires or smoke bombs outdoors, or when filming explosion scenes on location, which may produce smoke or flames that could be mistaken for a fire, you must notify the fire department (fire station) that has jurisdiction over the filming location in advance by filling out a notification form or calling them to notify them of the details of the act that may produce smoke that could be mistaken for a fire, in order to prevent local residents from mistaking it for a fire and having to dispatch a fire brigade.

[Related Article: Fire Prevention Ordinance (Example) ( November 22, 1961 , Fire Prevention Ordinance No. 73 )]

Article 45 Any person who intends to carry out any of the acts set forth in the following items must notify the fire chief (fire station chief) of that intention in advance:

- (i) Any act that may cause smoke or flames that could be mistaken for a fire
- (ii) Launching or setting off fireworks (excluding toy fireworks)
- (iii) Holding of plays, movies, and other events in buildings or other structures other than theaters, etc.

The following four to six are omitted.

2. Restrictions on the use of fire

In certain facilities such as theaters, movie theaters, entertainment halls, department stores, and important cultural properties where there is a risk of endangering human life in the event of a fire, prior approval from the fire department is required to prevent the outbreak of fire and the rapid spread of fire in places where an unspecified number of people enter and exit, and in buildings that are important cultural properties and are irreplaceable national assets.

[Related Article: Fire Prevention Ordinance (Example) ( November 22, 1961 , Fire Prevention Ordinance No. 73 )]

Article 23 In the following places designated by the fire chief (fire station chief), smoking or the use of open flames, or the bringing into said places of any article that is dangerous from a fire prevention perspective, shall not be permitted; provided, however, that this shall not apply in cases where it is

particularly necessary and the fire chief (fire station chief) determines that such prohibition will not pose a fire prevention hazard.

- (i) The stage or seats of a theater, movie theater, entertainment hall, viewing hall, public hall or assembly hall (hereinafter referred to as "theater, etc.").
- (ii) Sales floors or exhibition areas of department stores, markets, and other stores or exhibition halls engaged in the sale of goods (hereinafter referred to as "department stores, etc.").
- (iii) The interior or surrounding area of a building designated as an Important Cultural Property, Important Tangible Folk Cultural Property, Historic Site, or Important Cultural Property under the provisions of the Cultural Properties Protection Act (Act No. 214 of 1950), or certified as an Important Art Property under the provisions of the former Act on the Preservation of Important Art Properties, etc. (Act No. 43 of 1933).
- (iv) In addition to those listed in items (i) and (ii), any place that may pose a danger to human life in the event of a fire.

## 2. Notification window

These systems are operated based on the fire prevention ordinances established by each city, town, or village, so it is recommended that you check in advance with the fire department headquarters (fire station) that has jurisdiction over the filming location for detailed procedures, including notification forms and contact points, by phone or other means.

You can find the contact information for the fire department in your area using the URL or QR code below.

Fire Department Search

[https://www.fdma.go.jp/relocation/josei\\_shokuin/previous/honbuserch/index.htm](https://www.fdma.go.jp/relocation/josei_shokuin/previous/honbuserch/index.htm)



[Natural Parks Act] Permits for use of national parks, etc., and application procedures (Ministry and agency in charge: Ministry of the Environment)

## 1. Overview of the system

National parks, quasi-national parks and prefectural natural parks have been designated throughout the country, from Hokkaido to Okinawa, with the aim of protecting areas of outstanding natural scenery and promoting their use, thereby contributing to the health, recreation and education of the people and helping to ensure biodiversity.

National parks and quasi-national parks are divided into "special protection areas," "special areas," "marine park areas," and "ordinary areas" based on the state of the natural environment, and certain activities are restricted <sup>(※)</sup> in each area in order to protect the natural environment.

\*Applications and notifications for national parks (Ministry of the Environment website)

[https://www.env.go.jp/park/apply/park\\_apply.html](https://www.env.go.jp/park/apply/park_apply.html)

\*When an application is submitted, it will be reviewed in accordance with national standards ( Article 11 of the Enforcement Regulations of the Natural Parks Act : [https://laws.e-gov.go.jp/law/332M50000100041/#Mp-Ch\\_2-At\\_11](https://laws.e-gov.go.jp/law/332M50000100041/#Mp-Ch_2-At_11) ) and the standards established for each region (management plan) .

**特別保護地区** ⇒ 事前に申請し、環境大臣等の許可を受ける。(標準処理期間1～3ヶ月程度)

工作物の新改増築（仮設も含む）、木竹の伐採・損傷、植物の採取・損傷、動物の捕獲・殺傷、土石の採取、土地の形状変更、たき火、広告物の掲出、車馬や動力船の使用、航空機の着陸 等

**特別地域** ⇒ 事前に申請し、環境大臣等の許可を受ける。(標準処理期間1～3ヶ月程度)

工作物の新改増築（仮設も含む）、木竹の伐採、高山植物等の環境大臣が指定した植物の採取、土石の採取、土地の形状変更、広告物の掲出 等

※指定区域のみ：車馬や動力船の使用、航空機の着陸 等

**海域公園地区** ⇒ 事前に申請し、環境大臣等の許可を受ける。(標準処理期間1～3ヶ月程度)

工作物の新改増築（仮設も含む）、土石の採取、海底の形状変更、広告物の掲出 等

※指定区域のみ：熱帯魚や海藻等の環境大臣が指定した動植物の捕獲・採取、動力船の使用

**普通地域** ⇒ 行為着手の30日前までに届出する。

大規模な工作物の新改増築（仮設も含む）、土石の採取、土地の形状変更、広告物の掲出 等

While there are no restrictions on location filming itself, please note that if you are carrying out any of the above activities in conjunction with filming, you may need to go through certain procedures. Please contact the contact information below well in advance to inquire about whether the location is within a national park or other area, whether any procedures are required, and other points to be aware of for nature conservation . Furthermore , regulations and procedures for prefectural natural parks vary by prefecture, so please check with the relevant prefectural department.

Please also check in advance for various regulations based on other laws and regulations, such as bird and animal protection areas, habitat protection areas, and nature conservation areas .

## 2. Application and notification forms

Application and notification forms for various actions can be downloaded from the links below, so please make use of them.

\* Form ( Ministry of the Environment website )

[http://www.env.go.jp/park/apply/basic\\_01.html](http://www.env.go.jp/park/apply/basic_01.html)

様式第 1 ( 1 )

特別地域（特別保護地区、海城公園地区）内  
 工作物の新（改、増）築許可申請書

自然公園法第 20 条（第 21 条、第 22 条）第 3 項の規定により 国立  
 公園の特別地域（特別保護地区、海城公園地区）内における工作物の新（改、増）  
 築の許可を受けたく、次のとおり申請します。

年 月 日

申請者の氏名及び住所  
 （法人にあっては、名称、）  
 （住所及び代表者の氏名）

環境大臣 殿  
 （〇〇地方環境事務所長 殿）

目	的	
場	所	
行	為 地 及 び そ の 付 近 の 状 況	
工 作 物 の 種 類		
施 行 方 法	敷 地 面 積	
	規 模	
	構 造	
	主 要 材 料	
	外 部 の 仕 上 げ 及 び 色 彩	
	関 連 行 為 の 要 要	
施 行 後 の 周 辺 の 取 扱		
予 定 日	着 手	年 月 日
	完 了	年 月 日
備	考	

(Example : When building a new structure, renovating, or expanding it )

(remarks)

1. Attached drawings

- (1) A topographical map at a scale of approximately 1:25,000 that clearly shows the location of

the act

- (2) A general map and natural color photographs (color photographs) at a scale of approximately 1:5,000 that clearly show the location of the act and its surroundings.
- (3) Plans, elevations, cross sections, and design color schemes at a scale of approximately 1:1,000 that clearly show how the act will be carried out (colored elevations are acceptable).
- (4) A landscaping drawing at a scale of approximately 1:1,000 that clearly shows the planting and other landscaping methods to be used after the work is completed.
- (5) Other drawings necessary to show how the act will be carried out (structural drawings, etc.)

## 2 Caution

- (1) In the application form, fill in the name of the national park in the "National Park" field. Please erase any unnecessary characters.
- (2) In the "Purpose" column, enter the purpose and necessity of establishing the structure in detail.
- (3) In the "Location" column, enter the prefecture, city, county, town, village, oaza, koaza, land number (frontage), etc.
- (4) In the "Conditions of the Site and Surrounding Area" section, enter the necessary information to indicate the surrounding conditions, such as the topography, vegetation, etc., and in the case of a marine park area, the shape of the seabed, epiphytic plants and animals, water depth (tides), currents, etc. If necessary, show the details on the attached drawing.
- (5) In the "Summary of Related Activities" column, enter specific details of the activities involved in the application, such as felling of obstructing trees (species, number, area, etc.), removal of obstructing plants and animals, site preparation (area, amount of cut and fill, etc.), amount of residual soil and how to dispose of it, installation of temporary structures for construction, etc. If necessary, show the details on the attached drawings.
- (6) In the "Post-implementation treatment of the surrounding area" section, enter the measures to be taken to protect the scenic beauty, such as site cleanup and landscaping. If necessary, show the details on the attached drawing.
- (7) Please fill in the following information in the "Remarks" column.

a) If the act in question requires permission, approval, or other disposition or notification from an administrative agency pursuant to other laws and regulations, the progress of the procedure

(a) Land ownership relationship and, if the applicant is different from the landowner, the landowner's approval or disapproval or prospects for approval

C. In the case of a facility that has previously been granted permission under the Natural Parks Act, a statement of that fact and the permission disposition. Date, number and conditions attached

Contact information for the application (telephone number or email address). If the applicant and

the person in charge are different persons, please include the name, position, and contact information of the person in charge.

- (8) The application form must be in Japanese Industrial Standards (JIS) A4 size paper.

### 3. Contact Information

○ In the case of national parks

Regional environmental offices, natural environment offices, nature conservation officer offices, etc. in charge of each national park of the Ministry of the Environment

\*List of offices (Ministry of the Environment website)

<http://www.env.go.jp/park/office.html>

○ In the case of quasi-national parks and prefectural natural parks

Prefectural departments in charge of natural parks

Regarding location filming at airports (Ministry of Land, Infrastructure, Transport and Tourism)

When filming on location at an airport, permission must be obtained from the administrator of each airport facility (terminal building, etc.). The procedures and documents required for permission applications vary depending on the facility being used and the content of the filming, so please check with the inquiry desk at each airport listed below for details. Please note that the actual contact point for arrangements may differ from the desk listed below.

[Company-managed airports]

airport	Inquiry desk	contact address
Narita International Airport	Narita International Airport Corporation, Public Relations Department, Administration Division	0476-34-5533
Chubu Centrair International Airport	Central Japan International Airport Co., Ltd. General Affairs Department Public Relations Group	0569-38-777 5
Kansai International Airport	Kansai Airports Public Relations	072-455-2201
Osaka International Airport	Kansai Airports Public Relations	072-455-2201

[Government managed airport]

airport	Inquiry desk	contact address
Tokyo International Airport	Ministry of Land, Infrastructure, Transport and Tourism Tokyo Airport Office	03-5757-3000
New Chitose Airport	Hokkaido Airports Co., Ltd. New Chitose Airport Business Office Management Department General Affairs Division	0123-46-5100
Wakkanai Airport	Hokkaido Airports Co., Ltd. Wakkanai Airport Business Office Management Department General Affairs Division	0162-2 7 -2 111
Kushiro Airport	Hokkaido Airports Co., Ltd. Kushiro Airport Business Office Management Department General Affairs Division	0154-57-8 304
Hakodate Airport	Hokkaido Airports Co., Ltd. General Affairs Division, Management Department, Hakodate Airport Office	0138-57- 8882
Sendai Airport	Sendai International Airport Co., Ltd. Public Relations Officer, Corporate Group, Administration Department	022-382-0803

airport	Inquiry desk	contact address
Niigata Airport	Ministry of Land, Infrastructure, Transport and Tourism Niigata Airport Office	025-273-4567
Hiroshima Airport	Hiroshima International Airport Co., Ltd. Public Relations	0848-60-8108
Takamatsu Airport	Takamatsu Airport Co., Ltd. Planning and Management Department General Affairs Group (Public Relations)	087-814-3657
Matsuyama Airport	Ministry of Land, Infrastructure, Transport and Tourism Matsuyama Airport Office	089-972-0319
Kochi Airport	Ministry of Land, Infrastructure, Transport and Tourism Kochi Airport Office	088-863-2621
Fukuoka Airport	Fukuoka International Airport Co., Ltd. Public Relations Department	092-623-0611
Kitakyushu Airport	Ministry of Land, Infrastructure, Transport and Tourism Kitakyushu Airport Office	093-474-0204
Nagasaki Airport	Ministry of Land, Infrastructure, Transport and Tourism Nagasaki Airport Office	0957-53-6151
Kumamoto Airport	Kumamoto International Airport Co., Ltd. General Affairs and Accounting Department	096-232-2311
Oita Airport	Ministry of Land, Infrastructure, Transport and Tourism Oita Airport Office	0978-67-3771
Miyazaki Airport	Ministry of Land, Infrastructure, Transport and Tourism Miyazaki Airport Office	0985-51-3223
Kagoshima Airport	Ministry of Land, Infrastructure, Transport and Tourism Kagoshima Airport Office	0995-58-4440
Naha Airport	Ministry of Land, Infrastructure, Transport and Tourism Naha Airport Office	098-85 9 - 5109

[Local managed airport]

airport	Inquiry desk	contact address
Rishiri Airport	Rishiri Airport Management Office	0163-82-1269
Rebun Airport	Rebun Airport Management Office	0163-87-2005
Okushiri Airport	Okushiri Airport Management Office	01397-3-2153
Nakashibetsu Airport	Nakashibetsu Airport Management Office	0153-72-2043
Monbetsu Airport	Monbetsu Airport Management Office	0158-24-1336

airport	Inquiry desk	contact address
Memambetsu Airport	Hokkaido Airports Co., Ltd. General Affairs Division, Management Department, Memambetsu Airport	0152-74- 3115
Aomori Airport	Aomori Airport Management Office	017-739-2121
Hanamaki Airport	Iwate Prefecture Hanamaki Airport Of fice	0198-26-2016
Odate Noshiro Airp ort	Odate Noshiro Airport Management Off ice	0186-63-1001
Shonai Airport	Shonai Airport Office	0234-92-4123
Fukushima Airport	Fukushima Prefecture Fukushima Airpo rt Office	0247-57-1111
Oshima Airport	Tokyo Oshima Branch Office Oshima Port and Airport Management O ffice	04992-2-1400
Niijima Airport	Tokyo Oshima Branch Office Niijima Port and Airport Management Office	04992-5-1267
Kozushima Airport	Tokyo Oshima Branch Office Kozushima Port and Airport Managemen t Office	04992-8-1311
Miyakejima Airport	Miyake Branch Office, Tokyo Miyakejima Airport Management Office	04994-6-0203
Hachijojima Airpor t	Hachijojima Airport Management Offic e	04996-2-0163
Sado Airport	Sado Regional Development Bureau, Re gional Development Department (Ports and Airports)	0259-27-3311
Toyama Airport	Toyama Prefecture Toyama Airport Man agement Office	076-495-3055
Noto Airport	Ishikawa Prefecture Noto Airport Man agement Office	0768-26-2100
Fukui Airport	Fukui Prefecture Fukui Airport Offic e	0776-51-4066
Matsumoto Airport	Matsumoto Airport Management Office, Nagano Prefecture	0263-58-2517
Shizuoka Airport	Mt. Fuji Shizuoka Airport Co., Ltd. Planning and Management Department	0548-29-2001
Kobe Airport	Kansai Airports Public Relations	072-455-2201
Nanki Shirahama Ai rport	Nanki Shirahama Airport Co., Ltd.	0739-43-0095
Tottori Airport	Tottori Airport Building Co., Ltd. G eneral Affairs	0857-28-1402
Oki Airport	Shimane Prefecture Oki Branch Office Prefectural Land Development Bureau Oki Airport Management Office	08512-2-1573
Izumo Airport	Izumo Airport Management Office	0853-72-0224
Iwami Airport	Shimane Prefecture Masuda Prefectura l Land Development Office Iwami Airport Management Office	0856-24-0003

airport	Inquiry desk	contact address
Okayama Airport	Okayama Airport Terminal Co., Ltd.	086-294-5574
Saga Airport	Saga Prefecture Saga Airport Office	0952-46-0150
Tsushima Airport	Tsushima Airport Management Office	0920-54-2159
Ojika Airport	Ojika Airport Management Office	0959-56-4110
Fukue Airport	Goto Subprefectural Bureau Fukue Airport Management Office	0959-72-2400
Kamigoto Airport	Kamigoto Airport Management Office	0959-42-8844
Iki Airport	Nagasaki Prefecture Iki Regional Development Bureau Iki Airport Management Office	0920-44-5167
Tanegashima Airport	Tanegashima Airport Management Office	0997-27-5111
Yakushima Airport	Yakushima Airport Management Office	0997-43-5031
Amami Airport	Amami Airport Management Office	0997-63-0277
Kikai Airport	Kikai Airport Management Office	0997-65-4318
Tokunoshima Airport	Tokunoshima Airport Management Office	0997-85-2238
Okinoerabu Airport	Okinoerabu Airport Management Office	0997-92-0520
Yoron Airport	Yoron Airport Management Office	0997-97-3465
Aguni Airport	Aguni Airport Management Office	098-988-2313
Kumejima Airport	Kumejima Airport Management Office	098-985-2939
Kerama Airport	Kerama Airport Management Office	098-987-2794
Minamidaito Airport	Minamidaito Airport Management Office	09802-2-2716
Kitadaito Airport	Kitadaito Airport Management Office	09802-3-4016
Iejima Airport	Iejima Airport Management Office	098-049-2501
Miyako Airport	Miyako Airport Management Office	0980-72-4127
Shimajishima Airport	Shimajishima Airport Management Office	0980-78-4184
Tarama Airport	Tarama Airport Management Office	0980-79-2637
New Ishigaki Airport	Ishigaki Airport Management Office	0980-87-0793
Hateruma Airport	Hateruma Airport Management Office	0980-85-8375
Yonaguni Airport	Yonaguni Airport Management Office	0980-87-2831

[Specified local management airport]

airport	Inquiry desk	contact address
Asahikawa Airport	Hokkaido Airports Co., Ltd. Asahikawa Airport Business Office Management Department General Affairs Division	0166-83-3939
Obihiro Airport	Hokkaido Airports Co., Ltd. Obihiro Airport Business Office Management Department Sales Section	0155-64-5 678
Akita Airport	Akita Airport Management Office	018-886-3362
Yamagata Airport	Yamagata Airport Office	0237-48-1313
Yamaguchi Ube Airport	Yamaguchi Prefecture Yamaguchi Ube Airport Office	0836-21-5841

[Other airports]

airport	Inquiry desk	contact address
Chofu Airport	Tokyo Metropolitan Government Bureau of Port and Harbor, Remote Islands and Ports Department, Chofu Airport Management Office	0422-34-4840
Nagoya Airport	Aichi Prefecture Urban and Transportation Bureau, Aviation and Airport Division, Airport Operations Group	0568-29-160 3, 160 4
Tajima Airport	Tajima Airport Terminal Co., Ltd.	0796-26-1500
Okayama Airport	Okayama Prefecture Okayama Minami Airport Management Office	086-262-0954
Amakusa Airport	Amakusa Airport Management Office	0969-57-6111
Oita Prefectural Central Airport	Oita Prefectural Central Airport Management Office	0974-34-4411
Yao Airport	Osaka Civil Aviation Bureau Yao Airport Office	072-992-0031

Regarding location filming on the Shinkansen (Ministry of Land, Infrastructure, Transport and Tourism)

Shinkansen trains are managed by individual railway operators, and each operator has different requirements and application procedures, with certain conditions being set for location filming inside trains and in facilities such as depots.

Below is a list of contact details for each railway operator regarding location filming. Please contact the respective operator for inquiries or to confirm how to apply for location filming.

新幹線	所管の鉄道事業所	問合せ先・申請書提出先
北海道新幹線	JR北海道	(株)JR北海道ソリューションズ JR2グループ E-mail : location@jrh-sol.co.jp TEL : 011-751-7920 ※受付時間 : (平日) 10 : 00 - 17 : 00
東北新幹線	JR東日本	株式会社ジェイアール東日本企画 ロケーションサービス担当 location@jeki.co.jp
秋田新幹線		
山形新幹線		
上越新幹線		
北陸新幹線	JR東日本 : 東京から上越妙高 JR西日本 : 上越妙高から敦賀間	JR東日本 : 株式会社ジェイアール東日本企画 ロケーションサービス担当 location@jeki.co.jp JR西日本 : JR西日本ロケーションサービス jr-ls@westjr.co.jp
東海道新幹線	JR東海	JR東海 ご意見・ご要望 お問い合わせ窓口 電話・メールでのお問合せが可能です。 下記URLをご覧ください。 <a href="https://jr-central.co.jp/info/customer-service.html">https://jr-central.co.jp/info/customer-service.html</a>
山陽新幹線	JR西日本	JR西日本ロケーションサービス jr-ls@westjr.co.jp
九州新幹線	JR九州	JR九州 広報部 (企画) TEL : 092 - 474 - 2541 mail : 00021000.jrk.02@jrkyushu.co.jp
西九州新幹線		

[Immigration Control and Refugee Recognition Act] Procedures for residence applications (Ministry and agency in charge: Immigration Services Agency)

## 1. Overview of the system

【在留資格「興行」】	
この在留資格に該当する活動	演劇、演芸、演奏、スポーツ等の興行に係る活動又はその他の芸能活動（入管法別表第一の二の表の経営・管理の項に開ける活動を除く。） 該当例としては、俳優、歌手、ダンサー、プロスポーツ選手等。
在留期間	3年、1年、6月、3月又は30日

## 2. Application Form

別記第六号の三様式(第六条の二関係)  
申請人等作成用 1  
For applicant, part 1

日本国政府法務省  
Ministry of Justice, Government of Japan

**在留資格認定証明書交付申請書**  
APPLICATION FOR CERTIFICATE OF ELIGIBILITY

法務大臣殿  
To the Minister of Justice

出入国管理及び難民認定法第7条の2の規定に基づき、次のとおり同法第7条第1項第2号に掲げる条件に適合している旨の証明書の交付を申請します。  
Pursuant to the provisions of Article 7-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for the certificate showing eligibility for the conditions provided for in 7, Paragraph 1, Item 2 of the said Act.

写真  
Photo  
40mm × 30mm

1 国籍・地域 (Nationality/Region) \_\_\_\_\_ 2 生年月日 (Date of birth) \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

3 氏名 (Name) \_\_\_\_\_

4 性別 (Sex) 男 / 女 \_\_\_\_\_ 5 出生地 (Place of birth) \_\_\_\_\_ 6 配偶者の有無 (Marital status) 有 / 無 \_\_\_\_\_

7 職業 (Occupation) \_\_\_\_\_ 8 本国における居住地 (Home town/city) \_\_\_\_\_

9 日本における連絡先 (Address in Japan) \_\_\_\_\_

10 電話番号 (Telephone No.) \_\_\_\_\_ 携帯電話番号 (Cellular phone No.) \_\_\_\_\_

11 入国目的 (次のいずれか該当するものを選んでください) (Purpose of entry: check one of the followings)

<input type="checkbox"/> I 「教授」 "Professor"	<input type="checkbox"/> J 「教育」 "Instructor"	<input type="checkbox"/> K 「芸術」 "Artist"	<input type="checkbox"/> L 「文化活動」 "Cultural Activities"	<input type="checkbox"/> M 「宗教」 "Religious Activities"	<input type="checkbox"/> N 「報道」 "Journalist"
<input type="checkbox"/> O 「企業内転勤」 "Intra-company Transferee"	<input type="checkbox"/> P 「研究(転勤)」 "Researcher (Transferee)"	<input type="checkbox"/> Q 「経営・管理」 "Business Manager"	<input type="checkbox"/> R 「研究」 "Researcher"	<input type="checkbox"/> S 「技術・人文知識・国際業務」 "Engineer / Specialist in Humanities / International Services"	<input type="checkbox"/> T 「特定活動(本邦大学卒業生)」 "Designated Activities (Graduate from a university in Japan)"
<input type="checkbox"/> U 「介護」 "Nursing Care"	<input type="checkbox"/> V 「技能」 "Skilled Labor"	<input type="checkbox"/> W 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> X 「特定活動(本邦大学卒業生)」 "Designated Activities (Graduate from a university in Japan)"	<input type="checkbox"/> Y 「留学」 "Student"	<input type="checkbox"/> Z 「研修」 "Trainee"
<input type="checkbox"/> AA 「特定技能(1号)」 "Specified Skilled Worker (1)"	<input type="checkbox"/> AB 「特定技能(2号)」 "Specified Skilled Worker (2)"	<input type="checkbox"/> AC 「興行」 "Entertainer"	<input type="checkbox"/> AD 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AE 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> AF 「家族滞在」 "Dependent"
<input type="checkbox"/> AG 「技術実習(1号)」 "Technical Intern Training (1)"	<input type="checkbox"/> AH 「技術実習(2号)」 "Technical Intern Training (2)"	<input type="checkbox"/> AI 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AJ 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AK 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> AL 「家族滞在」 "Dependent"
<input type="checkbox"/> AM 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AN 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AO 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AP 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AQ 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> AR 「家族滞在」 "Dependent"
<input type="checkbox"/> AS 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AT 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AV 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AW 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> AX 「家族滞在」 "Dependent"
<input type="checkbox"/> AY 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> AZ 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BA 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BB 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BC 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BD 「家族滞在」 "Dependent"
<input type="checkbox"/> BC 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BD 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BE 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BF 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BG 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BH 「家族滞在」 "Dependent"
<input type="checkbox"/> BF 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BG 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BH 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BI 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BJ 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BK 「家族滞在」 "Dependent"
<input type="checkbox"/> BI 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BJ 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BK 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BL 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BM 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BN 「家族滞在」 "Dependent"
<input type="checkbox"/> BL 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BM 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BN 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BO 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BP 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BQ 「家族滞在」 "Dependent"
<input type="checkbox"/> BO 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BP 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BQ 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BR 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BS 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BT 「家族滞在」 "Dependent"
<input type="checkbox"/> BR 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BS 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BT 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BW 「家族滞在」 "Dependent"
<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BW 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BW 「家族滞在」 "Dependent"
<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BW 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BW 「家族滞在」 "Dependent"
<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BW 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BU 「特定活動(研究活動等)」 "Designated Activities (Researcher or IT engineer of a designated org)"	<input type="checkbox"/> BV 「技術実習(3号)」 "Technical Intern Training (3)"	<input type="checkbox"/> BW 「家族滞在」 "Dependent"

12 入国予定年月日 (Date of entry) \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 13 上陸予定港 (Port of entry) \_\_\_\_\_

14 滞在予定期間 (Intended length of stay) \_\_\_\_\_ 15 同伴者の有無 (Accompanying persons, if any) 有 / 無 \_\_\_\_\_

16 査証申請予定地 (Intended place to apply for visa) \_\_\_\_\_

17 過去の出入国歴 (Past entry into / departure from Japan) 有 / 無 \_\_\_\_\_

(上記で「有」を選択した場合は) (Fill in the followings when the answer is "Yes")

回数 (回) (Number of times) \_\_\_\_\_ 直近の出入国歴 (The latest entry from) \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日 から \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

18 過去の在留資格認定証明書交付申請歴 (Past history of applying for a certificate of eligibility) 有 / 無 \_\_\_\_\_

(上記で「有」を選択した場合は) (Fill in the followings when the answer is "Yes")

回数 (回) (Number of times) \_\_\_\_\_ (うち小交付となった回数) (Of these applications, the number of times of non-issuance) \_\_\_\_\_ 回 (time(s))

19 犯罪を理由とする処分を受けたことの有無 (日本国外におけるものを含む。) 刑事交通違反等による処分を含む。 (Criminal record in Japan / overseas) including dispositions due to traffic violations, etc. 有 (具体的内容) (Yes (Detail)) \_\_\_\_\_ / 無 (No)

20 退去強制又は出国命令による出国の有無 (Departure by deportation / departure order) 有 / 無 \_\_\_\_\_

(上記で「有」を選択した場合は) (Fill in the followings when the answer is "Yes")

回数 (回) (Number of times) \_\_\_\_\_ 直近の送還歴 (The latest departure by deportation) \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

21 在日親族(父・母・配偶者・子・兄弟姉妹・祖父母・叔(伯)父・叔(伯)母など)及び同居者 (Family in Japan (father, mother, spouse, children, siblings, grandparents, uncle, aunt) and co-residents) 有 (「有」の場合は、以下の欄に在日親族及び同居者を記入してください。) / 無 (Yes (if yes, please fill in your family members in Japan and co-residents in the following columns)) / No

続柄 (Relationship)	氏名 (Name)	生年月日 (Date of birth)	国籍・地域 (Nationality/Region)	同居予定の有無 (Intended to reside with applicant or not) 有 / 無 (Yes / No)	勤務先名称・通学先名称 (Place of employment/school)	在留カード番号 特別永住者(特別永住者) (Residence card number Special Permanent Resident Certificate number)

※ 31について、有効な捺印を所持する場合は、捺印の身分事項ページのとおり記載してください。  
Regarding item 3, if you possess your valid passport, please fill in your name as shown in the passport.  
31については、記載欄の不足する場合は別紙に記入して添付すること。また「研修」・「技術実習」に係る申請の場合は、「在日親族」のみ記載してください。  
Regarding item 21, if there is not enough space in the given columns to write in all of your family in Japan, fill in and attach a separate sheet.  
In addition, take note that you are only required to write in your family members in Japan for applications pertaining to "Trainee" or "Technical Intern Training".

(注) 裏面参照の上、申請に必要な書類を作成して下さい。  
Note: Please fill in forms required for application. (See notes on reverse side.)  
(注) 申請書に事実と異なる記載をしたことが判明した場合には、不利な扱いを受けることがあります。  
Note: In case of to be found that you have misrepresented the facts in an application, you will be unfavorably treated in the process.

22 契約の形態  雇用 Employment  委任 Delegation  請負 Contract agreement  その他 Others

23 職種等 Occupation etc.  
(1) 職種 Occupation (注意) 別紙「職種一覧」の78, 81, 9998から選択してください。  
Attention Please select from 78, 81, and 9998 on the attached "a list of occupation."  
○ 主たる職種を別紙「職種一覧」から選択して番号を記入(1つのみ)  
Select the main type of work from the attached sheet "a list of occupation", and fill in the number (select only one)  
○ 他に職種があれば別紙「職種一覧」から選択して番号を記入(複数選択可)  
If there is any other kind of work, select from "a list of occupation", and fill in the number (more than one answer may be selected)

(2) 興行又は芸能活動の内容 Type of entertainment or show business  
 歌謡 Song  舞踊 Dance  演奏 Instrumental music  演劇 Drama  
 演芸 Other performing arts  スポーツ Professional sports  商品等の宣伝 Commercial advertising  放送番組又は映画の製作 Production of programs or films  
 商業用写真の撮影 Taking commercial photos  商業用レコード等の録音等 Recording of commercial records, etc.  その他 Others

24 活動内容詳細 Details of activities

25 就労予定期間  
Period of work

26 報酬(税引き前の支払額) \_\_\_\_\_ 円 (  月額 Monthly  日額 Daily )  
Salary (amount of payment before taxes)  
※各種手当(通勤・住宅・扶養等)・実費弁償の性格を有するものを除く。  
Excludes various types of allowances (commuting, housing, dependents, etc.) and personal expenses.  
※団体で行う興行の場合は当該団体の構成員数を記載。  
In cases of entertainment to be performed by a group, fill in the number of members comprising the group.

27 グループ人数 \_\_\_\_\_ 名  
Number of members

28 適用される基準の区分 Applicable criteria  
 ①基準1号イ該当 Criterion 1-a  ②基準1号ロ(1)該当 Criterion 1-b(1)  ③基準1号ロ(2)該当 Criterion 1-b(2)  ④基準1号ロ(3)該当 Criterion 1-b(3)  ⑤基準1号ロ(4)該当 Criterion 1-b(4)  
 ⑥基準1号ロ(5)該当 Criterion 1-b(5)  ⑦基準1号ハ(2)本文該当 Criterion 1-c(2)  ⑧基準1号ハ(2)ただし書き該当 Criterion 1-c(2)(proviso)  ⑨基準2号該当 Criterion 2  ⑩基準3号該当 Criterion 3

29 契約機関(基準1号イ又は1号ハ)、主催者、招へい者又は雇用者(基準1号ロ、2号又は3号)  
Contracting agency (Criterion 1-a or 1-c), Organizer, Promoter or Employer (Criteria 1-b, 2 or 3)  
※ 国・地方公共団体、特許行政法人、公益財団・社団法人その他非営利法人の場合は(7)及び(8)の記載は不要。 In cases of a national or local government, incorporated administrative agency, public interest incorporated association or foundation or some other nonprofit corporation, you are not required to fill in sub-items (7) and (8).

(1) 名称 \_\_\_\_\_ (2) 法人番号(13桁) \_\_\_\_\_  
Name Corporation no. (combination of 13 numbers and letters)

(3) 代表者名 \_\_\_\_\_ (4) 雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略  
Name of representative Employment insurance application office number (11 digits) \*If not applicable, it should be omitted.

(5) 業種 Business type (注意) 別紙「業種一覧」の22~26, 29~44, 46~47から選択してください。  
Attention Please select from 22 to 26, 29 to 44, and from 46 to 47 on the attached "a list of business type."  
○ 主たる業種を別紙「業種一覧」から選択して番号を記入(1つのみ)  
Select the main business type from the attached sheet "a list of business type" and write the corresponding number (select only one)  
○ 他に業種があれば別紙「業種一覧」から選択して番号を記入(複数選択可)  
If there are another other business types, select from the attached sheet "a list of business type" and write the corresponding number

(6) 所在地 \_\_\_\_\_ 電話番号 \_\_\_\_\_  
Address Telephone No.

(7) 資本金 \_\_\_\_\_ 円 (8) 年間売上金額(直近年度) \_\_\_\_\_ 円  
Capital Yen Annual sales (latest year) Yen

(9)~(11)は上記28で①又は②に該当する場合、(12)、(13)は③に該当する場合に記入

(9) 外国人の興行に係る業務について3年以上の経験を有する経営者又は管理者の氏名  
Name of the operator or the manager of the inviting organization who should have at least 3 years' experience in show business involving foreign nationals

(10) 基準1号イ(2)又は基準1号ハ(2)(ロ)に該当する経営者・常勤の職員 (又は) a (有・無)、b (又は) b (有・無)、c (又は) c (有・無)、d (有・無)、e (有・無)  
Manager or full-time employees falling under criterion 1-a(2) or 1-c(2)(ii) (Yes/No) Yes/No Yes/No Yes/No Yes/No

(11) 基準1号イ(3)又は基準1号ハ(2)(ロ)に規定する報酬の全額の支払い 有・無  
Payment in full of the salary provided for in Criterion 1-a(3) or 1-c(2)(ii) Yes/No

(12) 常勤の職員数 \_\_\_\_\_ 名 (13) 興行契約に基づいて在留中の外国人の人数(申請日現在) \_\_\_\_\_ 名  
Number of full-time employees Number of foreign nationals residing in Japan under the contract of entertainment (as of the date of this application)

30 出演施設(基準3号を除く) \_\_\_\_\_ Halls or facilities where to perform (except for Criterion 3)

(1) 出演日程  
Program schedule  
名称 \_\_\_\_\_  
Name  
法人番号(13桁) \_\_\_\_\_ 代表者名 \_\_\_\_\_  
Corporation no. (combination of 13 numbers and letters) Name of representative

雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略  
Employment insurance application office number (11 digits) \*If not applicable, it should be omitted.

所在地 \_\_\_\_\_ 電話番号 \_\_\_\_\_  
Address Telephone No.

運営機関の名称、所在地及び代表者名  
Name, address and representative of agency  
名称 \_\_\_\_\_ 法人番号(13桁) \_\_\_\_\_  
Name Corporation no. (combination of 13 numbers and letters)

雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略  
Employment insurance application office number (11 digits) \*If not applicable, it should be omitted.

代表者名 \_\_\_\_\_ 所在地 \_\_\_\_\_  
Name of representative Address

(上記28で⑦又は⑧に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑦ or ⑧)

従業員数 (うち専ら接待に従事する従業員数) \_\_\_\_\_ 名 (※)  
Number of employees (Number of employees engaged in serving / hosting customers among all employees)

月額売上金額 円 舞台面積 \_\_\_\_\_ m<sup>2</sup> 控室面積 \_\_\_\_\_ m<sup>2</sup>  
Monthly sales Yen Stage area Waiting room area

基準1号へ(3)(vi)に該当する経営者・施設に係る業務に従事する常勤の職員  
Manager of the agency or full-time employees of the facility falling under criterion 1-c(3)(vi)

(a) (有・無)、(b) (有・無)、(c) (有・無)、(d) (有・無)、(e) (有・無)  
Yes / No Yes / No Yes / No Yes / No Yes / No

(上記28で④に該当する場合に記入) (Fill in the following when the answer to the question 28 is ④)

施設の敷地面積 \_\_\_\_\_ m<sup>2</sup>  
Floor space of the facility

(上記28で⑤に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑤)

客席における有償での飲食物の提供 有・無 客席部分の収容人員 \_\_\_\_\_ 名  
Serving of paid drinks at the seats Yes / No Capacity

施設における客の接待 有・無  
Serving / hosting customers in the facility Yes / No

(※) 出演先が風営法第2条第1項第1号に規定する営業を営む施設の場合に記入  
Fill in case that the facility falls under Article 2, Paragraph 1, Item 1 of the Law on Business Relating to Public Morals.

(2) 出演日程 名称 \_\_\_\_\_  
Program schedule Name

法人番号(13桁) \_\_\_\_\_ 代表者名 \_\_\_\_\_  
Corporation no. (combination of 13 numbers and letters) Name of representative

雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略 所在地 \_\_\_\_\_  
Employment insurance application office number (11 digits) \*If not applicable, it should be omitted. Address

電話番号 \_\_\_\_\_ 運営機関の名称、所在地及び代表者名 \_\_\_\_\_  
Telephone No. Name, address and representative of agency

法人番号(13桁) \_\_\_\_\_ 雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略  
Corporation no. (combination of 13 numbers and letters) Employment insurance application office number (11 digits) \*If not applicable, it should be omitted.

代表者名 \_\_\_\_\_ 所在地 \_\_\_\_\_  
Name of representative Address

(上記28で⑦又は⑧に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑦ or ⑧)

従業員数 (うち専ら接待に従事する従業員数) \_\_\_\_\_ 名 (※)  
Number of employees (Number of employees engaged in serving / hosting customers among all employees)

月額売上金額 円 舞台面積 \_\_\_\_\_ m<sup>2</sup> 控室面積 \_\_\_\_\_ m<sup>2</sup>  
Monthly sales Yen Stage area Waiting room area

基準1号へ(3)(vi)に該当する経営者・施設に係る業務に従事する常勤の職員  
Manager of the agency or full-time employees of the facility falling under criterion 1-c(3)(vi)

(a) (有・無)、(b) (有・無)、(c) (有・無)、(d) (有・無)、(e) (有・無)  
Yes / No Yes / No Yes / No Yes / No Yes / No

(上記28で④に該当する場合に記入) (Fill in the following when the answer to the question 28 is ④)

施設の敷地面積 \_\_\_\_\_ m<sup>2</sup>  
Floor space of facility

(上記28で⑤に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑤)

客席における有償での飲食物の提供 有・無 客席部分の収容人員 \_\_\_\_\_ 名  
Serving of paid drinks at the seats Yes / No Capacity

施設における客の接待 有・無  
Serving / hosting customers in the facility Yes / No

(※) 出演先が風営法第2条第1項第1号に規定する営業を営む施設の場合に記入  
Fill in case that the facility falls under Article 2, Paragraph 1, Item 1 of the Law on Business Relating to Public Morals.

(3) 出演日程 名称 \_\_\_\_\_  
Program schedule Name

法人番号(13桁) \_\_\_\_\_ 代表者名 \_\_\_\_\_  
Corporation no. (combination of 13 numbers and letters) Name of representative

雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略 所在地 \_\_\_\_\_  
Employment insurance application office number (11 digits) \*If not applicable, it should be omitted. Address

電話番号 \_\_\_\_\_ 運営機関の名称、所在地及び代表者名 \_\_\_\_\_  
Telephone No. Name, address and representative of agency

法人番号(13桁) \_\_\_\_\_ 雇用保険適用事業所番号(11桁) ※非該当事業所は記入省略  
Corporation no. (combination of 13 numbers and letters) Employment insurance application office number (11 digits) \*If not applicable, it should be omitted.

代表者名 \_\_\_\_\_ 所在地 \_\_\_\_\_  
Name of representative Address

(上記28で⑦又は⑧に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑦ or ⑧)

従業員数 (うち専ら接待に従事する従業員数) \_\_\_\_\_ 名 (※)  
Number of employees (number of employees engaged in serving / hosting customers among all employees)

月額売上金額 \_\_\_\_\_ 円 舞台面積 \_\_\_\_\_ m<sup>2</sup> 控室面積 \_\_\_\_\_ m<sup>2</sup>  
Monthly sales (yen) Stage area (m<sup>2</sup>) Waiting room area (m<sup>2</sup>)

基準1号ハ(3)(vi)に該当する経営者・施設に係る業務に従事する常勤の職員  
Manager of the agency or full-time employees of the facility falling under criterion 1-c(3)(vi)

(a) (有・無) (b) (有・無) (c) (有・無) (d) (有・無) (e) (有・無)  
Yes / No Yes / No Yes / No Yes / No Yes / No

(上記28で④に該当する場合に記入) (Fill in the following when the answer to the question 28 is ④)

施設の敷地面積 \_\_\_\_\_ m<sup>2</sup>  
Floor space of facility (m<sup>2</sup>)

(上記28で⑤に該当する場合に記入) (Fill in the followings when the answer to the question 28 is ⑤)

客席における有償での飲食物の提供 有・無 客席部分の収容人員 \_\_\_\_\_ 名  
Serving of paid drinks at the seats Yes / No Capacity

施設における客の接待 有・無  
Serving / hosting customers in the facility Yes / No

(※) 出演先が風営法第2条第1項第1号に規定する営業を営む施設の場合に記入  
Fill in ※ in case that the facility falls under Article 2, Paragraph 1, Item 1 of the Law on Business Relating to Public Morals.

31 申請人の経歴(上記28で⑦又は⑧に該当する場合に記入(基準1号ハ(1)ただし書きに該当する場合を除く。))  
Applicant's experience (Fill in the followings when the answer to the question 28 is ⑦ or ⑧ (except under Criterion 1-c(1) [proviso]))

(1)外国の教育機関において興行活動に係る科目を専攻した期間  
Period of studying subjects at a foreign education institution relevant to the type of entertainment.

(機関名) \_\_\_\_\_ 年 月 日から \_\_\_\_\_ 年 月 日まで  
Name of organization from Year Month Day to Year Month Day

(2)外国における経験年数 \_\_\_\_\_ 年  
Experience in a foreign country year(s)

32 申請人、法定代理人、法第7条の2第2項に規定する代理人  
Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.

(1)氏名 \_\_\_\_\_ (2)本人との関係 \_\_\_\_\_  
Name Relationship with the applicant

(3)住所 \_\_\_\_\_  
Address

電話番号 \_\_\_\_\_ 携帯電話番号 \_\_\_\_\_  
Telephone No. Cellular Phone No.

以上の記載内容は事実と相違ありません。 I hereby declare that the statement given above is true and correct.  
申請人(代理人)の署名/申請書作成年月日 Signature of the applicant (representative) / Date of filling in this form

\_\_\_\_\_ 年 月 日  
Year Month Day

**注 意** 申請書作成後申請までに記載内容に変更が生じた場合、申請人(代理人)が変更箇所を訂正し、署名すること。  
申請書作成年月日は申請人(代理人)が自署すること。  
Attention In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name.  
The date of preparation of the application form must be written by the applicant (representative).

※ 取次者 Agent or other authorized person

(1)氏名 \_\_\_\_\_ (2)住所 \_\_\_\_\_  
Name Address

(3)所属機関等 \_\_\_\_\_ 電話番号 \_\_\_\_\_  
Organization to which the agent belongs Telephone No.

(このシートは提出する必要はありません。There is no need to submit this sheet.)

別紙 業種一覧 Attachment: A list of business type

1	農林業	Agriculture
2	漁業	Fishery
3	鉱業, 採石業, 砂利採取業	Mining, quarrying, gravel extraction
4	建設業	Construction
5	製造業 Manufacturing	食料品
6		繊維工業
7		プラスチック製品
8		金属製品
9		生産用機械器具
10		電気機械器具
11	輸送用機械器具	
12	その他(他に分類されないもの)	Others
13	電気・ガス・熱供給・水道業	Electricity, gas, heat supply, water supply
14	情報通信業	Information and communication industry
15	運輸・信書便事業	Transportation and correspondence
16	卸売業 Wholesale	各種商品(総合商社等)
17		繊維・衣服等
18		飲食品
19		建築材料, 鉱物・金属材料等
20		機械器具
21	その他	Others
22	小売業 Retail	各種商品
23		織物・衣服・身の回り品
24		飲食品(コンビニエンスストア等)
25		機械器具
26	その他	Others
27	金融・保険業	Finance / insurance
28	不動産・物品賃貸業	Real estate / rental goods
29	学術研究, 専門・技術 サービス業 Academic research, specialized / technical services	学術・開発研究機関
30		専門サービス業(他に分類されないもの)
31		広告業
32	技術サービス業(他に分類されないもの)	Technical service industry (not categorized elsewhere)
33	宿泊業	Accommodation
34	飲食サービス業	Food and beverage service industry
35	生活関連サービス(理容・美容等)・娯楽業	Lifestyle-related services (barber / beauty, etc.) / entertainment industry
36	学校教育	School education
37	その他の教育, 学習支援業	Other education, learning support industry
38	医療・福祉業 Medical / welfare services	医療業
39		保健衛生
40		社会保険・社会福祉・介護事業
41	複合サービス事業(郵便局, 農林水産業協同組合, 事業協同組合(他に分類されないもの)) Combined services (post office, agriculture, forestry and fisheries cooperative association, business cooperative (not categorized elsewhere))	
42	職業紹介・労働者派遣業	Employment placement / worker dispatch industry
43	その他の事業サービス業(速記・ワープロ入力・複写業, 建物サービス業, 警備業等) Other business services (shorthand / word processing / copying, building services, security business, etc.)	
44	その他のサービス業(他に分類されないもの)	
45	宗教	Religion
46	公務(他に分類されるものを除く)	
47	分類不能の産業	Unclassifiable industry

(このシートは提出する必要はありません。There is no need to submit this sheet.)

別紙 職種一覧

Attachment: A list of occupation

1	経営	Executive
2	管理業務(経営者を除く)	Management work (excluding executives)
3	調査研究	Research
4	技術開発(農林水産分野)	Technology development (agriculture, forestry, and fisheries field)
5	技術開発(食品分野)	Technology development (food products field)
6	技術開発(機械器具分野)	Technology development (machinery and equipment field)
7	技術開発(その他製造分野)	Technology development (other manufacturing field)
8	生産管理(食品分野)	Production management (food products field)
9	生産管理(機械器具分野)	Production management (machinery and equipment field)
10	生産管理(その他製造分野)	Production management (other manufacturing field)
11	建築・土木・測量技術	Architecture, civil engineering, surveying techniques
12	情報処理・通信技術	Information processing, communications technology
13	法律関係業務	Legal business
14	金融・保険	Finance / insurance
15	コピーライティング	Copywriting
16	報道	Journalism
17	編集	Editing
18	デザイン	Design
19	教育(教員免許を有する者が行う教育)	Education/education taught by a person with a teaching license
20	教育(小学校・中学校・高等学校における語学教育)	Education/language education at an elementary school, lower secondary or upper secondary school
21	教育(専修学校)	Education(Advanced vocational school)
22	教育(各種学校)	Education(Miscellaneous school)
23	教育(インターナショナルスクール)	Education(International school)
24	教育(教育機関を除く)	Education (excluding educational institutions)
25	翻訳・通訳	Translation / Interpretation
26	海外取引業務	Overseas trading business
27	企画事務(マーケティング, リサーチ)	Planning administration work (marketing, research)
28	企画事務(広報・宣伝)	Planning administration work (public relations, advertising)
29	会計事務	Accounting business
30	法人営業	Corporate sales
31	CADオペレーション	CAD operation
32	調理	Cooking
33	外国特有の建築技術	Foreign country-specific construction technology
34	外国特有の製品製造	Foreign country-specific product manufacturing
35	宝石・貴金属・毛皮加工	Jewels, precious metal, fur processing
36	動物の調教	Animal training
37	石油・地熱等掘削調査	Drilling survey for oil, geothermal energy, etc.
38	パイロット	Pilot
39	スポーツ指導	Sports instruction
40	ソムリエ	Sommelier
41	介護福祉士	Certified care worker
42	研究	Research
43	研究の指導	Research guidance
44	教育(大学等)	Education(university, etc.)
45	記者	Press
46	報道カメラマン	Press photographer
47	医師	Doctor
48	歯科医師	Dentist
49	薬剤師	Pharmacist
50	看護師	Nurse
51	接客(販売店)	Service(store)
52	接客(飲食店)	Service(restaurant)

53	接客(その他)	Service(others)
54	製品製造	Product manufacturing
55	保健師	Public health nurse
56	助産師	Midwife
57	准看護師	Assistant nurse
58	歯科衛生士	Dental hygienist
59	診療放射線技師	Radiology technician
60	理学療法士	Physical therapist
61	作業療法士	Occupational therapist
62	視能訓練士	Orthoptist
63	臨床工学技士	Clinical engineer
64	義肢装具士	Prosthetist
65	弁護士	Lawyer
66	司法書士	Judicial scrivener
67	弁理士	Patent attorney
68	土地家屋調査士	Land and building investigator
69	外国法事務弁護士	Registered foreign-qualified lawyer
70	公認会計士	Public accountant
71	外国公認会計士	Foreign-qualified certified public accountant
72	税理士	Certified tax accountant
73	社会保険労務士	Public consultant on social and labor insurance
74	行政書士	Certified administrative procedures legal specialist
75	海事代理士	Maritime procedure agent
76	著述家	Author
77	美術家・写真家	Artist/photographer
78	音楽家・舞台芸術家	Musician/stage artist
79	宗教家	Religious worker
80	家事使用人	Housekeeper
81	プロスポーツ選手	Professional sports athlete
82	アマチュアスポーツ選手	Amateur sports athlete
83	インターンシップ	Internship
84	ワーキング・ホリデー	Working holiday
85	外国弁護士	Foreign lawyer
86	サマージョブ	Summer job
87	国際文化交流	International cultural exchange
88	EPA看護師	Nurse under EPA
89	EPA介護福祉士	Certified Careworker under EPA
90	EPA看護師候補者	Nurse Candidates under EPA
91	EPA介護福祉士候補者	Certified Careworker Candidates under EPA
92	EPA就学介護福祉士候補者	Certified Careworker Candidates (student) under EPA
93	外国人建設就労者	Foreign construction workers
94	外国人造船就労者	Foreign shipbuilding workers
95	製造業外国従業員	Foreign workers in the field of manufacturing
96	家事支援者(国家戦略特区)	Domestic workers (national strategic zones)
97	耕種農業支援者(国家戦略特区)	Crop farming workers (national strategic zones)
98	畜産農業支援者(国家戦略特区)	Livestock farming workers (national strategic zones)
99	起業活動	Entrepreneurial activities
100	その他のサービス職業従事者(他に分類されないもの)	Other service worker (not categorized elsewhere)
101	農林漁業従事者	Agriculture, forestry and fishery workers
102	製品製造・加工処理従事者(金属製品)	Product manufacturing / processing worker (metal products)
103	製品製造・加工処理従事者(金属製品を除く)	Product manufacturing / processing worker (except metal products)
104	機械組立従事者	Machine assembly worker
105	機械整備・修理従事者	Machine maintenance / repair worker
106	機械検査従事者	Machine inspection worker
107	建設躯体工事従事者	Construction structure worker
108	建設従事者(建設躯体工事従事者を除く)	Construction worker (except for workers engaged in construction structure work)
109	その他の建設・採掘従事者(他に分類されないもの)	Other construction / mining workers (not categorized elsewhere)
110	運搬・清掃・包装等従事者	Transportation, cleaning, packaging worker
111	外交	Diplomat
112	公用	Official
999	その他	Others

### 3. List of documents to be submitted

「興行」に係る提出書類一覧  
(在留資格認定証明書交付申請用)

基準3号  
(表5)

No.	提出書類	提出の 要否	チェック ボックス
1	在留資格認定証明書交付申請書	○	<input type="checkbox"/>
2	写真 (縦4 cm×横3 cm) ※申請前6か月以内に正面から撮影された無帽、無背景で鮮明なもの。 ※写真の裏面に申請人の氏名を記載し、申請書の写真欄に貼付してください。	○	<input type="checkbox"/>
3	返信用封筒 ※定形封筒に宛名及び宛先を明記の上、必要な額の郵便切手(簡易書留用)を貼付したもの ※申請結果(在留資格認定証明書等)の返送に使用するものです。	○	<input type="checkbox"/>
4	申請人の芸能活動上の実績を証する資料 ※所属機関の発行する資格証明書又は経歴証明書、CDジャケット、ポスター、雑誌、新聞の切り抜き等で、芸能活動上の実績を証するもの	○	<input type="checkbox"/>
5	次のいずれかで、申請人の日本での具体的な活動の内容、期間、地位及び報酬を証する文書 (1) 雇用契約書の写し (2) 出演承諾書の写し (3) 上記(1)又は(2)に準ずる文書	○	<input type="checkbox"/>
6	受入れ機関の概要を明らかにする次の資料 (1) 登記事項証明書 (2) 直近の決算書(損益計算書、貸借対照表など)の写し (3) 従業員名簿 (4) 案内書(パンフレット等) (5) 上記(1)～(4)までに準ずる文書	○	<input type="checkbox"/>
7	その他参考となる資料 滞在日程表・活動日程表・活動内容を知らせる広告・チラシ等	△	<input type="checkbox"/>

### 4 Place of submission of application

Please check the following for the Regional Immigration Bureau that has jurisdiction over you.

<https://www.moj.go.jp/isa/about/organization/organization.html>

For online applications, please see below.

<https://www.moj.go.jp/isa/applications/online/onlineshinsei.html>

## 5. Contact Information

### 外国人在留総合インフォメーションセンター

出入国在留管理庁では、皆様からの入国手続や在留手続等に関する各種のお問合せに応じるために、各地方出入国在留管理局・支局に相談窓口（外国人在留総合インフォメーションセンター等）を設置しております。電話や窓口、メールでのお問合せに多言語で対応しております。

#### 電話でのお問合せ

全国どこからでもご利用いただけます。

**TEL 0570-013904**

（IP電話、海外からお電話する方は[こちら](#)）

※電話番号の掛け間違いにより、一般の方に電話が掛かることが多発しているため、電話番号の再確認をお願いします。

※通話は、サービス向上のため、録音させていただきます。あらかじめ御了承ください。

（Please note that calls will be recorded in order to improve our service.）

時間：平日 午前8：30～午後5：15

※お問合せが集中し、電話の繋がりにくい場合がございますので御了承ください。その場合は、お手数ですが時間を置いて再度お電話いただきますようお願いいたします。特にお問い合わせが集中する日及び時間帯

- ・休み明けの開庁日
- ・午前11時～正午

対応言語：日本語、英語、中国語、韓国語、スペイン語、ポルトガル語、ベトナム語、ネパール語、タイ語、ミャンマー語、シンハラ語

For more details, please see below.

<https://www.moj.go.jp//isa/consultation/center/index.html>

- [Act on Prevention of Delays in Payment of Subcontract Proceeds, etc. to Subcontractors] Outline of the Act on Prevention of Delays in Payment of Subcontract Proceeds, etc. to Subcontractors (Act No. 120 of 1956) (Subcontract Act) (Ministry and agency in charge: Japan Fair Trade Commission and Small and Medium Enterprise Agency)

## 下請法の概要

### 1 目的(第1条) 下請取引の公正化・下請事業者の利益保護

### 2 親事業者、下請事業者の定義(第2条第1項～第8項)

- (1) ● 物品の製造委託・修理委託  
● 情報成果物作成委託・役務提供委託  
(プログラム作成、運送、物品の倉庫における保管及び情報処理に係るもの)

親事業者	下請事業者
資本金3億円超	資本金3億円以下(個人を含む)
資本金1千万円超3億円以下	資本金1千万円以下(個人を含む)

- (2) 情報成果物作成委託・役務提供委託  
(プログラム作成、運送、物品の倉庫における保管及び情報処理に係るものを除く)

親事業者	下請事業者
資本金5千万円超	資本金5千万円以下(個人を含む)
資本金1千万円超5千万円以下	資本金1千万円以下(個人を含む)

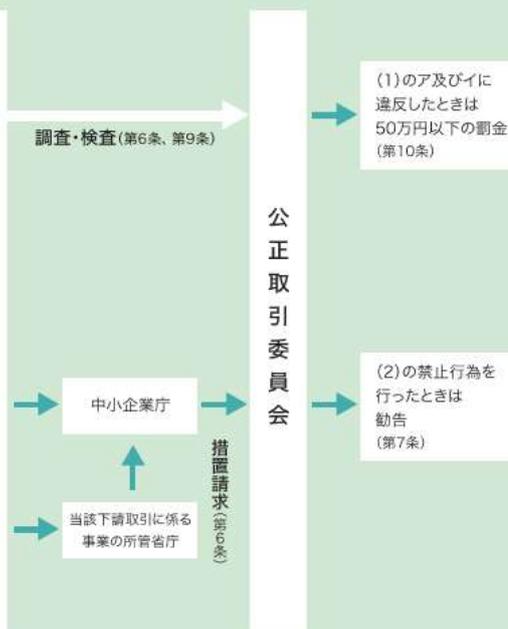
### 3 親事業者の義務(第2条の2、第3条、第4条の2、第5条)及び禁止行為(第4条第1項、第2項)並びに調査・検査(第6条、第9条)及び勧告(第7条)

#### (1) 義務

- ア 書面の交付義務(第3条)
- イ 書類作成・保存義務(第5条)
- ウ 下請代金の支払期日を定める義務(第2条の2)
- エ 遅延利息の支払義務(第4条の2)

#### (2) 禁止行為

- ア 受領拒否の禁止(第4条第1項第1号)
- イ 下請代金の支払遅延の禁止(第4条第1項第2号)
- ウ 下請代金の減額禁止(第4条第1項第3号)
- エ 返品禁止(第4条第1項第4号)
- オ 買いたたきの禁止(第4条第1項第5号)
- カ 物の購入強制・役務の利用強制の禁止(第4条第1項第6号)
- キ 報復措置の禁止(第4条第1項第7号)
- ク 有償支給原材料等の対価の早期決済の禁止(第4条第2項第1号)
- ケ 割引困難な手形の交付の禁止(第4条第2項第2号)
- コ 不当な経済上の利益の提供要請の禁止(第4条第2項第3号)
- サ 不当な給付内容の変更・やり直しの禁止(第4条第2項第4号)



(Source) "Know and Observe the Subcontract Act - Practical Useful Cases"  
[https://www.jftc.go.jp/houdou/panfu\\_files/shittemamotte.pdf](https://www.jftc.go.jp/houdou/panfu_files/shittemamotte.pdf)

- [ Act on Fair Transactions Involving Specified Contractors ] Overview of the Act on Fair Transactions Involving Specified Contractors (Act on Fair Transactions between Freelancers and Businesses) (Act No. 25 of 2023) (Ministry and agency in charge: Cabinet Secretariat, Japan Fair Trade Commission , Small and Medium Enterprise Agency, and Ministry of Health, Labour and Welfare )

## フリーランスの取引に関する 新しい法律が11月にスタート！

「フリーランス・事業者間取引適正化等法」が  
2024年11月1日に施行されます。

### 法律の目的

この法律は、フリーランスの方が安心して働ける環境を整備するため、

- ①フリーランスの方と企業などの発注事業者の間の取引の適正化 と
  - ②フリーランスの方の就業環境の整備
- を図ることを目的としています。

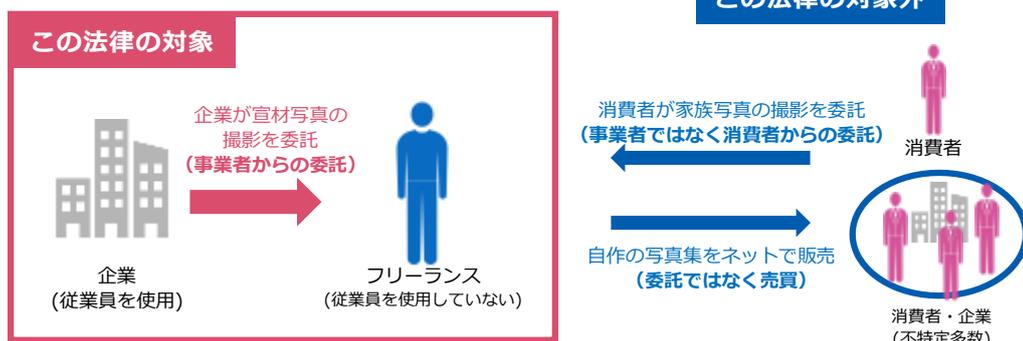
### 法律の適用対象

発注事業者からフリーランスへの「業務委託」（事業者間取引）

フリーランス	業務委託の相手方である事業者で、従業員を使用しないもの
発注事業者	フリーランスに業務委託する事業者で、従業員を使用するもの

※ 一般的にフリーランスと呼ばれる方には、「従業員を使用している」「消費者を相手に取引をしている」方も含まれる場合がありますが、これらの方はこの法律における「フリーランス」にはあたりません。

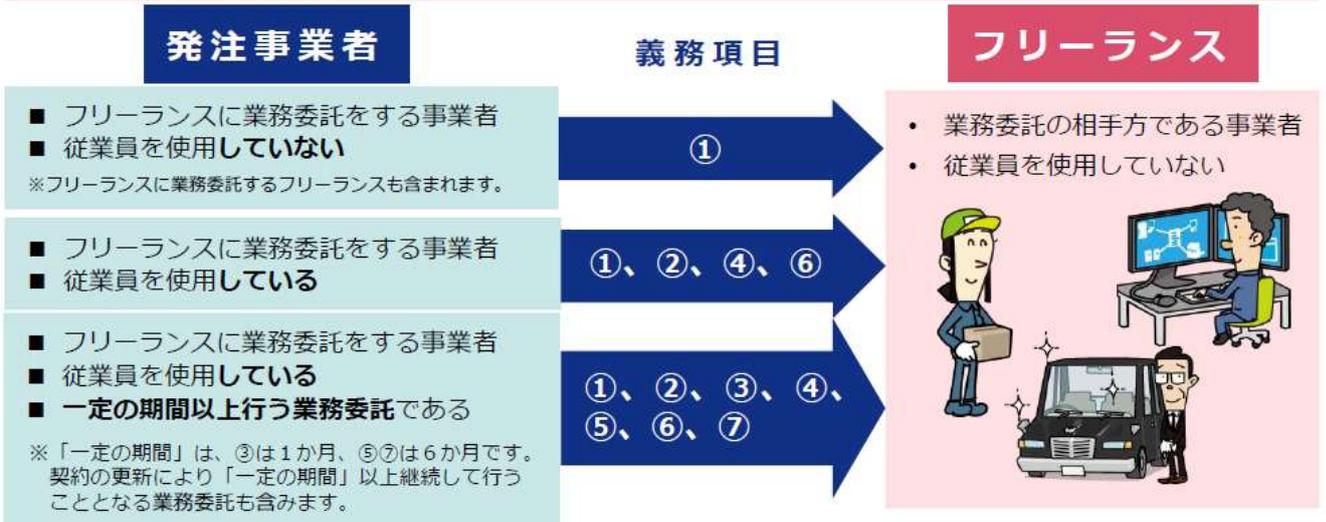
### 例：フリーランスとして働くカメラマンの場合



- この法律上は、フリーランスは「特定受託事業者」、発注事業者は「特定業務委託事業者」「業務委託事業者」とされていますが、このリーフレットでは伝わりやすさを優先し、それぞれ「フリーランス」、「発注事業者」と表現しています。
- 「従業員」には、短時間・短期間等の一時的に雇用される者は含まれません。具体的には、「週労働20時間以上かつ31日以上の雇用が見込まれる者」が「従業員」にあたります。
- 特定の事業者との関係で従業員として雇用されている個人が、副業で行う事業について、事業者として他の事業者から業務委託を受けている場合には、この法律における「フリーランス」にあたります。
- なお、契約名称が「業務委託」であっても、働き方の実態として労働者である場合は、この法律は適用されず、労働基準法等の労働関係法令が適用されます。

## 法律の内容

発注事業者が満たす要件に応じてフリーランスに対しての義務の内容が異なります。



義務項目	具体的な内容
① 書面等による取引条件の明示	<p>業務委託をした場合、書面等により、直ちに、次の取引条件を明示すること</p> <p>「業務の内容」「報酬の額」「支払期日」「発注事業者・フリーランスの名称」「業務委託をした日」「給付を受領/役務提供を受ける日」「給付を受領/役務提供を受ける場所」「(検査を行う場合)検査完了日」「(現金以外の方法で支払う場合)報酬の支払方法に関する必要事項」</p>
② 報酬支払期日の設定・期日内の支払	<p>発注した物品等を受け取った日から数えて60日以内のできる限り早い日に報酬支払期日を設定し、期日内に報酬を支払うこと</p>
③ 禁止行為	<p>フリーランスに対し、1か月以上の業務委託をした場合、次の7つの行為をしてはならないこと</p> <ul style="list-style-type: none"> <li>●受領拒否 ●報酬の減額 ●返品 ●買ったとき ●購入・利用強制</li> <li>●不当な経済上の利益の提供要請 ●不当な給付内容の変更・やり直し</li> </ul>
④ 募集情報の的確表示	<p>広告などにフリーランスの募集に関する情報を掲載する際に、</p> <ul style="list-style-type: none"> <li>・虚偽の表示や誤解を与える表示をしてはならないこと</li> <li>・内容を正確かつ最新のものに保たなければならないこと</li> </ul>
⑤ 育児介護等と業務の両立に対する配慮	<p>6か月以上の業務委託について、フリーランスが育児や介護などと業務を両立できるよう、フリーランスの申出に応じて必要な配慮をしなければならないこと</p> <p>(例)</p> <ul style="list-style-type: none"> <li>・「子の急病により予定していた作業時間の確保が難しくなったため、納期を短期間繰り下げたい」との申出に対し、納期を変更すること</li> <li>・「介護のために特定の曜日についてはオンラインで就業したい」との申出に対し、一部業務をオンラインに切り替えられるよう調整すること など</li> </ul> <p>※やむを得ず必要な配慮を行うことができない場合には、配慮を行うことができない理由について説明することが必要。</p>
⑥ ハラスメント対策に係る体制整備	<p>フリーランスに対するハラスメント行為に関し、次の措置を講じること</p> <p>①ハラスメントを行ってはならない旨の方針の明確化、方針の周知・啓発、②相談や苦情に応じ、適切に対応するために必要な体制の整備、③ハラスメントへの事後の迅速かつ適切な対応 など</p>
⑦ 中途解除等の事前予告・理由開示	<p>6か月以上の業務委託を中途解除したり、更新しないこととしたりする場合は、</p> <ul style="list-style-type: none"> <li>・原則として30日前までに予告しなければならないこと</li> <li>・予告の日から解除日までにフリーランスから理由の開示の請求があった場合には理由の開示を行わなければならないこと</li> </ul>

(Source) Freelance/Business-to-Business Transactions Improvement Law leaflet

< <https://www.jftc.go.jp/file/fl/leaflet.pdf> >

●Overview of the Labor Standards Act (Act No. 49 of 1947) (Ministry of Health, Labour and Welfare)

## 労働基準法の概要

### 労働基準法の基本理念

- 労働条件は、労働者が人たるに値する生活を営むための必要を充たすべきものでなければならないこと。(第1条)
- 労働基準法に定める労働条件の基準は最低の基準であること。(第1条)
- 労働条件は労働者と使用者が対等の立場で決定すべきものであること。(第2条)

このような基本理念(訓示規定)に基づき以下の具体的内容を規定

### 労働基準法の規定

#### 1 総則的な規定

- 差別的な取扱いの禁止(第3条、第4条)
- 強制労働の禁止(第5条)
- 中間搾取の禁止(第6条) 等

#### 2 労働契約に関する規定

- 労働基準法の基準に満たない労働契約の一部無効(第13条)
- 有期労働契約(第14条)
  - ・原則3年、専門的労働者等は5年
- 労働条件の明示(第15条)
- 解雇制限(第19条)
- 解雇予告(第20条)
- 退職証明書等(第22条) 等

#### 3 賃金に関する規定

- 賃金支払いの原則(第24条)
  - ・直接払、通貨払、全額払、毎月払、一定期日私等
- 最低賃金額の保証は最低賃金法による。(第28条)

#### 4 労働時間に関する規定

- 労働時間の原則(第32条)
  - ・1週40時間、1日8時間
- 変形労働時間制(第32条の2～第32条の5)
- 休憩(第34条) ・6時間超45分、8時間超1時間
- 休日(第35条) ・毎週1回又は4週4休
- 時間外・休日労働(第36条) ・労使協定の締結、上限規制
- 割増賃金(第37条)
  - ・時間外2割5分以上、深夜2割5分以上、休日3割5分以上
- 裁量労働制(第38条の3、第38条の4)
- 年次有給休暇(第39条)
- 労働時間の通用除外(第41条)
- 高度プロフェッショナル制度(第41条の2) 等

#### 5 年少者、母性保護に関する規定

- 義務教育終了前の児童の使用禁止(第56条)
- 年少者の深夜業、危険有害業務への就業、坑内労働の禁止(第61条～第63条)
- 妊産婦の危険有害業務への就業の禁止(第64条の3)
- 産前産後休業(第65条) 等

#### 6 その他の規定

- 就業規則(第89条～第93条)
- 労働基準法の施行機関、罰則等
- 安全衛生関係の基準は、労働安全衛生法による。(第42条)
- 労災補償は、実質的に労働者災害補償保険法に基づいて支払われる。(第84条)

**法定労働時間（労働基準法第32条）**

- ◆ 使用者は、1週間に、**40時間**を超えて労働させてはならない。
- ◆ 使用者は、1日に、**8時間**を超えて労働させてはならない。

【弾力的な労働時間制度】

変形労働時間制、フレックスタイム制、  
事業場外みなし労働時間制、裁量労働制等



**法定休日（労働基準法第35条）**

- ◆ 使用者は、毎週少なくとも1回（又は4週間に4日以上）の休日を与えなければならない。

**時間外及び休日労働（労働基準法第36条）**

- ◆ 使用者は、過半数組合又は過半数代表者と**労使協定**を締結し、労働基準監督署に届け出た場合は、協定で定めるところにより、時間外又は休日に労働させることができる。
- ◆ 使用者は、36協定で定めるところによって労働時間を延長して労働させ、又は休日に労働させる場合であっても、時間外労働の上限について、月45時間、年360時間を原則とし、臨時的な特別な事情がある場合でも年720時間、単月100時間未満（休日労働含む）、複数月平均80時間（休日労働含む）の要件を満たす必要がある。

**時間外、休日及び深夜労働の割増賃金（労働基準法第37条）**

- ◆ 使用者は、時間外又は深夜（午後10時から午前5時まで）に労働させた場合は、通常の賃金の**2割5分以上**の割増賃金（※）を支払わなければならない（※※）。
- ※ 1ヶ月60時間を超える時間外労働については、通常の賃金の5割以上。ただし、中小企業は令和5年4月1日施行。
- ※ 「時間外かつ深夜」の場合：5割以上の割増賃金を支払わなければならない。
- ◆ 使用者は、休日に労働させた場合は、通常の賃金の**3割5分以上**の割増賃金を支払わなければならない。

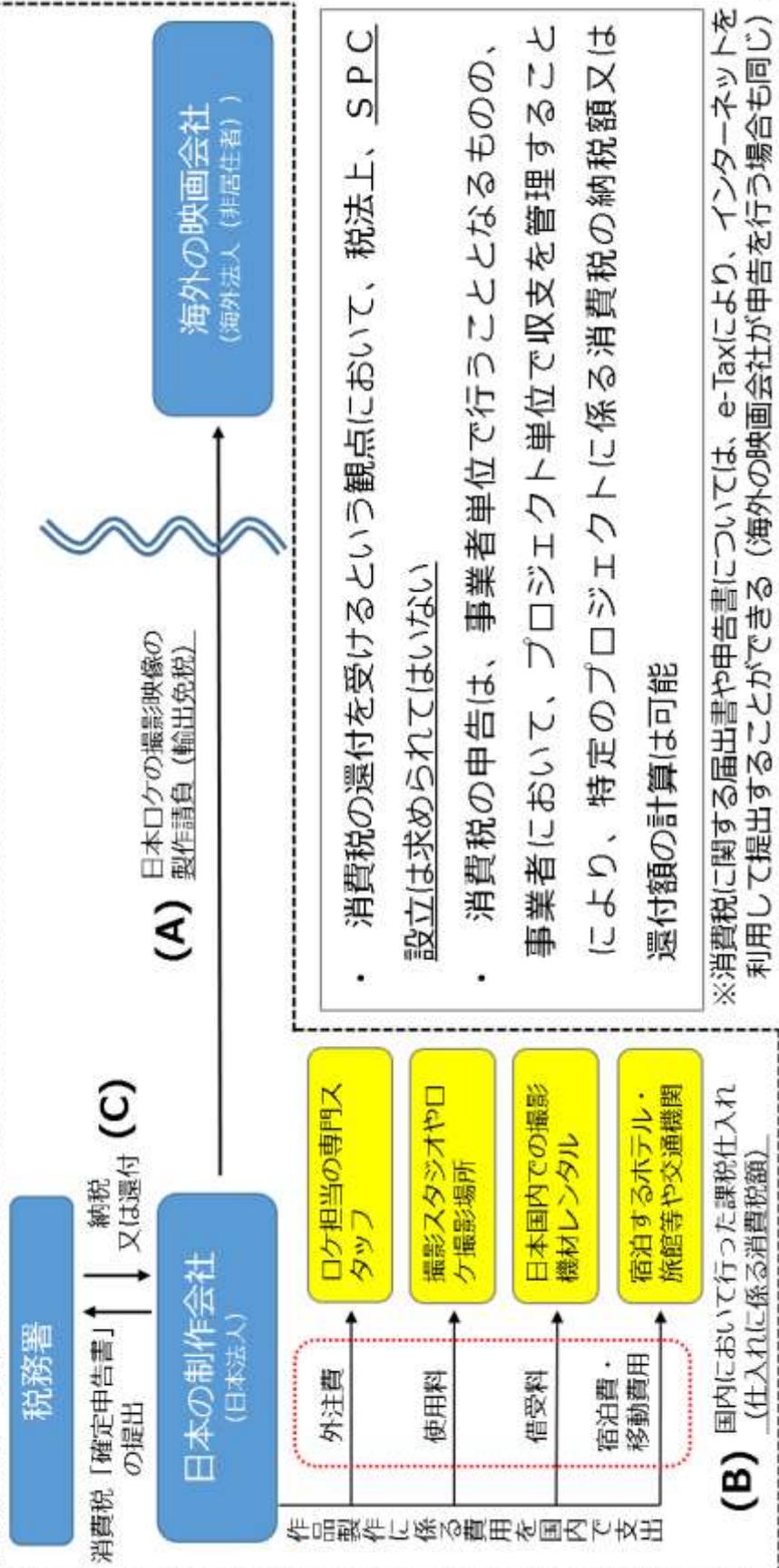
[Consumption Tax Law] Overview of consumption tax return procedures (Ministry and agency in charge: National Tax Agency)

### 消費税の仕組み（日本ロケの撮影映像の製作を海外から請け負った場合の事例）

- 日本の制作会社が海外の映画会社（非居住者）から撮影映像の製作を請け負った場合、当該取引は消費税の「輸出免税」に該当する。
- そのため、制作会社の消費税の申告において、「仕入れに係る消費税額」（B）が「売上に係る消費税額」（A）より多くなる場合には消費税還付（C）となる。

**(A) 売上に係る消費税額 - (B) 仕入れに係る消費税額 = (C) 納税額（マイナスの場合は還付額）**

《 事例のイメージ 》



Member of the Public-Private Liaison Committee on Improving the Location Filming  
Environment  
(As of August 2, 2017)

<Chairman>

Hiroataka Ishihara State Minister of Cabinet Office (in charge of Intellectual Property Strategy)

<Vice-chairman>

Takayuki Sumita Director-General of the Cabinet Office Intellectual Property Strategy Promotion Secretariat

<Committee members from related organizations and companies>

Takashi Ishihara Director and Programming Director, Fuji Television Network, Inc.

Hisasi Itii Secretary General, Japan Film and Television Producers Association

Ryozi Ohata President and CEO of Kadokawa Daiei Studios Co., Ltd.

Yukinori Kida Executive Director of Japan Broadcasting Corporation

Ziro Shindo Representative Director of the Japan Film Producers Association

Isao Takeda Executive Officer, Film Planning, Film Division, Shochiku Co., Ltd.

Mako Tanaka Chairperson of the Japan Film Commission, a non-profit organization

Mamoru Tishima Director of Public Relations, Corporate Planning Department, TMS Entertainment Co., Ltd.

Kenitiro Mikado Executive Director of the All Japan Television Programme Production Companies Association

<Expert members>

Keiichi Uezumi Representative Director of Biz Advisors Co., Ltd. (Tax Accountant/Certified Accountant)

Takashi Uchiyama Professor, Faculty of Cultural Policy Studies, Aoyama Gakuin University

Yuzi Ogiwara Attorney at GT Tokyo Law Office

Yasushi Siina Vice Chairman of the Board of Directors of UniJapan Public Interest Foundation

Ichiya Nakamura Professor, Graduate School of Media Design, Keio University

<Committee members from relevant ministries and agencies>

Cabinet Office Secretariat of Intellectual Property Strategy Headquarters

National Police Agency (Yutaka Hasegawa, Director-General of the Transportation Bureau)

Ministry of Internal Affairs and Communications (Mr. Toshiya Nara, Deputy Director-General for Information and Communications Policy Bureau)

Fire and Disaster Management Agency (Deputy Director-General Saruwatari Tomoyuki)

Agency for Cultural Affairs (Fujiwara Akio, Director-General of the Cultural Affairs Department)

Ministry of Economy, Trade and Industry (Mr. Hirofumi Yoshida, Deputy Director-General for IT Strategy, Commerce and Information Policy Bureau)

Ministry of Foreign Affairs (Mr. Toshihide Ando, Counselor for Press, Public Relations and Cultural Exchange, Minister's Secretariat)

Ministry of Land, Infrastructure, Transport and Tourism (Mr. Katsuyuki, Deputy Director General Policy Bureau)

Japan Tourism Agency (Director-General Kawarabayashi Yasuto)

Tokyo Metropolitan Government (Hiroyasu Onuma, Director of the Tourism Department, Industrial and Labor Bureau)

(注1) If the chairperson is unable to attend, the vice-chairperson will proceed with the proceedings. In addition, the expert committee members will act as facilitators in proceeding with the proceedings.

(注2) The above members are the members at the time of launch, and if it is deemed necessary to add other members for operation, additional members will be added at the discretion of the chairman.

Member of the Working-Level Roundtable on Improving the Location Filming Environment  
(As of February 1, 2020)

**1. Private businesses , etc. or related parties of such organizations**

Daisuke Otsuka , MGR in charge of regional exchange, Business Promotion Department, Tourism  
Business Headquarters , JTB Corporation  
Kousuke Oshida , Representative Director of the Japan Film Producers Association  
Yoshitaka Sugihara , Director of Public Policy, Netflix  
Ruriko Sekine , Secretary General , Japan Film Commission  
Katsunori Tanaka , Tokyo Location Box Regional Promotion Department, Tokyo Film Commission  
Section Chief  
Shogo Tomiyama , Japan Institute of the Moving Image, Chairman  
Daiji Horiuchi , President and CEO of Kadokawa Daiei Studios Co., Ltd.  
Toshifumi Makita , Deputy Secretary General, Visual Industry Promotion Organization (NIPO )  
Chizuru Matsuzaki , Coordinator, Osaka Film Council

**Experts in law , content, and other related fields**

◎Takashi Uchiyama , Professor, Faculty of Cultural Policy Studies, Aoyama Gakuin University  
○Yuji Ogiwara , Attorney at GT Tokyo Law Office

**3. Persons in charge at relevant government ministries and agencies or local governments**

Deputy Director-General of Secretariat of Intellectual Property Strategy Headquarters, Cabinet  
Office  
Chief of the Traffic Management and Control Division, Traffic Bureau, National Police Agency  
Director of the Broadcasting Content Overseas Distribution Promotion Office, Information and  
Communications Promotion Division, Information and Communications Bureau, Ministry of Internal  
Affairs and Communications  
Chief of the Prevention Division, Fire and Disaster Management Agency  
Director of the Policy Planning Division, Immigration Services Agency, Ministry of Justice  
Director, Cultural Exchange and Overseas Public Relations Division, Minister's Secretariat,  
Ministry of Foreign Affairs  
Counselor (Arts and Culture), Agency for Cultural Affairs  
Director of the Content Industry Division, Commerce and Information Policy Bureau, Ministry of  
Economy, Trade and Industry  
Policy Planning Officer, Policy Division, General Policy Bureau, Ministry of Land,  
Infrastructure, Transport and Tourism  
Director of the Cultural and Historical Resources Utilization Promotion Office, Tourism  
Resources Division, Japan Tourism Agency  
Director, National Park Division, Natural Environment Bureau, Ministry of the Environment  
Chief of the eSports and Creative Promotion Division, Strategic Sales Bureau, Industry and  
Economy Department, Gunma Prefectural Government

◎: Chairperson, ○: Vice Chairperson (Titles omitted)